



Our Reference:

BY EMAIL ONLY

1 December 2015

Dear

Request for Information

Thank you for your email dated 3 November 2015 requesting information on official registers maintained by the Homes and Communities Agency (HCA). For ease of reference your request is below.

"I wish to make a request under the Freedom of Information Act 2000 to find out if there are any registers maintained within your department for which Registry Trust may either tender or apply to operate on your behalf.

- 1. Would you please supply a short description of any registers or official lists required to be maintained by your department other than minor, temporary or clerical operational databases or excel based record sheets?*
- 2. If you do maintain any such registers or lists are these currently subject to a formal procurement process inviting tenders?*
- 3. If the answer to question 2 is yes, when are the next tenders due and where are they advertised?"*

We have now had an opportunity to investigate your request and are writing to communicate our response. The only registers maintained by the HCA are those required to be maintained under the Housing and Regeneration Act 2008 and any regulations made under it. Any procurement exercise would need to consider the use of Crown Commercial Service's procurement solutions first. Where these were not an option, the HCA would either procure via other central purchasing body solutions or via Contracts Finder. A link to the Contracts Finder website is [here](#).

If you have any questions regarding this response or any further queries you can contact us at the following addresses and quote your unique reference number found at the top of this letter:

Email: mail@homesandcommunities.co.uk

Mail: Information Access Officer

Homes and Communities Agency
Fry Building, 2 Marsham Street, London, SW1P 4DF

0300 1234 500
homesandcommunities.co.uk

Homes and Communities Agency
Fry Building
2 Marsham Street
London
SW1P 4DF

If you are unhappy with the way Homes and Communities Agency has handled your request you may ask for an internal review. You should contact

Head of Legal Services
Homes and Communities Agency
Fry Building
2 Marsham Street
London
SW1P 4DF

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely

Naomi McMaster
Information Access Officer
Homes and Communities Agency