



1 September 2014

FREEDOM OF INFORMATION ACT 2000 - REQUEST REF: 0808-14

Thank you for your e-mail of 18 August 2014 requesting information under the Freedom of Information Act (FOIA). I am writing to confirm that we have now completed the search for the information which you requested. I can confirm that we hold information relevant to your request. You specifically asked:

We would like to request the following information regarding video conferencing at Wilton Park

- *How many Video conferencing systems are in place?*
We have one system in place.
- *What is the typical monthly usage?*
Wilton Park does not currently hold this information as this is a new system.
- *What role or person manages the video conferencing?*
The role of conference technician manages the video conferencing.
- *Do video calls take place with external organisations?*
Yes, video calls will take place with external organisations when the new system is in use.

In keeping with the spirit and effect of the FOIA, all information is assumed to be releasable to the public unless it is exempt. The information we have supplied to you may now be published on our website together with any related information that will provide a key to its wider context.

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Yours sincerely

Head of Department