



**OFFICE OF THE ADVISORY COMMITTEE ON BUSINESS APPOINTMENTS**

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14 January 2016

**Dear Mr Carroll,**

**Independent Consultancy - New Commissions**

The Committee has considered your request to accept three new commissions with McBee Strategic, National Defence Medal Campaign and SKB Global Consulting Inc.

**The Committee agrees that these commissions are permissible within the terms of your independent consultancy, which was defined as providing “*General consultancy on how to communicate with Government and how to deliver public affairs and public engagement strategies.*”**

The conditions that apply to your independent consultancy are:

- you should not draw on (disclose or use for the benefit of yourself or the organisation to which this advice refers) privileged information available to you as a Crown Servant;
- for two years from your last day in service, you should not become personally involved in lobbying the UK Government on behalf of your new company or its clients; and
- for two years from your last day of service you must seek confirmation from the Committee directly that each individual commission is permissible under the terms of your consultancy before taking it up. If, after enquiry, the Committee takes the view that a commission is, or may be, outside the terms of the consultancy you will be expected to submit a fresh application

Yours sincerely,

Nicola Richardson  
Committee Secretariat