

Catchment Sensitive Farming (CSF) 2015 Countryside Stewardship Water Grants



The European
Agricultural Fund for
Rural Development:
Europe investing in
rural areas



Application Form (WQ1)

Office Address

Catchment Sensitive Farming (CSF) Section
Natural England
Apex Court
City Link
Nottingham NG2 4LA
Tel: 0300 060 1111

For official use: date received

Important: before you start to complete this form please read the guidance which explains the scheme rules. If you need further help completing this form, please contact Natural England at the above address.

Natural England must receive your application by 30 April 2015

- Original signatures are required from all partners in the business, or enclose an agent's authority to act form.
- The proposed capital items must be situated within a priority catchment in England and a target area.
- Do not purchase any materials or start work before you have received an offer of grant letter from Natural England. If you do, we won't be able to pay you for them.
- Please use BLOCK LETTERS and black ink throughout, and ensure any alterations are initialled and dated. Please do NOT use correction fluid.
- It is your responsibility to ensure that a properly completed form is submitted and that you comply with the rules of the scheme as set out in the guidance.
- Please send your completed application form, together with your photos and any other supporting documents to the Natural England office at the above address. Please keep a copy of your completed form for your records.
- To receive confirmation that your application has been received by Natural England please complete the slip at the bottom of this page.

Please enter your name and address in the panel below.

DO NOT DETACH



Your *Application Form 2015/16 (WQ1)* for a Countryside Stewardship Water Grant was received by Natural England on the date shown overleaf. This acknowledgement only provides proof that your form has been received by Natural England and does not mean that your application has been approved.

For Natural England use only	Reference number (to be used in all correspondence)
	CSF:

i **Section 1:**
Details of applicant(s)

1. (a) Name(s) of claimant(s)

Title

(Mr/Mrs/Miss/Ms/Other)

Forename

Initials

Surname

(b) Business name

(c) Main correspondence address

Town

County

Postcode

(d) Telephone number (inc. national dialling code)

(e) Mobile number (to allow us to contact you quickly)

(f) Email address

(g) Address at which proposed work is to be carried out (if different from above)

Town

County

Postcode

(h) Preferred method of communication

Post

Email

Receipt Stamp

2 (a) Holding number

Main holding number (County/Parish/Holding)

Holding number(s) of other land covered by this application

(b) Vendor number and Single Business Identifier (SBI) - You MUST provide both numbers.

This information is necessary for payments to be made. If you do not already have a vendor number or SBI you must obtain one from the Rural Payments Agency (RPA) and enter it into the box below.

Vendor number eg 123456

Single Business Identifier (SBI)

3 Please provide the reference number(s) of all current agreement(s) for this/these holdings. e.g. in place on or before 30th April 2015. Add any other scheme information below:

Entry Level Stewardship (ELS/UELS/OELS) A G

Higher Level Stewardship (HLS/OHLS) A G

Farming and Forestry Improvement Scheme (FFIS)

Fresh Fruit and Vegetables Aid Scheme

Woodland Grant Scheme

4 (a) Please explain below if you have discussed this application with your local catchment officer (please state name and date) and/or received a farm visit. Please list any other Catchment Sensitive Farming (CSF) activity you have taken part in during the past 2 years e.g. received an infrastructure audit, Soils for Profit visit (South West only), or attended a CSF event.

(b) What are the main diffuse water pollution issues or risks on your farm as outlined in the Funding Priority Statement (FPS) and what benefits do you expect from the changes you wish to make through this application? Please write a short summary in the box below. This is confidential information and will not be disclosed to anyone else and is used purely to determine who is offered a grant if the scheme is oversubscribed.

5 Authorisation for an agent to complete a Countryside Stewardship Water Capital Grant Scheme application.

Are you an agent completing this form on behalf of others? Yes No

If 'YES', please complete a separate Agent's authorisation form. This form must be signed by all the applicants.

Section 2: Land ownership and control

- 6 In relation to the farm business are you the:
- | | | |
|-----------------------------------|----------------|--------------|
| Tenant | Owner occupier | Farm manager |
| Landlord | Licensee | Share farmer |
| Other (please state e.g. partner) | | |

- 7 Please tick only ONE trading status which represents you or your business/organisation
- | | |
|-------------------------------------|---|
| Private individual/Sole trader | Public sector organisation |
| Not for profit organisation/Charity | Private/Public trading business/Partnership |

- 8 Are you a tenant, licensee, share farmer Yes No
If 'No' go to section 3.

- 9 (a) If you answered 'Yes' to question 8, do you have management control of the land on which the capital items are to be installed to ensure that each of them remains in the agricultural use for which it was installed for a minimum of five years? Yes No

- (b) Please provide the date your tenancy, licence or farming agreement expires.

If you do not have at least a minimum of 5 year management control of your land, your application must be countersigned at Section 10 by the person who will be able to ensure that each grant aided capital item remains in the agricultural use for which it was installed.

Section 3: Details of holding

- 10 Farm holding size (tick one box):
- | | | | | |
|-----------------|----------|------------|------------|------------------|
| Less than 50 ha | 50-99 ha | 100-199 ha | 200-299 ha | More than 300 ha |
|-----------------|----------|------------|------------|------------------|

- 11 Please identify your predominant farming activity (tick one box):
- | | | | |
|----------------------|---------|-------|--------------|
| Cattle and sheep | Dairy | Pigs | Poultry |
| General cropping | Cereals | Mixed | Horticulture |
| Other (please state) | | | |

Section 4: Details of proposed work

- 12 Please complete the table below showing which capital options you are applying for.

- Enter the quantity or number of units of each capital item you are applying for in the quantity/unit measure column.
- Multiply these numbers by the relevant fixed costs (£) to calculate the total cost for each item and enter this figure in the Total (£) column.
- Add up all of the numbers in the Total (£) column to give the total amount you are applying for and enter this figure at the bottom of the table.
- The maximum grant available per holding is £10,000.
- It is a requirement of the scheme that you take photographs of the proposed location of all your proposed capital options and submit them with your application.

Option code	Option Title	2015 Standard Costs	Quantity/unit measure	Total (£)
RP2	Gateway relocation (per unit)	£340.00		
BN7	Hedgerow gapping up (m)	£9.50		
BN12	Stone wall restoration (m)	£25.00		
BN13	Stone wall restoration supplement – Top Wiring (m)	£3.60		
BN14	Stone wall restoration supplement – stone from quarry (m)	£44.00		
FG15	Water Gates (per gate)	£240.00		
LV3	Hard bases for livestock drinkers (per unit)	£110.00		
LV4	Hard bases for livestock feeders (per unit)	£170.00		
LV5	Pasture pumps and associated pipework (per unit)	£220.00		
LV6	Ram pumps and associated pipework (per unit)	£1480.00		
LV7	Livestock troughs (per unit)	£110.00		
LV8	Pipework for livestock troughs (per m)	£2.65		
RP1	Resurfacing of gateways (per unit)	£92.00		
RP3	Watercourse crossings (per unit)	£300.00		
RP4	Livestock and machinery hard-core tracks (m)	£33.00		
RP5	Cross drains (per unit)	£245.00		
RP6	Installation of piped culverts in ditches (per unit)	£340.00		
RP7	Sediment ponds and traps (m ²)	£10.00		
RP9	Earth banks and soil bunds (per unit) (1 unit = 100m of bund)	£155.00		
RP10	Silt filtration dams/seepage barriers (per unit)	£75.00		
RP11	Swales (m ²)	£5.95		
RP12	Check Dams (per unit)	£42.00		
RP13	Yard works for clean and dirty water separation - underground drainage pipework (m)	£5.50		
RP14	Yard works for clean and dirty water separation - Inspection pit/chamber (per unit)	£200.00		
RP15	Outdoor concrete yard renewal (m ²)	£27.14		
RP16	Rainwater goods (m)	£11.40		
RP17	Storage tanks underground (m ³)	£350.00		
RP18	Above ground storage tank (m ³)	£100.00		
RP19	First-flush rainwater diverters/downpipe filters (per unit)	£125.00		
RP20	Relocation of sheep dips and pens (per unit)	£3675.00		
RP21	Relocation of sheep pens only (per unit)	£1830.00		
RP22	Sheep dip drainage aprons and sumps (m ²)	£18.25		
RP23	Installation of livestock drinking troughs (in draining pens for freshly dipped sheep) (per unit)	£68.00		
RP24	Lined biobed plus pesticide loading and washdown area (m ²)	£118.00		
RP25	Lined biobed with existing washdown area (m ²)	£77.00		
RP26	Biofilters (per unit)	£990.00		
RP27	Sprayer or applicator loading and washdown areas (per m ²)	£40.00		
RP28	Roofing (sprayer washdown area, manure storage area, livestock gathering area, slurry stores and silage stores) (m ²)	£62.00		
RP29	Self supporting covers for slurry stores (m ²)	£30.50		
RP30	Floating covers for slurry stores and lagoons (m ²)	£5.60		
FG1	Post-and-wire fencing (m)	£4.00		
FG2	Sheep netting (m)	£4.90		
FG3	Permanent electric fencing (m)	£4.90		
FG4	Rabbit fencing supplement (m)	£2.50		
FG5	Fencing supplement- difficult sites (m)	£1.24		
Total				

13 (a) If you are applying for roofing (RP28), please state which type of roof you are applying for.

Sprayer washdown area
Livestock gathering area

Manure storage area
Slurry or silage store

(b) Roofing of silage clamps.

If you are roofing an existing silage clamp, will it be used as a self-feed silage clamp? Yes No

(c) Do you intend to use own labour? Yes No

(d) Do you intend to use your own machinery? Yes No

(e) Do you intend to use recycled materials? Yes No

Section 5: Location of holding and proposed work

14 Please enclose a separate Rural Land Register (RLR) map which shows clearly ALL the boundaries of your holding and the location of the proposed capital items (an example is included in the guidance). If a RLR map is not available, then a 1:2500 Ordnance Survey (OS) map or MAGIC map is acceptable (<http://magic.defra.gov.uk/>).

Please note: It is mandatory to provide a map of the holding showing layout and place of proposed works. Failure to do so could result in your application being rejected.

15 Please provide map reference numbers for each field that is central, or located in close proximity, to your proposed capital item(s): Example: SK 1234 5678.

16 For proposed capital items that are situated in the farmyard area, e.g. yard works, roofing of silage stores etc, please provide in the box below, a sketch map showing the layout plan and location of the proposed capital items. An example is provided in the guidance. Please remember to show underground pipe work and inspection pits. Use different coloured pens.

Section 6: Environment Agency or Local Flood Authority permits/consents

- 17** Are you proposing to install capital items which could affect slurry or silage storage systems or which are under, over, in or adjacent to a watercourse? Yes No

If the answer to question 17 is 'No', go to question 20.

- 18** If the answer to question 17 is 'Yes', you must tick (a) or (b) below as appropriate:
- (a)** I confirm that I/we have consulted with the Environment Agency and/or Local Flood Authority and/or Internal Drainage Board and they have advised that the proposed work **does not** require a permit/consent/agreement.

Or

- (b)** I confirm that I/we have consulted with the Environment Agency and/or Local Flood Authority and/or Internal Drainage Board and they have advised that the proposed work **does** require a permit/consent/agreement

- 19** If you have ticked question 18 (b), you must enclose the relevant consent(s) with your application.

- 20** Are you proposing to install capital items which could involve discharge of polluting matter to ground or surface water and could require an Environmental Permit or Exemption under the Environmental Permitting Regulations (2010)? Yes No

If the answer to Question 20 is 'YES', you must tick (a) or (b) below as appropriate:

- (a)** I confirm that I/we have consulted with the Environment Agency and they have advised that the proposed work **does not** require a permit.

Or

- (b)** I confirm that I/we have consulted with the Environment Agency and they have advised that the proposed work **does** require a permit.

- 21** If you have ticked question 20(b), you must enclose the relevant consent(s) with your application.

Copies of all relevant consents, permissions or exemptions must be enclosed with the application or in some cases, and with permission from Natural England, advice and consent can be received up until 29 May 2015; applicants can discuss this with their local Catchment Sensitive Farming officer. We won't be able to process your application until we receive these.

Section 7: National Park consents

- 22** Is any of the proposed work located in a National Park? Yes No

If the answer to question 22 is 'No', please go to section 8.

If the answer to question 22 is 'Yes', please state the name of the National Park below:

- 23** If the answer to question 22 is 'Yes', you must tick (a) or (b) below as appropriate:

(a) I confirm that I/we have consulted with the relevant National Park Authority and they have advised that the proposed work **does not** require their consent

Or

(b) I confirm that I/we have consulted with the relevant National Park Authority and they have advised that the proposed work **does** require their consent

- 24** If you have ticked question 23 (b), you must enclose the relevant consent(s) from the relevant National Park Authority with your application?

Copies of all relevant consents, permissions or exemptions must be enclosed with the application or in some cases, and with permission from Natural England, advice and consent can be received up until 29 May 2015; applicants can discuss this with their local Catchment Sensitive Farming officer. We won't be able to process your application until we receive these.

Section 8: Other consents

- 25** Is any of the proposed work located in A Site of Special Scientific Interest (SSSI)? Yes No

If the answer to question 25 is 'Yes', please state the name of the Site of Special Scientific Interest below:

- 26** Does any of the work relate to a Scheduled Monument? Yes No

- 27** Does any of the work require planning permission? Yes No

- 28** If the answer to questions 25, 26 or 27 is 'Yes', you **must** obtain written consent(s) from the relevant authority and enclose a copy of it **with this** application

Copies of all relevant consents, permissions or exemptions must be enclosed with the application or in some cases, and with permission from Natural England, advice and consent can be received up until 29 May 2015; applicants can discuss this with their local Catchment Sensitive Farming officer. We won't be able to process your application until we receive these.

Section 9: Declarations

I/we declare that:

- I/we have read and understood the guidance, the relevant Funding Priority Statement and any other correspondence relevant to this application;
- I/we have not/are not receiving payment for the items applied for in this application under any current or previous grant scheme;
- I/we permit and authorise Natural England to carry out all necessary checks with the Environment Agency and other relevant bodies such as the Rural Payments Agency, to establish and verify that all necessary permits, consents and permissions have been obtained and complied with in relation to any works proposed or carried out and I/we authorise all relevant information and correspondence to be released to it by such bodies;
- Copies of Planning permission and any other relevant legal requirements have been attached to the application or will be sent by 29 May and will be met;
- The information given in this form is, to the best of my/our knowledge, correct and I/we accept full responsibility for it; and
- I/we have read and understood the statement on “using and sharing your information” below and consent to the storage and use of the data provided in this application form in the manner described.

This declaration must be signed by all applicants. Where an agent is signing this declaration the applicant(s) must sign the agent’s authority form. If you are a landlord you must ensure that both you and your tenant(s) sign this declaration.

For agents signing this form

I confirm that I have:

- Drawn to the attention of the beneficiary the conditions that apply to this application/claim; and
- I have made the beneficiary(s) aware that they are responsible for complying with these conditions.

Signature(s)

Name(s) in BLOCK letters

Status (e.g. applicant)

Date

WARNING

If you knowingly or recklessly make a false or misleading representation or fail to disclose information which you are under a duty to disclose in order to obtain grant aid for yourself or for anyone else, you risk prosecution (which could result in a fine), and the grant payable or paid to you under the scheme could be withheld or recovered.

Section 10: Countersigned applications

This section is to be completed **only** if you do not have sufficient control over the management of the land to ensure that each grant aided capital item remains in the agricultural use for which it was installed for a minimum of five years, or if your tenancy, licence or farming agreement expires before then.

In these cases it must be countersigned by the person who will be able to ensure that your commitment that each grant aided capital item remains in the agricultural use for which it was installed for a minimum of five years, if for any reason you cease to have control over the land before then. This will mean that they will be responsible for any consequences of a breach of the agreement that occurs after you have ceased to have control of the land.

Please ensure that this section is completed by the appropriate person. Without such agreement Natural England cannot process your application.

If your application relates to land controlled by more than one separate landowner or landlord (for example if you rent, licence or farm the land under two or more separate agreements) please photocopy this section of the form and ask each landowner or landlord to complete it. Both the applicant and landowner or landlord is advised to keep a copy.

29 (a) Name(s) of landlord, licensee, or farming partner

Title <small>(Mr/Mrs/Miss/Ms/Other)</small>	Initials	Forename	Surname
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(b) Business name

(c) Main correspondence address

Town	Postcode
County	

(d) Telephone number (inc. national dialling code)

(e) Fax number (inc. national dialling code)

(f) Mobile number (to allow us to contact you quickly)

(g) Email address

(h) Counter-signatory's main holding number

(i) Landlord's SBI number

Section 10: Countersigned applications continued

Declarations

- I/we have read and understood the guidance, this application form and any attached maps.
- In the event that the applicant(s) named at question 1(a) cease(s) to have control over the management of the land to which part/all of this application relates within five years, I/we will have control over it for the remainder of this period.

Undertaking

- I/we undertake that if the applicant(s) named at question 1(a) enters into an agreement with Natural England for a Countryside Stewardship Water Capital Grant as a result of this application and cease(s) to have control over the management of the land to which this application relates within five years, I/we will ensure that each grant aided capital item remains in the agricultural use for which it was installed.

Signature(s) Name(s) in BLOCK letters Status (e.g. applicant, agent) Date

PLEASE REMEMBER TO COMPLETE THE CHECK LIST ON THE NEXT PAGE

WARNING

If you knowingly or recklessly make a false or misleading representation or fail to disclose information which you are under a duty to disclose in order to obtain grant aid for yourself or for anyone else, you risk prosecution (which could result in a fine), and the grant payable or paid to you under the scheme could be withheld or recovered.



Using and sharing your information

The data controller is Natural England, Foss House, Kings Pool, 1-2 Peasholme Green, York YO1 7PX Tel: 0300 060 1911

Your information will be stored and processed in accordance with the Data Protection Act 1998. This Act gives you, as an individual, the right to know what data we hold on you, how we use it, with whom we share it and for it to be accurate.

It will be used for administering and analysing agreements and claims under the Countryside Stewardship Water Capital Grant Scheme. It will be circulated and discussed in confidence with those persons or organisations helping Natural England to assess and monitor agreements and claims. Some information will be shared with other grant distribution bodies and Government Departments to enable them to detect fraudulent claims and to co-ordinate the processing of complementary claims. To do this we may have to discuss agreements and claims with third parties or disclose information about funding decisions. As participation in this scheme involves expenditure of public money and there is public interest in how the money is spent, Natural England may make the information you provide publicly available.

Natural England or its appointed agents may use the name, address and other details on your agreement and claim form to contact you in connection with occasional customer research aimed at improving the services that Natural England provides to you.

We will respect personal privacy, whilst complying with access to information requests to the extent necessary to enable Natural England to comply with its statutory obligations under the Environmental Information Regulations 2004, and the Freedom of Information Act 2000.

Section 11: Checklist for your application

You must ensure that you provide responses to all questions on this form. Failure to do so could that Natural England may have to reject your application.

	Yes	No	N/A (Not applicable)	Add any comments
All applicants at section 1A signed and dated the declaration at section 9 or provided an agent's authorisation form.				
Enclosed a map showing the boundary of your holding and the location of your proposed capital items with a map reference number for each field that is central to these items or located in close proximity.				
Enclosed a sketch map showing the exact location of all of the proposed items within the farm yard.				
Provided a Vendor Number and Single Business Identifier (SBI).				
Enclosed all relevant permissions and consents to the application.				
Enclosed photos for all proposed works to the application.				
Obtained an authorisation of a counter-signatory e.g. your landlord at section 10.				
Entered the quantities for your proposed work in 'correct' units of measure e.g. m, m ² , m ³ or per unit.				
Completed page 2 of the application form and checked that the business name match the name recorded against the vendor number issued to you by the RPA (Rural Payments Agency).				