

Information Released under Freedom of Information Act

Subject: Request for details of Companies House Contract/Agency staff numbers and costs

Date Released: 16 March 2016

Summary of request: The enquirer requested details of Companies House Contract/Agency staff numbers and costs

Information Released

I have responded to the information you wish to obtain in the order that it appears in your request.

Organisational chart inc. contact names (operational level)

Companies House publishes an organisational chart on our website which can be accessed via the following link:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/461132/Companies_House_Org_Chart_V2_3.pdf

Under section 21 of the Freedom of Information Act 2000 (FOIA) any information that is reasonably accessible to the applicant, is exempt information under the Act. Therefore, I have not provided a copy of our organisational chart. I must also refuse to provide the contact names as it is personal information which is exempt under s40(2) of the FOIA.

Contractor/agency staff headcount : current

Companies House currently has fewer than five Agency Staff and 19 Contractors

Contractor/agency staff headcount : F/Y 2015 - date

The number of Agency Staff has been consistent throughout the year. The number of contractors have also remained consistent on 19 heads, albeit with a change of personnel throughout the year.

Contractor/agency staff recruitment spend: F/Y 2015 – 2016

Contractor/agency staff recruitment budget: F/Y 2016 – 2017

With regard to these requests for information, I requested clarification of the information you required and you provided the following explanation (in bold):

- Contractor / agency staff recruitment spend for 2015-2016 – **I am looking for the ‘total’ amount spent by Companies House on contractors/agency staff for 2015/2016 – this amount should only include contractor, FTC and temp>perm placement fees.**
- Contractor / agency staff recruitment spend budget for 2016-2017.
Correct, I am looking for the allocated budget amount for recruitment spend for 2016 - 2017

I have been advised that in respect of both these requests Companies House response is NIL.

Contractor/agency staff price caps; rates to be applied at Companies House - Maximum rate per hour / per day (excluding VAT)

Companies House does not set any maximum pay rates. The Crown Commercial Services Contingent Labour One framework is used for the recruitment of any contractors. The framework sets a minimum, maximum and target rates for each role based on the skill set requirement.

HR Department – Senior contact names and contact numbers and/or email

I must also refuse to provide the contact names of senior staff within the HR department as it is personal information which is exempt under s40(2) of the FOIA. Should you wish to contact our HR department, please send your enquiry to: enquiries@companies-house.gov.uk