

# **THE 20 YEAR RULE: MONITORING AND REPORTING**

## **MOD Record Transfer Report – Spring 2015**

### **Explanatory Text**

The MOD is committed to meeting the 30:20 year transition timetable, and adherence to each transition year will take precedence over the review of legacy period records. The review of 1987/88 records is on track to complete by the end of 2015, and the MOD is working with The National Archives to allow for the transfer of more in-year records within the calendar year to which they relate.

The MOD continues to make progress in reducing the volume of records in the legacy period, consisting predominantly of files in the MOD Main Archive with a last enclosure date of pre-1981, and remains on track to complete the review of these by September 2015. The history, scale and complexity of the MOD means that records may continue to be found from the legacy period, and these will be reported when identified.

The RTR currently shows a zero figure for the number of records subject to a Lord Chancellor's Instrument (LCI), because an accurate figure could not be calculated in time for publication in this new format. The records retained by the MOD by means of a LCI are currently expressed in a range of formats. Not all MOD records subject to a LCI are covered by a single LCI; many are covered by a 'blanket LCI' whereby one LCI will cover an estimated number of records of a similar type. MOD is considering how best to fulfil the requirements of the new reporting format, with the aim of providing the information to meet the Autumn 2015 reporting timetable.

This Record Transfer Report excludes reporting from AWE, UK Hydrographic Office and Defence Geographic Centre who submit their own reports.