



To: All Accountable Officers/Chief Officers of CCGs with GP practices on CSC LSP contract

Cc: CCG Information Technology Leads
Nominated CSU delivery partner Leads
NHS England Head of Digital Technology (North, Midlands & East)
NHS England Directors of Commissioning Operations/Regions

15 July 2015

Dear colleague,

CSC Local Service Provider (LSP) Contract: Important changes affecting your GP services

GP Practices within your CCG currently receive a SystmOne clinical IT system provided for under the CSC LSP contract. On 7 July 2016, the CSC LSP contract to provide these systems will expire, and GP services on the CSC LSP contract will need to transition to the GP Systems of Choice (GPSoC) Framework.

This transition will give GP practices a wider choice of IT systems and will ensure a continued, equitable and fair market. It is vital that CCGs and GP practices are ready for this. There is a requirement to start preparing now to allocate appropriate resources to manage the transition activities which are detailed below.

- As part of the transition to the GPSoC contract, CCGs must complete, for each GP practice, a full Principal Clinical System selection process, and a reduced selection process for the SystmOne Subsidiary Modules which you are currently receiving. The process is designed to help you evaluate your current system functionality and then choose the most suitable Principal Clinical System available under GPSoC Lot 1. The full selection process documentation and guidance is available at <http://systems.hscic.gov.uk/gpsoc/order>. The specific requirements regarding the reduced selection process for the Appointments Subsidiary Module (and any other SystmOne-compatible subsidiary modules available by the end of September 2015) are published at <http://systems.hscic.gov.uk/gpsoc/transition>. If the selection process outcome is to move away from SystmOne, to another GPSoC Principal Clinical System, you will need to follow the full ordering guidance published at <http://systems.hscic.gov.uk/gpsoc/order>.
- Once the selection processes are complete, CCGs are asked to send details of the outcome for each GP practice to cscexit@hscic.gov.uk, using a template that will be provided as part of a GP IT system verification process. You will then be contacted to arrange dates for transition or deployment, depending on the outcome of the selection

process. Once a date for transition/deployment has been agreed with the supplier and HSCIC, CCGs should place orders on the tracking database and sign a [local call off agreement](#) with each chosen supplier. To facilitate a fair selection process, orders can only be placed between 04 January and 31 March 2016. Ordering guidance is available on the [HSCIC website](#).

- CCGs and GP practices are required to sign the [CCG practice agreement](#) in respect of the terms and delivery of GPSoC and GP IT Services, which underpins the GPSoC Framework agreement by providing the foundation for suppliers delivering GPSoC services. This agreement must be signed by 31 March 2016, in order for GP practices to benefit from the central funding associated with GPSoC Lot 1.

The following actions are required now:

- Please confirm the name and email address of your GP IT Lead to ensure we have correct details for your CCG. Please send details to cscexit@hscic.gov.uk with 'GP IT Lead' as the subject heading.
- CCGs are asked to formally notify their affected GP practices regarding the content of this letter. Information will be sent under separate cover to CCG GP IT Leads regarding the GP practices within your CCG that have TPP SystemOne GP under the CSC LSP contract. This will include two lists: GP practices that will need to transition, and GP Practices that have closed or merged, therefore not requiring transition. CCGs are asked to verify that both lists are correct and return to cscexit@hscic.gov.uk.

This guidance supersedes any other communication you may have received from other sources (or your suppliers) with regards to transition to the GPSoC Agreement. If you have any queries or questions regarding this matter please contact cscexit@hscic.gov.uk. Full guidance materials regarding the process can be found at <http://systems.hscic.gov.uk/gpsoc/transition/guide>.

The summary timeline of activities to be completed for the transition is below for your information.

Mid-July 2015 – 31 March 2016	Each CCG must sign a CCG practice agreement with each of their practices
Mid-July 2015 – end September 2015	Local organisations complete selection process. CCGs send outcome of GP selection process to cscexit@hscic.gov.uk .
October 2015 – December 2015	Suppliers to develop plan and timescales for transition for each CCG.
January 2016 – March 2016	CCGs to place call off orders on GPSoC Framework via Tracking Database and sign local call off agreements.
April 2016 – July 2016	Transition of GP practices onto GPSoC Framework.

To ensure a safe, effective and seamless transition, the process is being managed by the CSC LSP Exit and GPSoC teams at the Health and Social Care Information Centre (HSCIC), in collaboration with NHS England and their regional teams. HSCIC can provide support to organisations in understanding the changes and planning for their implementation. Any queries should be sent to cscexit@hscic.gov.uk.

Yours faithfully,

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HSCIC

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