



Ministry  
of Defence

Ref: DBS/SEC/FOI/07384

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[REDACTED]  
Email: [REDACTED]  
[REDACTED]

22 October 2015

Dear [REDACTED],

Thank you for your further email of 1 October. I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA). You requested a copy of the medal record cards for the individuals below:

*“... K63159 George Thompson BRIGGS – Born 1901  
J104860 John CARROLL – Born 1905  
KX78717 Ernest PRICE – Born 1909 ...”*

I can confirm that the information you have requested is held by the Ministry of Defence, however, a copy of the medal cards have not been provided as Section 21 of the Freedom of Information Act exempts release of information that is already reasonably accessible to the applicant by other means. This means that any previously released medal cards have been released in error and all future requests will be responded to by providing the following information.

World War One medal cards are held at The National Archives and can be searched and ordered for using the following link <http://www.nationalarchives.gov.uk/help-with-your-research/research-guides/british-army-medal-index-cards-1914-1920/>

Alternatively, you are welcome to visit The National Archives to undertake research free of charge at the below address:

Advice and Records Knowledge Department  
National Archives  
Ruskin Avenue  
Kew  
Richmond  
Surrey  
TW9 4DU

World War Two medal cards, where they exist, can be requested as part of a Service Document request for a fee of £30 from each of the tri-service addresses listed below:

**Navy Disclosures**

Directorate of Naval Personnel  
Disclosure Cell  
Mailpoint G2, Room 48  
West Battery  
Whale Island  
Portsmouth  
PO2 8BY

**RAF Disclosures**

Room 6  
Trenchard Hall  
Sleaford  
NG34 8HB

**Army Personnel Centre**

Historical Disclosures  
Mailpoint 555  
Kentigern House  
65 Brown Street  
Glasgow  
G2 7EX

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1<sup>st</sup> Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely

DBS Secretariat