



Foreign &
Commonwealth
Office



Wilton Park

13 July 2015

Dear

FREEDOM OF INFORMATION ACT 2000 - REQUEST REF: FOI 0619-15

Thank you for your email of 25th June 2015 asking for information under the Freedom of Information Act (FOIA) 2000. You asked:

I would like the following information on your organisation:

For the last calendar year Jan 2014 – December 2014:

Number in volume of Credit Cards received for payments by your organisation

Number in volume of Debit Cards received for payments by your organisation

Value of Credit Cards received for payments by your organisation

Value of Debit t Cards Payments received for payments by your organisation

Break Down of how the payments are processed:

Card Present - %

Telephone - %

Internet - %

The unit cost of processing: Credit Cards

Debit Cards

Internet Payment Gateway (per transaction) charge

Any ancillary charges associated with taking credit or debit cards

The name of the person in your organisation responsible for managing plastic card payment acceptance.

I can confirm that Wilton Park does hold information relevant to your request.

Section 12 of the Freedom of Information Act makes provision for public authorities to refuse requests for information where the cost of dealing with them would exceed the appropriate limit. The limit has been specified in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004. For central government the appropriate limit is set at £600. This represents the estimated cost of one or more persons spending 3 ½ working days in determining whether the Department holds the information, and locating, retrieving and extracting it. Your request as presently formulated is widely-framed and I estimate that it will take more than 3 ½ working days to locate, retrieve and extract this information. In these circumstances we are not obliged under the Act to comply with your request.

In addition, the information is not held in a format that would make any refinement fall outside the parameters of Section 12.

I can confirm that Wilton Park is charged the following ancillary rates associated with processing credit or debit card payments:

- Mastercard premium credit / Mastercard commercial debit and credit / Visa commercial debit and credit - 1.8%
- Mastercard or Visa credit - 1.699%
- Amex 1.9%
- Plus £0.03 per transaction for electronic authorisation

We have withheld the name of the (Finance Director) person responsible for managing plastic card payment acceptance under section 40 of the Freedom of Information Act. It is our view that disclosure of this information would breach the first data protection principle, which states that personal data should be processed fairly and lawfully. Section 40(2) and (3) of the FOIA therefore apply. It is the fairness aspect of this principle, which we think, would be breached by disclosure in this case. In such circumstances, section 40 confers an absolute exemption on disclosure. We do not therefore have to apply the public interest test.

Yours sincerely

Senior Information Risk Officer



We keep and use information in line with the Data Protection Act 1998. We may release this personal information to other UK government departments and public authorities