

Contact details

Name

Contact number

Email address

Agent authority

If you act as a 3rd party on behalf of the fund, please make sure the relevant authority has been filed with HM Revenue & Customs (HMRC). If not, please attach it to this request to avoid

any delays. If you have previously submitted an authorisation for this fund you are not required to provide another.

Statement

I confirm that the fund named below is the beneficial owner of the income detailed below and/or is subject to tax in the United Kingdom on it.

Position with fund

Signature

Date DD MM YYYY

Fund details

Fund name

Unique Tax Reference number

Address to appear on Certificate of Residence

Address to which Certificate should be returned

Countries	Period for certification (1)	Source of income (eg, dividends, interest, royalties)	Relevant article number from Double Taxation Agreement	Number of copies (2)

Other information

Please provide details of any specific wording (already agreed with HMRC). If there is a 'subject to tax' clause in the tax treaty of the country being applied for, please make sure you have made an election under S931R(2) CTA 2009 and attach a copy to this request - see INTM162090, go to www.hmrc.gov.uk/manuals/intmanual/intm162090.htm

Please submit this request to HMRC Collective Investment Schemes Centre via email to cisc.sheffield@hmrc.gsi.gov.uk or by post to Local Compliance, Mid-Size Business S0836, NEWCASTLE NE98 1ZZ.

Notes

- Generally, a Certificate of Residence is valid at the date of issue. HMRC cannot certify residence for a future period but can certify for past periods if you have met the necessary conditions.
- Certificates are usually provided in PDF format and issued electronically to allow the fund to produce as many copies as it needs, so we will normally only provide one copy of each certificate. If you need original certificates with a 'wet ink' signature for a particular country, please specify the number of copies you need.