Sections 1-3: Applicant

1. Lead applicant from the community

|  |  |
| --- | --- |
| Community group name | A copy of the constitution is attachedNo [ ]  Yes [ ]  (please tick) |
| Name of project lead |  |
| Address |  |
| Email |  |
| Phone |  |

1. Local Authority partner details

|  |  |
| --- | --- |
| Name of Authority |  |
| Lead contact (name and role) |  |
| Address |  |
| Lead contact email |  |
| Lead contact phone no. |  |
| Is the Authority willing to hold grant funding for you | No [ ]  Yes [ ]  (Please tick)A letter or e-mail confirmation of this is attached [ ]  |

1. Other partners you will work with

|  |  |  |  |
| --- | --- | --- | --- |
| Partner name and lead contact | Contact phone no | Contact email | How will they support you? |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Section 4: Evidence of Need

1. Tell us about your area (up to 500 words)

|  |  |
| --- | --- |
| Why is a pocket park required?Please describe the area you are working in and how it meets the criteria specified; for example whether the area is deprived (IMD 2015) and current access to quality green space |  |

Section 5: Site

1. Your pocket park

|  |  |
| --- | --- |
| Proposed name |  |
| Address incl. postcode |  |
| Size in hectares |  |
| Owner (name, address) | Do you have the owner’s permission to apply? Yes [ ]  A letter or e-mail confirmation of this is attached (tick) [ ]  |
| Is it already a green space? | No [ ]  Yes [ ]  Name of site now: |
| It is the whole site: [ ]  It is a part of the site:[ ]   |
| Please briefly describe the current state of the site |  |
| Are there other green spaces within a 5 minute walk?  | No [ ]  Yes [ ]  If yes, please explain what additional benefit this project will bring forward and attach a local map (ideally 1:25 scale). |
| Is the site available and accessible?  |  |

Section 6: Nature

1. What do you propose to do to establish your pocket park? (up to 500 words)

|  |
| --- |
|  |

Section 7: Match-funding

1. What match funding do you have or plan to secure?

|  |  |  |
| --- | --- | --- |
| Source | Amount | Secured or to be sought?  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Would you like to add any further comment in relation to match-funding?

|  |
| --- |
|  |

Sections 9 - 12: Deliverability and value for money

1. How will you spend the DCLG money?

|  |  |
| --- | --- |
| Item  | Total  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Please add rows as necessary |  |
| Will you spend all of the DCLG money by end March 2016? | Yes [ ]  No [ ]  (Please tick)Please make sure your timeline (section 10) shows when the money will be spent by. |

1. Please set out your timeline (showing such as when delivery will start, when delivery using DCLG money will be completed (no later than March 2016), and when the pocket park will open)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| What will happen? | When |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

 |

1. Please describe the benefits you expect to see delivered through the creation of a pocket park (up to 500 words). For example, improvement in social wellbeing, community participation and engagement, healthy living, environmental and natural / biodiversity benefits.[[1]](#footnote-1)

|  |
| --- |
|  |

1. Please ensure you attach a plan of the site now and another that shows how it will look after the work is complete.

Section 13: Sustaining delivery

1. How will you sustain the management of the site?

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| Secure Green Flag Community Award | Yes [ ]  (Please tick) |
| Register your site as an asset of community value  | Yes [ ]   |
| Seek Local Greenspace Designation | Yes [ ]  |
| Dedicate (such as a Field in Trust) | Yes [ ]  |

Please explain any further approaches you will consider (300 words) |

1. Please feel free to provide any further information that will support your application (up to 300 words)

|  |
| --- |
|  |

Check list of added material to attach:

Constitution of your group (if available) (Q1) [ ]

Letter or email from your local authority partner confirming willingness to hold grant (Q2) [ ]

Owners consent (Q5) [ ]

Map showing site and any green spaces within 5 minutes’ walk (ideally 1:25 scale) (Q5) [ ]

Plan of site now [ ]  Plan of what the pocket park will look like (Q12) [ ]

Any other items you feel will support your application (please list below)

|  |  |  |
| --- | --- | --- |
| Item | Format | What does this show |
|  |  |  |
|  |  |  |
|  |  |  |

Please return your application to us by e-mail to pocketparks@communities.gsi.gov.uk **by 5:00pm on Thursday 10 December 2015**

Thank you for your application.

1. Please note we are not looking for you to state all of these. These are examples and there may be others. All pocket parks will be different. [↑](#footnote-ref-1)