- DO NOT STAPLE
- PRINT ON ONE SIDE ONLY

# **FORM AR21**

Trade Union and Labour Relations (Consolidation) Act 1992

#### ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:	Union of Democratic Mineworkers Nottingham Section			
Year ended:	31 <sup>st</sup> December 2013			
List no:	682			
Head or Main Office:	Miners' Offices Berry Hill Lane Mansfield Notts. NG18 4JU			
Website address (if available)				
Has the address changed during the year to which the return relates?	Yes			
General Secretary:	M.L. Stevens			
Telephone Number:	01623 626094			
Contact name for queries regarding	M.J. Corrigan- Bull Payne & Co.			
Telephone Number:	01623 624494			
E-mail:	mike@bullpayne.com			
PLEASE FOLLOW THE GUIDANCE NOT Any difficulties or problems in the comp Officer as below or by telephone to: 020				
The address to which returns and other	documents should be sent are:			
For Unions based in England and Wales Certification Office for Trade Unions an 22 <sup>nd</sup> Floor, Euston Tower, 286 Euston R	d Employers' Associations			
For Unions based in Scotland: Certification Office for Trade Unions an Melrose House, 69a George Street, Edir	d Employers' Associations			

# **RETURN OF MEMBERS**

(see notes 10 and 11)

	NUMBER OF MEMBERS AT THE END OF THE YEAR					
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)		TOTALS
MALE	444					444
FEMALE	10					10
TOTAL	454				Α	454

FEMALE	1	0					10
TOTAL	45	4				Α	454
is held:	of members included of members at end of				r authorised addre	ess	0 454
		OFFI		S IN PO	ST		
Please a	ttach as an annexe n relates, with the tit	to this form a com tle of each persons	plete lis	note 12) it of all officers	in post at the en	d of the year t	o which
Please o	RE'	TURN OF (					by this
Tit	le of Office	Name of Office ceasing to hold o	1	Nam Officer A	ne of ppointed	Date	,
						· · · · · · · · · · · · · · · · · · ·	
		······					
					***************************************		
State wh	ether the union is:						
a. Al	oranch of another trac	de union?	Yes	No			
lf y	If yes, state the name of that other union:  Union of Democratic Mineworkers National						
b. A f	ederation of trade uni	ions?	Yes	No			
lf y	es, state the number	of affiliated					
ane	i names:		***************************************				

# <u>UNION OF DEMOCRATIC MINEWORKERS (NOTTINGHAM SECTION)</u> <u>LIST OF OFFICERS AS AT 31 DECEMBER 2013</u>

President J. Wood

General Secretary M. Stevens

Executive I Bircumshaw

# **GENERAL FUND**

(see notes 13 to 18)

£	£
	83070
936	
	936
	84006
	23084
40296	
	40296
TOTAL INCOME	147386
	498966
	7,00000
7041	
7941	
	7044
	7941
L EXPENDITURE	506907
	-359521
	414965
	55444
	936

# ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

DESCRIPTION	£	£
Federation and other bodies	other bodies	
TOTAL FEDERATION A	ND OTHER BODIES	
Other income		
Personal Accident Fund Commission	3101	
Legal & Medical Fees Compensation	7573 2375	
Profit on Disposal of Investments Profit on Disposal of Vehicles	27000	
Medical Welfare Subscriptions	190	
Profit on Sale of Memorabilia	57	
		:
ТОТ	AL OTHER INCOME	40296
TOTAL OF A	ALL OTHER INCOME	40296

# ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

£		£
	brought forward	
	Education and Training services	
	·	
	Negotiated Discount Services	
	Salary Costs	
	Sulary Socio	
	Other Benefits and Grants (specify)	
	Total (should agree with figure in General Fund)	
		Education and Training services  Negotiated Discount Services  Salary Costs  Other Benefits and Grants (specify)

(See notes 24 and 25)

FUND 2			Fund Account
Name:	Benevolent Fund	£	£
Income			
	From members		
	Investment income (as at page 12)		5941
	Other income (specify)		
	Profit on Disposal of Investments	463	
	Total other inco	me as specified	463
		Total Income	6404
Expenditure			
	Benefits to members	8500	
	Administrative expenses and other expenditure (as at page 10)	1200	
	То	tal Expenditure	9700
	Surplus (Defi	icit) for the year [	-3296
	Amount of fund at be		333107
	Amount of fund at the end of year (as	Balance Sheet)	329811
	Number of members contributing	g at end of year [	0

FUND 3			Fund Account
Name:	Medical Welfare Service Fund	£	£
Income			
	From members		
	Investment income (as at page 12)		18
	Other income (specify)		
	Contribution from UK Coal	5197	
	Total other inco		
	Total other inco	Total Income	5197 5215
Expenditure	Benefits to members	1417	
	Administrative expenses and other expenditure (as at page 10)	4597	
	То	tal Expenditure	6014
	Surplus (Defi	icit) for the year	-799
	Amount of fund at be	ginning of year	19481
	Amount of fund at the end of year (as	Balance Sheet)	18682
	Number of members contributin	g at end of year	0

FUND 4			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	me as specified	
		Total Income	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	То	tal Expenditure	
		L	
	Surplus (Defi	cit) for the year	
	Amount of fund at be		
	Amount of fund at the end of year (as	Balance Sheet)	
	Number of members contributing	g at end of year	

FUND 5			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
			}
	Total other inco	me as specified	
		Total Income	
Expenditure			
	Benefits to members	<u> </u>	Ţ
	Administrative expenses and other expenditure (as at page 10)		
	То	tal Expenditure	
	Surplus (Defi	cit) for the year	
	Amount of fund at be	<del>-</del>	ļ
	Amount of fund at the end of year (as	Balance Sheet)	
	Number of members contributing	g at end of year	

FUND 6			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	me as specified	
		Total Income	
por sa			
Expenditure	Benefits to members	J	
	Administrative expenses and other expenditure (as at page		
	10)		
	То	tal Expenditure	
		icit) for the year	
	Amount of fund at be		
	Amount of fund at the end of year (as	Balance Sheet)	
	Number of members contributing	g at end of year	

FUND 7			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	me as specified	
		Total Income	
Expenditure			:
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)	-	
	То	tal Expenditure	
	Surplus (Defi	icit) for the year	
	Amount of fund at be	h-	
	Amount of fund at the end of year (as	- · · · · · · · · · · · · · · · · · · ·	
	Number of members contributin	g at end of year	

(see notes 26 to 31)

POLITICAL FUND ACCOUNT 1 To be completed by trade unio		which maintain their o	own fund
		£	£
Income	Members contributions and levies		
	Investment income (as at page 12) Other income (specify)		
	Total other	r income as specified	
Expenditure		Total income	
	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
		Total expenditure	
	Su	rplus (deficit) for year	
	Amount of political fund	at beginning of year	
	Amount of political fund at the end of year	ır (as Balance Sheet)	
	Number of members at end of year contributing	g to the political fund	
	Number of members at end of the year not contributing	1	
Number of member political fund	bers at end of year who have completed an exemption notice and do not therefor		

POLITICAL F	FUND ACCOUNT 2 To be completed by trade unions w	hich act as compo	nents of a	entral trade union
			£	t
Income	Contributions and levies collected from members on behalf of central pol	tical fund		
	Funds received back from central political fund Other income (specify)	· · · · · · · · · · · · · · · · · · ·		
	7	otal other income a	s specified	
Expenditure		To	tal income	
	Expenditure under section 82 of the Trade Union and Labour Relatio (Consolidation) Act 1992 (specify)	ns		
	Administration expenses in connection with political objects (specify)			
	Non-political expenditure			
		Total e	xpenditure	
		Surplus (defic		
	Amount held on behalf of trade union pol		· · · · · · · · · · · · · · · · · · ·	
		emitted to central po		
	Amount held on behalf of cent	ral political fund at e	nd of year	
	Number of members at end of year of	ontributing to the po	litical fund	
	Number of members at end of the year not c			
Number of me political fund	embers at end of year who have completed an exemption notice and do no	therefore contribute	e to the	

# ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

A description of the second se		£
Administrative		
Expenses		
Remuneration and expenses of staff		255400
Salaries and Wages included in above	£217427	
Auditors' fees		4800
Legal and Professional fees		147564
Occupancy costs	,	23344
Stationery, printing, postage, telephone, etc.		101
Motor & Travel Expenses		4695
Bank Charges		30
Other administrative expenses (specify)		
General District Expenditure		10329
Branch Expenses		399
Branch Salaries		11411
Other Outgoings		
Interest payable:		
Bank loans (including overdrafts)		
Mortgages		
Other loans		
Depreciation		11058
Taxation		
Members Presentations		19238
Grant to UDM Notts Welfare & Covalescent Fund		4597
Other outgoings (specify)		
Admin Recharge From Subsidiary		11797
	Total	504763
Charged to:	General Fund (Page 3)	498966
	Fund (Account 2)	1200
	Fund (Account 3)	4597

Total	504763

# ANALYSIS OF OFFICIALS SALARIES AND BENEFITS (see notes 34 to 44 below)

Office held	Gross Salary	Employers N.1.		Benefits		Total
		+	Pension Contribution	Other Benefits	ıfits	
	сH	ભ	S F	Description	Value £	Сť
President	66973	7891	15335	See attached	7824	98023
General Secretary	83352	11343		See Attached	14213	108908
Executive:						
l Bircumshaw	2346					2346

#### <u>UDM Nottingham Section</u> <u>Officials Benefits Year Ended 31<sup>st</sup> December 2013</u>

	<u>President</u>	General Secretary
Car	1610	5267
Telephone	13	30
Home Heat & Light	2478	5547
Home Water	383	433
Council Tax	1458	2628
Mortgage	1882	-
Sundry Home Expenses		308
Total	<u>7824</u>	14213

# **ANALYSIS OF INVESTMENT INCOME**

(see notes 45 and 46)

	Politi Fur £	nd		Other Fund(s) £
Rent from land and buildings				17089
Dividends (gross) from:				17000
Equities (e.g. shares)				
Interest (gross) from:				
Government securities (Gilts)				1463
Mortgages			:	
Local Authority Bonds				
Bank and Building Societies				217
				_ , ,
Other investment income (specify)				
UK Bonds				9721
Foreign Bonds				553
			,	
		Total in	vestment income	29043
Credite	d to:			
			al Fund (Page 3)	23084
			Fund (Account 2)	5941
			Fund (Account 3)	18
			und (Account )	
			und (Account )	
		F	und (Account )	
			Political Fund	
		~~~_1_3 f		
		l otal in	vestment Income	29043

# BALANCE SHEET as at

31/12/2013

(see notes 47 to 50)

Previous Year		£	£
160274	Fixed Assets (at page 14)		149216
	Investments (as per analysis on page 15)		
362503	Quoted (Market value £ 301201)	311278	- THE STATE OF THE
	Unquoted		
	Other Assets		311278
	Loans to other trade unions		
29547	Sundry debtors		23841
229355	Cash at bank and in hand		186347
	Income tax to be recovered		
964	Stocks of goods		816
2524	Others (specify) Prepayments		3201
262390	Total of other assets	***************************************	214205
784717	тот	AL ASSETS	674699
414965	Fund (Account 1)		55444
333107	Fund (Account 2)		329811
19481	Fund (Account 3)		18682
	Superannuation Fund (Account )		
	Political Fund (Account )		
1	Revaluation Reserve		
	LIABILITIES		
	Amount held on behalf of central trade union political fund		
	Loans: From other trade unions		
	Loans: Other		118000
	Bank overdraft		
	Tax payable		
9625	Sundry creditors		144162
7539	Accrued expenses		8600
	Provisions		
	Other liabilities		
784717	TOTAL	LIABILITIES	674699
784717	тот	AL ASSETS	674699

# **FIXED ASSETS ACCOUNT**

(see notes 51 to 55)

	Land and Freehold Leasehold	Buildings £ £	Furniture and Equipment £	Motor Vehicles £	Not used for union business £	Total £
Cost or Valuation						
At start of year	546689		21273	47164		615216
Additions						
Disposals				-47164		-47164
Revaluation/Transfer						
s						
At end of year	546689		21273	0		567962
Accumulated Depreciation At start of year	206772		20040	47404		
Charges for year	386772		20916	47164		454852
Disposals	10957	3	101	47404		11058
Revaluation/Transfer				-47164		-47164
s						
At end of year	397729		21017	0		418746
Net book value at end of year	148960		256	0		149216
Net book value at end of previous year	159917		357			160274

# **ANALYSIS OF INVESTMENTS**

(see notes 56 and 57)

QUOTED		All Funds	Political Fund
		Except Political	
		Funds £	£
	Equities (e.g. Shares)		
	Government Securities (Gilts)		
	UK Treasury Stock	80108	
	Other quoted securities (to be specified)		
	UK Bonds	195469	
	Foreign Bonds	35701	
	TOTAL QUOTED (as Balance Sheet)	311278	
	Market Value of Quoted Investment	301108	
UNQUOTED	Equities		
	Government Securities (Gilts)		
	N.S		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (to be specified)		
	TOTAL LINOLIOTED (as Ralance Sheet)		
	TOTAL UNQUOTED (as Balance Sheet)  Market Value of Unquoted Investments		
	Market Value of Oriquoted Hivodifforto		

# **ANALYSIS OF INVESTMENT INCOME** (CONTROLLING INTERESTS) (see notes 58 and 59)

Does the union, or any constituent part of the union, have a controlling interest in any limited company?		YES	NO
If YES name the relevant companies:			
COMPANY NAME		STRATION NUMB and & Wales, state	
Vendside Limited (In Administration)	3367773		
Welfare Financial Services Ltd	1984173		
Select Sales & Lettings Ltd.	6373534		
Efficient Property Services Group Ltd	6337246		
Essential Health & Safety Training Ltd	7005851		
Are the shares which are controlled by the union registered in the names of the union's trustees?		YES	NO
If NO, state the names of the persons in whom the shares controlled by the union are registered.		L	<u> </u>
COMPANY NAME	NAMES OF SHA	REHOLDERS	
Vendside Limited (In Administration)	D. Nettleship & A	. Taylor	
Welfare Financial Services Ltd	M. Stevens & J. V	Vood	
Select Sales & Lettings Ltd.	D. McGarry		
Efficient Property Services Group Ltd	D. Nettleship & A	. Taylor	
Essential Health & Safety Training Ltd	D. McGarry		

# **SUMMARY SHEET**

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	84006		84006
From Investments	29043		29043
Other Income (including increases by revaluation of assets)	45956		45956
Total Income	159005		159005
EXPENDITURE (including decreases by revaluation of			
Total Expenditure	522621		522621
Funds at beginning of year (including reserves) Funds at end of year (including reserves)	767553 403937		767553 403937
ASSETS	<u> </u>		
700210	Fixed Assets		149216
	Investment Assets		311278
	Other Assets		214205
	Other Assets	Total Assets	214205 674699
LIABILITIES	Other Assets	Total Assets  Total Liabilities	

# **NOTES TO THE ACCOUNTS**

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

See notes attached.	

#### INDUSTRIAL FUND

#### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 31ST DECEMBER 2013

#### 1. Accounting Policies

#### a) Accounting convention

The accounts are prepared under the historical cost convention as modified by the revaluation of land and buildings and in accordance with applicable accounting standards and the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### b) Basis of accounting

In accordance with the Rules of the Union separate accounts are prepared for the Political and Benevolent Funds. The accounts of the Industrial Fund include all the income and expenditure of the Nottingham Section for the year except that relating to the other two Funds.

c) Contributions are brought into account on the basis of the amounts receivable in the year.

#### d) Fixed Assets

Depreciation is provided on fixed assets, other than freehold land, and calculated on the straight line basis as follows:-

Freehold Property

5% per annum for first 10 years 2.1/2% per annum thereafter

Furniture and Equipment

10% per annum on cost

Motor Vehicles

25% per annum on cost

#### INDUSTRIAL FUND

#### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2013

#### e) Staff Superannuation

Welfare Financial Services Limited operates a Superannuation scheme for the whole of the U.D.M. Benefits are paid in line with those payable by the Mineworkers Pension Scheme.

The union operates a pension scheme providing benefits based on final pensionable pay. The assets of the scheme are held separately from those of the union, being invested in a separately administered fund. Contributions to the scheme are charged to the income and expenditure account so as to spread the cost of pensions over employees' working lives with the union. The contributions are determined by a qualified actuary on the basis of triennial valuations using the attained age method.

The pension charge for the year was £15,735 (2012 - £17,088)

The Union participates in a defined benefit scheme in the UK. A full actuarial valuation was carried out at 31<sup>st</sup> December 2011 by a qualified independent actuary.

#### INDUSTRIAL FUND

#### NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31ST DECEMBER 2013

#### (e) Staff Superannuation Scheme (continued)

The scheme is being accounted for as a defined contribution scheme, under FRS17, as the assets of this multi-employer scheme cannot be separately identified. The assets in the main scheme and the expected long term rate of return were:-

	31 <sup>st</sup> December 2013 £000	31 <sup>st</sup> December 2012 £000	31 <sup>st</sup> December 2011 £000
Equities Bonds Cash	5,470 9,616 544	9,890	4,246 9,801 591
Total market Value of assets	15,630	15,605	14,638
Present value of Scheme liabilities	13,837	13,517	13,108
Surplus in the Scheme	_1,793	2,088	_1,530

At the actuarial valuation at 31<sup>st</sup> December 2011, the actuary recommended a Union contribution rate of 33% of Pensionable Pay, plus special contributions.

Under the projected unit method, the current service cost will increase as members approach retirement.

(f) The Union has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small entity.

#### INDUSTRIAL FUND

## FIXED ASSETS AS AT 31<sup>ST</sup> DECEMBER 2013

Note 2 (a)

Note 2 (a)	Freehold Property £	Furniture and <u>Equipment</u> £	Motor <u>Cars</u> £	Total
Cost at 1 <sup>st</sup> January 2013	301,689	21,273	47,164	<b>£</b> 370,126
Valuation at 1 <sup>st</sup> January 1982	245,000	-	-	245,000
Disposals	pa	•	(47,164)	(47,164)
Cost at 31 <sup>st</sup> December	***************************************	A	***************************************	ALAMA BANKSANANA
2013	546,689	21,273	-	567,962
		Water and the state of the stat	**************************************	NA DECIDENCE AND ADDRESS OF THE PARTY OF THE
Depreciation at	296 772	20.016	47.164	454.952
1 <sup>st</sup> January 2013	386,772	20,916	47,164	454,852
Charge for the Year	10,957	101		11,058
On Disposals			( <u>47,164</u> )	(47,164)
Depreciation at 31 <sup>st</sup> December 2013	397,729	<u>21,017</u>	***************************************	418,746
Net Book Value at 31st December 2013	148,960	256	**	<u>149,216</u>
Net Book Value at 31st December 2012	<u>159,917</u>	<u>357</u>	<del>-</del>	160,274

#### INDUSTRIAL FUND

## SCHEDULE OF PROPERTIES AS AT 31<sup>ST</sup> DECEMBER 2013

Note 2(b)

	At Valuation/ Cost Including Depreciation Improvements Written Of		Во	ok Value	Depreciation		
	Less Sales	To Date £	<u>2013</u> £	2012 £	<u>2013</u> €	2012 £	
Offices, Flat & Garages Berry Hill, Mansfield	308,972	248,248	53,963	60,724	6,761	6,761	
9 Angela Avenue Kirkby in Ashfield, Notts	30,445	22,685	7,058	7,760	702	702	
30 Linwood Crescent, Ravenshead, Mansfield,Not	ts 54,689	33,134	20,625	21,555	930	930	
143 Huthwaite Road,Sutton Ashfield, Notts	in <u>152,583</u>	<u>82,705</u>	67,314	<u>69,878</u>	<u>2,564</u>	2.564	
	546,689	386,772	148,960	159,917	10,957	10,957	
			As per Note 2(a)		•	ncome and Expenditure Account	

The Union has adopted the transitional arrangements of the Financial Reporting Standard for Smaller Entities (effective April 2008) with respect to Tangible Fixed Assets shown at a valuation. At 1<sup>st</sup> January 1982 the UDM Offices were valued at £245,000. These valuations have not been updated and all additions have been recorded at cost. The Union does not intend to adopt a policy of revaluation in the future.

<sup>30</sup> Linwood Crescent and 9 Angela Avenue are also subject to a charge in respect of Welfare Financial Services Limited to cover any potential shortfall on the UDM/Vendside pension scheme

#### INDUSTRIAL FUND

## SCHEDULE OF INVESTMENTS AT 31<sup>ST</sup> DECEMBER 2013

#### Note 3

	Marke	et Value	Cost
UK Bonds		£	£
£30,000	Rabobank Nederlands 4% MTN 19/09/2012	30,704	31,135
£50,000	London Stock Exchange 4.75% MTN 02/11/21	52,203	50,512
£43,000	B.A.T. International Finance 3.217 BDS17/06/22	24,658	29,942
	£	2107,565	£111,589

#### Note 4

#### **Related Parties**

Vendside Limited is a company formed by the Union to process Vibration White Finger and other compensation claims for U.D.M. Members and others. During 2013 an amount of £100,000 was loaned to the Union by Vendside Limited. At 31.12.13 £100,000 was outstanding.

Vendside Limited also charged the Union £10,000 for administration costs incurred on it's behalf.

The Union charged Vendside £17,000 rent in the year.

# **ACCOUNTING POLICIES**

(see notes 74 and 75)

SIGNATURES TO	THE ANN	UAL RFT	UR	N		
<u> </u>	otes 76 and 77)	wrtm Illm!	<b>∵</b> ।\	. w. w.		
including the accounts and b	·	ontained in the	refu	'n.		
mercang the accounts and b	aiaiioe sileet C		ı Gtül			
MR M STEVENS IS ON SICKNESS	·/>		1/			
LEAVE SIGNED BY MR T BARKE UDM NOTTS SECTION	reus TEE Treus TEE Preside	nt's	Name of the last o			
General Secretary's	Signatu			col_		
Signature: 1 C. Nofts Section trustee.						
	Name J	. Wood				
Name M <del>. Stevens</del> TREVOR BARKÉR	1141110					
Date: 28 5 1 4	Date	28.5.14	•			
	CKILOT					
	CK LIST					
·	otes 78 to 80)					
(please tio	k as appropria	ite)				
IS THE RETURN OF OFFICERS ATTACHED?		YES	7	NO		
(see Page 2 and Note 12)	·····					
HAS THE RETURN OF CHANGE OF OFFICERS	BEEN	YES		NO		
COMPLETED? (see Page 2 and Note 12)						
HAS THE RETURN BEEN SIGNED?	***************************************	YES	$\Box$	NO	$+$ $\Box$	
(see Pages 19 and 21 and Notes 76 and 77)						
HAS THE AUDITOR'S REPORT BEEN COMPLE	TED?	YES		NO		
(see Pages 20 and 21 and Notes 2 and 77)					ļ	
IS A RULE BOOK ENCLOSED?		YES		NO		
(see Notes 8 and 78)		ENCLOSE	<del>                                     </del>	TO FOLLOW		
A MEMBER'S STATEMENT IS:		ENCLUSE	111		1   1	

(see Note 80)

HAS THE SUMMARY SHEET BEEN COMPLETED

(see Page 17 and Notes 7 and 59)

NO

D YES

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#### **AUDITOR'S REPORT**

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES

If "No" please explain below.

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
  - whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 83)

YES

If "No" please explain below.

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
  - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in rule 83)

YES

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document. (See note 85)

# AUDITOR'S REPORT (continued)

See attached copy		<del></del>	
Signature(s) of auditor or auditors:			 
( )	But Payer		
Name(s):	Bull Payne & Co.		
Drafaccion(s) or Colling(s):	Chartered Certified		
Profession(s) or Calling(s):	Accountants		 
Address(es):	25 Brunts Street	-	 
/ (dd/000(00).	Mansfield	***************************************	
	Nottinghamshire		
	NG18 1AX	Ĺ	
Data	23 <sup>rd</sup> May 2014		 
Date:			 ······
Contact name and telephone number:	M. Corrigan 01623 624494		

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

#### THE UNION OF DEMOCRATIC MINEWORKERS NOTTINGHAM SECTION

We have audited the financial statements of the Union of Democratic Mineworkers, Nottingham Section on pages 3 to 13. These financial statements have been prepared in accordance with Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to smaller entities)

#### RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND AUDITORS

The Trustees are required to prepare financial statements for each financial year, which gives a true and fair view of the state of affairs of the Union and of the surplus or deficit of income over expenditure of the Union for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them, consistently;
- make judgement and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the section will continue in existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Union. They are also responsible for safeguarding the assets of the Union and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practice Board (APB's) Ethical Standards for Auditors.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

A description of the scope of the audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/UKNP.

#### **OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements:-

- Give a true and fair view of the state of the Fund's affairs as at 31<sup>st</sup> December 2013 and of it's surplus of expenditure over income for the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Practice applicable to smaller entities.

• Have been properly prepared in accordance with the requirements of the Trade Union and Labour Relations Consolidation Act 1992.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Trade Union & Labour Relations (Consolidation) Act 1992 (amended) requires us to report to you, if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us.
- A satisfactory system of control over transactions has not been maintained.
- The financial statements are not in agreement with the accounting records or returns.
- We have not received all the information and explanations we require for our audit.

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Bull Payne & Co.
Chartered Certified Accountants
Registered Auditors
25 Brunts Street
Mansfield
Notts
NG18 1AX

Date 23<sup>rd</sup> May 2014