

HIGHWAYS SUB-GROUP of the HS2 PLANNING FORUM

Title:	Phase 1 Planning Forum Highways Sub-Group (North and South) #3	
Date & Time	North and South Meeting Thursday 8th January 2015 2 - 5 pm Warwick Hilton	
Chair	Ted Allett	Independent Chair
Promoter Attendees:	Richard Adam John Woodhouse Peter Tomlin Mike Kelly Adam Ruane Su Arnall	HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd Department for Transport
Highway Authority Attendees:	Gez Romano Jason Sherwood Muthiah Gunarajah Adrian Malcom Philippa Bloom Martin Steward Paul Hillman Steve Braund David Grindley Nick Boyle Chris Simpson Andrew Savage Kevin Hicks	Warwickshire County Council Oxfordshire County Council Hertfordshire County Council London Borough of Camden Highways Agency Highways Agency Highways Agency Chiltern District Council Northamptonshire County Council London Borough of Hammersmith and Fulham and Royal Borough of Kensington and Chelsea Warwickshire County Council Warwickshire County Council Birmingham City Council
Apologies (sent to HS2 or provided in meeting)	B Coakley A Day S Weaver D Murchie P Richards	Chiltern District Council Buckinghamshire Country Council TfL Westminster City Council London Borough of Brent
<i>Planning Forum Highways Sub-Group distribution list appended to minutes.</i>		

Item		Action Owner
1.	Welcome and introductions Introductions were made.	
2	Review of notes and actions from last meeting Authorities confirmed they were happy with the draft minutes from previous meeting. Minutes were agreed with no changes. The outstanding actions table was gone through by the Chair and the following additional points raised: HS2 Ltd addressed item 140917-11 with regard to highway land	

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	<p>ownership.</p> <p>Action: HS2 Ltd to update Information Paper E14 to address issue of highway land ownership once signed-off by DfT. To also be included as a future agenda item.</p> <p>HS2 Ltd clarified HS2 Bill does not dis-apply legislation that highway authorities can use to enforce matters which would affect safety of road users, such as mud on the highway etc.</p> <p>Action: HS2 Ltd to consider whether above clarification can be added to Information Paper E14 and report to Sub-Group.</p> <p>HS2 Ltd clarified position on Bill provisions in Schedule 24. This schedule relates to Orders banning lorries from certain traffic routes. The Bill transposes into existing and future Orders a permit which would allow HS2 construction lorries to use those routes as exceptions to the Traffic Orders. It was noted that where Orders have been placed on routes due to a physical constraint (e.g. weight/height restrictions) this would be evaluated before the means and routes applications were prepared and a decision made whether to consider an alternative route or take some remedial measures.</p> <p>Action: HS2 to consider whether above clarification on banning orders can be added to Information Paper E14 and report to Sub-Group.</p> <p>HS2 Ltd provided update on the matter of programme / highway consents. Authorities requested that more information should be provided to the Sub-Group.</p> <p>Action: HS2 Ltd to provide update to previously issued programme, and / or provide new programme as soon as cleared by HS2 Ltd / DfT.</p> <p>Action: Warwickshire County Council to send previously circulated programme to HS2 Ltd and Chair.</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>WCC</p>
3	<p>Feedback from Authorities on Draft CoCP – Section 14</p> <p>Chair reported that authorities had not collated comments on the CoCP and would require more time to do so.</p> <p>Action: CoCP feedback to be added to next meeting agenda.</p> <p>Action: Chair to distribute template for CoCP comments and Camden to coordinate collation of comments.</p> <p>Action: HS2 Ltd to circulate revised distribution list to allow Camden to contact all authorities for comments.</p>	<p>HS2 Ltd</p> <p>Chair / LBC</p> <p>HS2 Ltd</p>
4	<p>Hybrid Bill – Temporary highway consents and approvals</p> <p>HS2 Ltd. provided an overview and the following Schedules of the Bill:</p> <ul style="list-style-type: none"> • Schedule 2 Part 1 : Trial Holes • Schedule 4 Part 2 : Temporary interference 	

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	<ul style="list-style-type: none"> • Schedule 23 : Street works • Schedule 31 : Protective provisions <p>Slides to be circulated with Minutes. The contents of the presentation were noted by the Sub-Group and clarifications sought on the matters set out below:</p> <p>Action: HS2 Ltd confirmed that the matter of temporary 'stopping up' will be clarified in forthcoming update to Information Paper E14.</p> <p>Action: HS2 Ltd to provide clarification on matter of consents for trial holes, consents for stopping up and procedures for notifications for temporary works. To be a future agenda item.</p> <p>Action: The Sub-Group requested that notification procedures / processes for permanent works to be included as a future agenda item for discussion at Sub-Group.</p> <p>Action: HS2 Ltd to clarify disapplication of NRSWA S54, 55, 64 and 75 and Highways Act S59. HS2 Ltd to feedback in next meeting and update Information Paper E14 if appropriate.</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p>
5	<p>Traffic and temporary highway applications/notifications</p> <p>HS2 Ltd presented current assumptions relating to notifications, principle of Traffic Liaison Groups and potential processes regarding consultation and engagement. Information was presented as an assumed approach which will require discussion and agreement via the Sub-Group once HS2 Ltd has provided the detail.</p> <p>Action: Applications and notifications process and detail to be a future agenda item.</p>	<p>HS2 Ltd</p>
6	<p>AOB</p>	
6.1	<p>Matters Raised by Authorities</p> <p>The following topics were listed by the Chair as potential future agenda items raised by authorities in their pre-meeting:</p> <ul style="list-style-type: none"> • Resources and fees / officers fees – more information was requested. It was agreed that this is an ongoing action for HS2 Ltd. • Programme – it was agreed that this is captured in above actions and is a future agenda item. • COCP – it was agreed that this is captured in above actions on authorities and agenda item at next meeting. • Authorities asked if HS2 Ltd would like comments on Rural Road 	

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	<p>Design Guide. HS2 Ltd confirmed it would consider comments from authorities.</p> <p>Action: Comments from authorities to be collated by Chiltern DC for next meeting. HS2 Ltd to place on future agenda.</p>	Chiltern DC
	<ul style="list-style-type: none"> Highways Maintenance Agreement – this matter was discussed at Select Committee. The Committee requested that progress is made with the agreement in the Sub-group. Chair suggested working from the Kent Agreement (CTRL). HS2 Ltd said that they would be happy with this in principle. DfT confirmed that they are currently working on this matter and would like authorities to feed into the process. <p>Action: London Borough of Camden and Warwickshire County Council to lead on this matter with authorities and report to Sub-Group as appropriate.</p>	LBC and WCC
	<ul style="list-style-type: none"> Active Traffic Information Systems – Warwickshire County Council had also raised this in Committee as an item due to be discussed with HS2 and suggested it be a future agenda item. Green Bridges – it was requested that HS2 provide more information on the location / function of such bridges and potential plans and specifications. <p>Action: HS2 to add to future agenda and provide a 'why and where' style presentation to the Sub-Group.</p>	HS2 Ltd
	<ul style="list-style-type: none"> Disapplication of legislation – it was agreed that this is captured in above actions and is to be clarified by HS2 Ltd in next meeting. The establishment of local Traffic Management Liaison and associated Traffic Management Plans – it was noted that proposals as to the geographical scope and terms of reference for local liaison as well as the scope of Traffic Management Plans would be discussed as a future agenda item. HS2 Ltd explained that how these would be developed was a matter being addressed internally and an update would be provided at the next meeting. <p>Action: HS2 Ltd to update Sub-Group in next meeting and add to future agenda.</p>	HS2 Ltd
	<ul style="list-style-type: none"> Communication of and uncertainty regarding programme and the impact this has locally. Highways Agency also asked that HS2 be more transparent with regard to decision making and key dates / programme. <p>Action: HS2 Ltd has previously agreed to provide a high level programme and will work with DfT to provide an update to authorities in advance of the next meeting.</p>	HS2 Ltd / DfT

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6.2	<p>Ground Investigation HS2 Ltd provided an update on Ground Investigation Works, based on the latest draft programme. No GI works will be undertaken pre-general election, with two exceptions: Euston non-intrusive works (moving vehicle GPR) and Bromford Tunnels (intrusive ground investigation). Following the election GI is due to commence in Curzon Street area and Chiltern Tunnel areas.</p>	
6.3	<p>Website HS2 Ltd informed the Sub-group that the Planning Forum webpages are now live and feedback will be sought in next PF meeting. It is intended that all Sub-groups will have webpages in the near future.</p> <p>Action: HS2 Ltd to update with progress at next meeting.</p>	HS2 Ltd
6.4	<p>Next Meeting It was agreed that the next Highways Sub-Group meeting should occur mid-late February (avoiding school holidays) to cover CoCP comments.</p> <p>Action: LB Camden to check availability of meeting room at Camden Town Hall.</p> <p>Action: HS2 Ltd to include CoCP comments by authorities as agenda item in next meeting and potentially cover programme. Permanent works likely to be covered at meeting #5.</p>	<p>LBC</p> <p>HS2 Ltd</p>