

MOD Risk Assessment Form

Establishment /Unit/Ship:		DTE Westdown Camp		Assessment No:	MGS/P04/95/01/10 SHEF	Assessment Date:	18 th December 2012		
Section/Department:		MGS Security Main Gate Westdown Camp			Assessment Type (Delete as appropriate; see Note 1)				
					Specific				
Activity/Process: MGS Lone Worker									
Assessor					Line Manager Acceptance (See Note 2)				
Name:					Name:				
Rank/Grade:					Rank/Grade:				
Signature:					Signature:				
Hazards (Include Hazard Survey Number where applicable)	Who is at Risk?	Control Measures (Specific existing Control Measures)	Risk Rating (Likelihood X Consequence) (See Note 3)	Additional Controls (Each Control Measure is to be specific and managed)	Residual Risk Rating (See Note 4)	Management Plan			
						Owner	Target Date	Comp Date	
Hazard Survey No 1. Violence Severe Injury Stress/Mental Health issues	Lone Worker	1/Airwaves 2/Safe System of Work 3/MGS Zero Tolerance Posters 4/ Training	1 x 3 = 3						
Hazard Survey No 2. Verbal Abuse Stress/Anxiety Mental Health Issues	Lone Worker	1/Safe System of Work 2/MGS Zero Tolerance Posters 3/Visiting Military to be briefed, standing orders . 4/Training 5/Airwave	3 x 2 = 6						

Hazard Survey No 3. Illness	Lone Worker	1/ Airwaves 2/Rest Breaks	1 x 3 = 3					
Hazard Survey No 4. Terrorist Threat IED's Injury/Fatalities	Lone Worker	1/Annual Threat Brief 2/Safe System of Working 3/Assignment instruction/Site Orders 4/ Training.	1 x 3 = 3					
Hazard Survey No 5. Electricity Electrocution from appliances	Lone Worker	1/Regular Inspection of all equipment for obvious defects 2/PA Tested in accordance with JSP 375 Vol 2 Leaflet 12 and records kept.						
Hazard Survey No 6. Raised Step Main Reception Slips/Trips/Falls Fall into Glass causing serious Injury	Lone Worker	1/Hazzard Tape 2/Signage (Mind the Step)	1 x 3 = 3					
Hazard Survey No 7. Moving Vehicles Collisions Contact with Vehicle causing injury to	Lone Worker	1/High Visibility to be worn when conducting Access/Egress 2/Safety Footwear to be worn 3/Adequate Lighting at the Barrier 4/Signage 5/Barrier in correct position 6/Ramps to slow vehicles	1 x 3 = 3					

person/Crush								
Dazzled by lights of Vehicle								
Hazard Survey No 8. Climate Conditions Heat Exhaustion Sunburn Hyperthermia Wind Chill Saturation through excess Rain	Lone Worker	1/Plenty of Fluid 2/Use of own Sun cream 3/Full weather protection provided at entry control point 4/Waterproof Clothing/Footwear/Scarves/Gloves/Fleeces 5/Extreme hot weather removal of ties as agreed with Management 6/Spare Clothing	3 x 2 = 6					
Hazard Survey No 9. Fire Burns Smoke inhalation Death	Lone Worker	1/ Fire Exits/Signage and lighting in place 2/Fire Safety Management Plan (FSMP) 3/Emergency Fire Evacuations practices are conducted annually 4/Appropriate Fire Extinguishers are provided in accordance with FSMP and are inspected. 5/Ensure fire training module V328 in date 6/Electrical Equipment to be tested. 7/Good housekeeping						
Hazard Survey No 10. Shift Working Sleep Deprivation Heart/Blood	Lone Worker	1/Rotating shift pattern 2/Regular Breaks 3/Night Worker medical offered 4/Current Guidance on the possible effects of shift working are provided	3 x 2 = 6					

Disorders								
Stress Related Conditions								

Line Manager Assessment Review (See Notes 2 and 5)							
Review Date:	December 13	Review Date:	December 14	Review Date:	December 15	Review Date:	
Name:		Name:		Name:		Name:	
Rank/Grade:		Rank/Grade:		Rank/Grade:		Rank/Grade:	
Signature:		Signature:		Signature:		Signature:	

- Notes:**
- 1 If using a 'Generic' risk assessment, Assessors and Line Managers are to satisfy themselves that the assessment is valid for the task and that all significant hazards have been identified and assessed. If additional hazards are identified they are to be recorded and attached to the Generic assessment.

2 Line Managers are to note that they are responsible for production of the risk assessment and that they are signing to indicate that the risk assessment is suitable and sufficient and they consider the risks to be acceptable.

3

High	Common, regular or frequent occurrence.	3	3 Med	6 High	9 High
Medium	Occasional occurrence.	2	2 Low	4 Med	6 High
Low	Rare or improbable occurrence.	1	1 Low	2 Low	3 Med
Risk Matrix Likelihood X Consequence			1	2	3
			Minor injury or illness.	Serious injury or illness.	Fatalities, major injury or illness.
			Low	Medium	High

When recording the Risk Rating ensure that both the Likelihood and Consequence scores are included.

High	Improve control measures; consider stopping work. Conducting work at this level of risk is to be reported up the Line Management / Command chain.
Medium	Review control measures and improve if reasonably practicable to do so, consider alternative ways of working.
Low	Maintain control measures and review if there are any changes.

4 Record the residual Risk Rating to demonstrate that the risk has been reduced to an acceptable level; record Likelihood and Consequence scores.

5 Risk Assessments are to be reviewed:

- Annually.
- If there is reason to doubt the effectiveness of the assessment.
- Following an accident or near miss.
- Following significant changes to the task, process, procedure or Line Management.
- Following the introduction of more vulnerable personnel.
- If “Generic” prior to use.