



**Milk Quotas**

**MQ/11**

**Application for approval as a purchaser**

**How to fill in this form**

- This form must be completed by the applicant and their agent (if any).
- You must complete all parts of this form.
- Please use ink and CAPITAL letters.

**If you make a mistake**

- Do not use correction fluid.
- Cross through the mistake and re-enter the correct details. Write your initials next to the alteration.
- You can print more copies of this form by visiting [www.rpa.defra.gov.uk](http://www.rpa.defra.gov.uk) and following the links to Milk Quotas.

**Before returning this form**

- Make sure you have signed it where indicated.
- Please ensure that this form is returned to us at least one month before the anticipated start date for buying milk.

Call us on 01392 315763 or email us at [milk.purchasers@rpa.gsi.gov.uk](mailto:milk.purchasers@rpa.gsi.gov.uk) if you need any help.

**Part A – The applicant**

Name and address of business

Trader registration number

Postcode

Telephone number (including area code)

Fax number (including area code)

Mobile telephone number (if applicable)

Contact name

Email address (if applicable)

Preferred method of contact

Names and status of all connected persons (for example, partner, director, company secretary, majority shareholder) *continue on a separate sheet if necessary.*

Signature of applicant (1)
Name (BLOCK CAPITALS)
Capacity of person signing – please specify (for example: sole proprietor, partner, director)
Date

Signature of applicant (2)
Name (BLOCK CAPITALS)
Capacity of person signing – please specify (for example: sole proprietor, partner, director)
Date

Please indicate the number of continuation sheets used

**For limited companies only.** Registered address

Companies House number

Postcode
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Give details of any previous convictions relating to the connected persons named at 1 and 2 overleaf, excluding driving offences.

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If you already have a trader registration number, please explain in what capacity it is held.

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If you do not have a trader registration number, please confirm below whether you have:

- contacted the RPA Customer Service Centre (CSC) on 0845 603 7777 for a CReg 01 form, or
- submitted a completed CReg 01 form to the CSC.

**Part B – The agent** – to be completed by the agent

If you have contracted the services of an agent to complete your administration duties, they must complete this Part B.

Name and address of agent

Postcode
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Telephone number (including area code)

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Fax number (including area code)

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Mobile telephone number (if applicable)

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Contact name

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Email address (if applicable)

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Signature of agent

Name (BLOCK CAPITALS)

Capacity of person signing – please specify  
(for example: sole proprietor, partner, director)

Date

Please give a description of the duties you will undertake for the applicant.

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**Part C – Information about your business**

When do you plan to start buying milk direct from supplying producers?

How many producers will initially supply you with milk?

Do you intend to make cheese?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

Do you agree to have your name and address published in a list of approved purchasers?

<input type="checkbox"/>	<input type="checkbox"/>
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Estimated volume of milk to be delivered in average quota year.

Estimated quota cover available from your producers in an average quota year.

**Part D – Processing premises**

Names and addresses of processing premises (continue on a separate sheet if necessary).

Name and address of processing plant (1)
Postcode

Name and address of processing plant (2)
Postcode





Please indicate the number of continuation sheets used

**Part E – Hauliers**

If you will be hauling your own milk, please specify what method you will use:

<input type="checkbox"/> mobile tank;	<input type="checkbox"/>	<input type="checkbox"/> churns;	<input type="checkbox"/>
<input type="checkbox"/> pipeline; or	<input type="checkbox"/>	<input type="checkbox"/> other.	<input type="text"/>

If you will not be hauling your own milk, please provide details of hauliers below (continue on a separate sheet if necessary).

Name and address of haulier (1)
Postcode

Name and address of haulier (2)
Postcode



Please indicate the number of continuation sheets used

## Part F – RPA approved laboratories

(continue on a separate sheet if necessary)

Name and address of laboratory (1)  <div style="text-align: right;">Postcode</div>	Name and address of laboratory (2)  <div style="text-align: right;">Postcode</div>
Telephone number	Telephone number
Please indicate the number of continuation sheets used	

### Statement

1. We wish to register with the Rural Payments Agency (RPA) as a purchaser under the regulations shown on this form.
2. We will comply with the Regulations and the conditions laid down in the Schedule.
3. We understand that:
  - a. approval will only be confirmed once performance is shown to be satisfactory;
  - b. RPA will write to us to say whether approval is granted;
  - c. RPA may terminate any approval if we fail to comply with the Schedule or the Regulations;
  - d. no quota will be registered to us without RPA's written approval. Quota will be unregistered if approval is withdrawn;
  - e. RPA will give written notice of any termination of approval and that the terms of any approval are binding until the date of termination;
  - f. in the event of termination of approval, the used portion of producers' wholesale quota registered with us up until the day of termination and sufficient to cover deliveries – fat adjusted if appropriate – will be allocated to us for the purpose of calculating the levy due at the end of the quota year;
  - g. RPA may make any changes to the requirements detailed in the Schedule as may be required by virtue of any law of the United Kingdom or any obligation imposed by the European Community and we will be notified of such;
  - h. the expressions used in this application and the Schedule have the same meaning as in the Regulations; and
  - i. in cases of doubt the Regulations, as amended or replaced from time to time, prevail.

### Declaration

I have:

- read and understood the above provisions;
- read and understood the Schedule;
- given details that are true and complete to the best of my knowledge and belief.

**Note: You may be asked to provide accounts or a bank guarantee for an amount to be agreed by RPA to support this application.**

**WARNING: A false or inaccurate statement could lead to loss of approval to purchase milk direct from farm. We may prosecute any person who makes a false declaration.**

Signature
Name (BLOCK CAPITALS)
Capacity of person signing – please specify (for example: sole proprietor, partner, director)
Date

**Data protection** - Defra is the data controller for personal data you give to us or we hold about you. We use it in line with the Data Protection Act. For more information visit our website at [www.rpa.defra.gov.uk](http://www.rpa.defra.gov.uk), then put 'Personal Data' into the search box.