

# ROYAL NAVY

- Screen prints of the electronic application form which includes integral guidance
- RN Attestation Form S3049 which includes notes on completion

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## Registration Page (main)



CAREERS

### INTERESTED IN JOINING THE NAVAL SERVICE?

Register your details below to begin your application. We will then send you an email containing a password which you can use to logon to the Application Zone and complete your online application.

Completing this form does not commit you in any way to joining the Naval Service.

Applicants living outside the UK without a BFPO address should in the first instance read the guidance provided on the [Overseas Enquiry page](#).

First name(s)	<input type="text"/>
Surname/family name	<input type="text"/>
Email address	<input type="text"/>

We will send your password to this email address. You will need to enter your email address and password each time you login to the Application Zone. Please note, your password will be case sensitive.

Read our [privacy policy](#).

Please note that the Naval Service will handle and treat your personal data in accordance with MOD policy and the Data Protection Act 98.

Response to all questions are required in order to submit an application, except where it is stated that the question is optional.

The online application process is designed to work on desktop & laptop computers; it is not currently designed to be compatible with tablets and smartphones. Some browsers will not work as effectively as others and it is recommended that you use Internet Explorer 6 or Internet Explorer 7+ with [compatibility mode](#) enabled. The application form will work within other browsers, however candidates may experience some page rendering issues.

Please note that the Royal Navy are working on changes to the application form to improve the way the form displays on tablets and smartphones, as well as further enhancements to the candidate experience.

If you are inactive for 20 minutes your session will time out, you will be logged out and you will lose any information you have entered on the current page. Changing pages on the application form will cause the application to save you can also click save at the bottom of the page

**Hotmail and Yahoo Email Accounts** If you are using a Hotmail or Yahoo email account, you will need to add [donotreply@mrcareers.mod.uk](mailto:donotreply@mrcareers.mod.uk) to the email addresses in the allowed senders list. Otherwise the email containing your password may be blocked or filtered as spam.

#### Register now to:

- Complete your application to join the Naval Service online
- Save your application and review it whenever you want

#### Already registered?

- Login to view, amend or complete your existing application(s)

LOGIN

REGISTER

## 1 Registration Completed



CAREERS

### INTERESTED IN JOINING THE NAVAL SERVICE?

#### Welcome Reg Example

Thank you for registering with the Naval Service.

We have sent you a welcome email containing your password. Please check your email account and login using your password to continue.

- If you have not received your email within 15 minutes or have problems logging in then please visit our [FAQ page](#).

When you first log in you will be asked to change your password. You may also change your password at any time by logging in and selecting 'edit profile'.

**Login**

**Email address**

**Password**

*We have just emailed your password to you*

**LOGIN**

## 2 First Login (Following Registration) – Change Password



CAREERS



### Please change your password

Before starting your application, please enter a password of choice to replace the temporary password sent to you in the registration email.

This must be at least 8 characters and contain a mixture of lower and UPPER case letters and numbers.

New password

Repeat new password

**CHANGE PASSWORD**

## 3 Website (Main)

Please note that the 'application inserts' shown when an applicant has completed one or more applications will show a different logo and wording depending on the Brand / Job Role selected for that application.

### 3.1 Dashboard – No Existing Applications

**ROYAL NAVY**

CAREERS

## APPLY TO JOIN THE NAVAL SERVICE

**NEED HELP?**

**YOUR PROFILE**

**LOGOUT**

Ready to join the Naval Service? Want to find out if you've got what it takes? You've come to the right place.

**Apply now**  
Start filling in your application online now. You can stop and save it whenever you want.

You can login to the Application Zone and return to your form to finish, change or submit it later.

You can cancel your application at any point before you submit it.

Completing an online application does not commit you in any way to joining the Naval Service. Please note, in the interest of data protection and security, your online application user account will be deleted within 3 months of the date it was created if you do not start or submit an application in that time period. Once deleted you will need to re-create a new account to start or submit an application.

You can apply online to

- Join the Royal Navy, Royal Marines, Royal Navy Reserves, Royal Marine Reserves or the Royal Fleet Auxiliary as an Officer or Rating

Start new application >

**About the application process**  
Completing your application online should take no more than 45 minutes.

You will need a number of details to hand. [See what details you need.](#)

Save your application to view, change and submit whenever you're ready.

We will call you to discuss next steps, when we receive your completed application.

**Find out more about life in the Naval Service**  
Get a taste of what it's really like to be in the Naval Service

- > [Life in the Royal Navy](#)
- > [Life in the Royal Marines](#)
- > [Life in the Royal Fleet Auxiliary](#)
- > [Life in the Reserves](#)

**Welcome Reg Example**

To change your email address or password or sign up for more information from the Royal Navy use [edit profile](#).

**EDIT PROFILE** **LOGOUT**

**Need help?**  
If you are stuck, confused or are experiencing any technical difficulties with the form then please visit our [FAQ](#) page.

### 3.2 Dashboard – Existing Applications (Uncompleted)

The screenshot shows the Royal Navy Careers dashboard. At the top left is the Royal Navy logo. Below it is a navigation menu with icons for Home, Need Help?, Your Profile, and Logout. The main heading is 'APPLY TO JOIN THE NAVAL SERVICE'. Below this, it says 'You have started the following applications'. There is one application listed: 'Application to join the Royal Navy as an Officer', with 'Application started: 22/05/2015' and 'Application last viewed: 22/05/2015'. A 'Continue Application' link is provided. To the right, there is a 'Welcome Reg Example' box with 'EDIT PROFILE' and 'LOGOUT' buttons. Below that is a 'Need help?' section with text about technical difficulties and a link to the FAQ page.

**ROYAL NAVY**

CAREERS

**APPLY TO JOIN THE NAVAL SERVICE**

You have started the following applications

**ROYAL NAVY** Application to join the Royal Navy as an Officer  
Application started: 22/05/2015  
Application last viewed: 22/05/2015  
[Continue Application](#)

**Can I change my application or apply for a different role?**  
You can [create a new application](#) to apply for a different role.

You can change an application that has been started, but not submitted, to apply for a different role. Select the application you want to change by clicking the 'Continue Application' link in the appropriate box above. After opening the application, click-on the 'Change Application' link.

**Welcome Reg Example**

To change your email address or password or sign up for more information from the Royal Navy use [edit profile](#).

[EDIT PROFILE](#) [LOGOUT](#)

**Need help?**  
If you are stuck, confused or are experiencing any technical difficulties with the form then please visit our [FAQ](#) page.

### 3.3 Dashboard – Existing Applications (Completed)

The screenshot shows the Royal Navy Careers dashboard for completed applications. The layout is similar to the previous one, but the application status is 'submitted'. The application listed is 'Application to join the Royal Navy as an Officer', with 'Application submitted: 22/05/2015'. The text says 'View, save and print your completed application form as a PDF document'. Below this is a link to 'Royal Navy Officer application (PDF)'. The 'Welcome Reg Example' and 'Need help?' sections are identical to the previous screenshot.

**ROYAL NAVY**

CAREERS

**APPLY TO JOIN THE NAVAL SERVICE**

You have started or submitted the following applications

**ROYAL NAVY** Application to join the Royal Navy as an Officer  
Application submitted: 22/05/2015  
View, save and print your completed application form as a PDF document

[Royal Navy Officer application \(PDF\)](#)

**Can I change my application or apply for a different role?**  
You cannot change the details for a submitted application. You can [create a new application](#) to apply for a different role.

You can change an application that has been started, but not submitted, to apply for a different role. Select the application you want to change by clicking the 'Continue Application' link in the appropriate box above. After opening the application, click-on the 'Change Application' link.

**What happens after I submit my application?**  
We will contact you in 10 working days by phone, post or email to discuss your application and the next steps.

If you would like to cancel your application before then please visit our [FAQ](#) page.

**Welcome Reg Example**

To change your email address or password or sign up for more information from the Royal Navy use [edit profile](#).

[EDIT PROFILE](#) [LOGOUT](#)

**Need help?**  
If you are stuck, confused or are experiencing any technical difficulties with the form then please visit our [FAQ](#) page.

### 3.4 Your Profile



CAREERS

- HOME
- NEED HELP?
- 
- LOGOUT

## EDIT PROFILE

### Change Your Personal Details

Have your details changed? Please update them here.

First name(s)

Surname / family name

Email address

When you change your email address, we will send you a link to a web page where you will be able to validate your new email address.

**UPDATE PROFILE**

### Change Your Password

Old password

New password

Repeat new password

Passwords must be at least 8 characters and contain a mix of lower and upper case letters and numbers.

**CHANGE PASSWORD**

## Change Address and Contact Details

Address

UK address Overseas address or BFPO address

Postcode

**FIND ADDRESS**

Home phone number

Contact phone number

Mobile phone number

**UPDATE PROFILE**

**UPDATE PROFILE**

## 4 Application Form

Please note that application pages are customised with the appropriate brand logo and wording, depending on the Brand that an applicant selects as part of the 'Pre-Application (Page 3)' process.

### 4.1 Pre-Application (Page 1) – About The Process



CAREERS



## APPLY TO JOIN THE NAVAL SERVICE

### About The Application Process

Thank you for your interest in joining the Naval Service.

- To start with, you'll be asked a few simple questions to check that you are eligible to join. You'll then go straight into the application form.
- It will help if you have some information to hand before you start. Find out what you need.
- Your application should take no longer than 45 minutes to complete.
- You can make a start, then save and come back to it later or save your completed draft in case you want to cancel or make any changes before submitting.
- Before submitting the completed application form, you will be asked to confirm that you meet the basic medical requirements to join the Naval Service.
- Once you've sent us your form, we will contact you to discuss your application and the next steps.

**NEXT**



## 4.2 Pre-Application (Page 2) – E-Mail Address Check



CAREERS



### APPLY TO JOIN THE NAVAL SERVICE

#### Before We Start

We must be sure that we have the correct email address for you.

#### Email address

If you change your email address, we need to verify it. We will send you an email containing a link you need to click on before you can continue with your application. You will need to use the new email address and your current password to login.

regexample@occam-dm.com

[CHANGE EMAIL ADDRESS](#)

We will use this email address to contact you about your application.

You will use this email address to login to the Application Zone on the Naval Service Application Zone.

[NEXT](#)

### 4.3 Pre-Application (Page 3) – Brand Selection



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT

## APPLY TO JOIN THE NAVAL SERVICE

### Choose your service and rank

I would like to apply to (select one)

- Royal Navy
- Royal Navy Reserves
- Royal Marines
- Royal Marines Reserves
- Royal Fleet Auxiliary

As an

- Officer
- RN Rating/RM Commando or Band Service

### About You

Country of residence  
Where do you live now?

- UK
- Overseas, with a British Forces Post Office (BFPO) address
- Overseas

- I am applying to join the Naval Service for myself  
> Applying on someone else's behalf

NEXT

## 4.4 Pre-Application (Page 4) – Eligibility Check



CAREERS



### APPLY TO JOIN THE NAVAL SERVICE

#### Eligibility Check

We need to ask a few questions to check that you may apply for your chosen option online

#### About You

Name **Title**  
Mr

Your name should match the name on your birth certificate unless your name has been changed by Deed Poll

**First name(s)** Reg **Middle initial(optional)**

**Surname / family name**  
Example

**Gender**  
 Male  
 Female

**Date of birth** 8 Jan 1996 You must be at least 14 years old to complete this form.

The minimum age for applying for sponsorship is 14 years The minimum age for most roles is 15 years and 9 months, however the minimum age for entry depends on the role. There are also upper age limits, but these differ depending on the role.

**Nationality** British

**Second nationality** Please select  
(if you have dual nationality)

> [What is dual nationality?](#)

## Contact Details

**Address**  UK address  Overseas address  or BFPO address  
(Where do you live now?)

Postcode	<input type="text" value="BA3 4HP"/>
	<input type="button" value="FIND ADDRESS"/>
Address line 1	<input type="text" value="Manor Farm"/>
Address line 2	<input type="text" value="Church Lane"/>
Address line 3	<input type="text" value="Chilcompton"/>
Town	<input type="text" value="RADSTOCK"/>
County	<input type="text"/>

Is this your permanent home address?  Yes  No

Contact Phone Number

## Job Selection

Please choose the job that you wish to apply for:

▼

> [Naval Service Role Finder](#)

## 4.5 Application – Dashboard



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT
- I WANT TO..**
- SAVE & EXIT
- CHANGE MY APPLICATION
- CANCEL MY APPLICATION

### APPLICATION TO JOIN THE ROYAL NAVY



Introduction About You More About You Armed Forces Experience Education & Employment Career Interests & Entry Options Check & Send

Welcome back. Please ensure that the information you have already entered is still correct and make any changes if necessary. You can quickly see which sections you still need to complete by clicking the Check & Send tab above.

**NEXT**

#### Need help?

If you are stuck, confused or are experiencing any technical difficulties with the form then please visit our [FAQ page](#).

#### Additional information to support your application

You can use the box at the end of each section of the form to provide additional information about your application.

#### Saving your application

You may save your application at any point and return to it as many times as you wish.

#### Completed applications

After you have sent your application, you will not be able to change it again. You will be able to download and print it for your own records.

#### Your application

> About You	<input checked="" type="checkbox"/>	Incomplete
> More About You	<input checked="" type="checkbox"/>	Incomplete
> Armed Forces Experience	<input checked="" type="checkbox"/>	Incomplete
> Education & Employment	<input checked="" type="checkbox"/>	Incomplete
> Career Interests	<input checked="" type="checkbox"/>	Incomplete
> Check & Send		

#### Changed your mind?

Want to apply for a different job? You need to change this application. You may need to enter some different information, but most of your details will be transferred.

[> Change application](#)

#### Decided not to join the Naval Service?

You may cancel your application. Your form and personal details will be deleted. This information will not be used by the Naval Service to contact you in the future.

[> Cancel application](#)

[> save & exit](#) [> change application](#)

**NEXT**

## 4.6 Application – About You



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT
- I WANT TO..
- SAVE & EXIT
- CHANGE MY APPLICATION
- CANCEL MY APPLICATION

### APPLICATION TO JOIN THE ROYAL NAVY



Introduction **About You** More About You Armed Forces Experience Education & Employment Career Interests & Entry Options Check & Send

#### Personal Details

Name  Title

First name(s) - these must be your full legal names

Preferred first name or nickname (optional)

Surname / family name

Surname / family name at birth (if different)

Your name should match the name on your birth certificate unless your name has been changed by Deed Poll

Other name used for official purposes (optional)

Letters after your name (optional)  e.g. BSc

Gender  Male  Female

Date of birth    You must be at least 14 years to complete this form.

## Additional Personal Details

Religion

UK National Insurance number XXXXXXXX

- > [How do I find my National Insurance number](#)
- > [HM Revenue & Customs - National Insurance number](#)

Birth Certificate Number

Passport Number

Passport Expiry Date (required when passport number provided)

# Address & Contact Details

Contact Address **UK address** Overseas address or BFPO address

Postcode	<input type="text" value="BA3 4HP"/>
	<input type="button" value="FIND ADDRESS"/>
Address line 1	<input type="text" value="Manor Farm"/>
Address line 2	<input type="text" value="Church Lane"/>
Address line 3	<input type="text" value="Chilcompton"/>
Town	<input type="text" value="RADSTOCK"/>
County	<input type="text"/>
Preferred UK rail station (optional)	<input type="text"/>
Dates when you will be at this address	
From	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>
To	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>
From	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>
To	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>
From	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>
To	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>



**Home Address**  
(your permanent address)

**UK address Overseas address or BFPO address**

Postcode	<input type="text" value="BA3 4HP"/>
	<input type="button" value="FIND ADDRESS"/>
Address line 1	<input type="text" value="Manor Farm"/>
Address line 2	<input type="text" value="Church Lane"/>
Address line 3	<input type="text" value="Chilcompton"/>
Town	<input type="text" value="RADSTOCK"/>
County	<input type="text"/>
Preferred UK rail station (optional)	<input type="text"/>

**Contact phone number**

**Email address**

**regexample@occam-dm.com**

We will use this email address to contact you about your application. If you want to use a different email address, you will need to [edit your profile](#) before continuing with your application

**Alternative email address**   
(optional)

## Nationality & Ethnic Background

**Nationality**  ▼

**Second Nationality**  ▼  
(if you have dual nationality)

[> Help on Nationality](#)

**Nationality at birth**  ▼  
(if different)

**Place of birth** **Town / city**

**County / Region / State / Province (Optional)**

**Country**  
 ▼

**National Identity**  
 ▼

**Ethnic Background**  
 ▼

It is a Government requirement that we ask about national identity and ethnic background for ethnic monitoring purposes.

## Residency

Do you have unrestricted right of residency in the UK or Ireland?

- Yes  
 No

If no, enter the following information about your Visa or Entry Stamp (Optional)

Issue Date

Expiry Date

Category

Have you been resident in the United Kingdom or Ireland on a continuous basis for the last 5 years, ignoring continuous periods abroad of 28 days or less?

- Yes  
 No

If no, list all countries of residence, with dates, for last 5 years

Country

from

to

ADD MORE

## Additional Information

Please use this space for any additional information on the above questions that you feel may be relevant to your application

PREVIOUS

> save & exit > change application

NEXT

## 4.7 Application – More About You



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT
- I WANT TO:
  - SAVE & EXIT
  - CHANGE MY APPLICATION
  - CANCEL MY APPLICATION

### APPLICATION TO JOIN THE ROYAL NAVY



Introduction About You **More About You** Armed Forces Experience Education & Employment Career Interests & Entry Options Check & Send

#### Your Family and Other Relationships

Marital status

Dependants - does anyone depend on you for money or help with everyday care?

- Yes  
 No

If yes, provide details on the number of dependants -Adults and Children

Additional details

#### Nationality of Parents

Please give the nationality of your parents

##### Father

Nationality

2nd nationality (if dual nationality)

##### Mother

Nationality

2nd nationality (if dual nationality)

Next of kin - who should we contact in case of an emergency? (optional)

Title  
Please choose ▼

First name(s)  
[Text input field]

Surname / family name  
[Text input field]

Relationship to you  
Please choose ▼

Address  
 Same as my home address (tick box)

UK address  Overseas address  or BFPO address

Postcode	BA3 4HP
<b>FIND ADDRESS</b>	
Address line 1	Occam Direct Marketing Ltd
Address line 2	Manor Farm, Church Lane
Address line 3	Chilcompton
Address line 4	RADSTOCK
Address line 5	[Text input field]

Phone number  
[Text input field]

Mobile number  
[Text input field]

Are you currently under a Care Order?

> What is a Care Order?

- Yes
- No

If yes, please provide details

Care Order Expiry Date  
[Dropdown] [Dropdown] [Dropdown]

Care Order Authority  
[Text input field]

Have you ever been bankrupt?

- Yes
- No

## Physical Fitness, Sport & Other Activities

Can you swim?

- Yes  
 No

Please provide details of any sporting activities you take part in (optional)

	Sport	Level or Qualification	Hours spent per week
1	<input type="text"/>	<input type="text"/>	0 <input type="text"/>
2	<input type="text"/>	<input type="text"/>	0 <input type="text"/>
3	<input type="text"/>	<input type="text"/>	0 <input type="text"/>

**ADD MORE**

If you have participated in any adventurous pursuits or training, please provide details (optional)

e.g. Outward Bound, Duke of Edinburgh, Raleigh, BSES, World Challenge, etc.

	Adventurous activity	Level or Qualification	Date	
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**ADD MORE**

If you have any other hobbies or interests, please provide details (optional)

	Hobby or Interest
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>

**ADD MORE**

Please provide details of any positions of responsibility you have held (optional)

e.g. Team captain, Student rep, Scout leader etc.

1

2

3

**ADD MORE**

Please provide details of any uniformed organisations of which you have been a member (optional)

**Organisation 1**

**Organisation Type**

**If other, please specify**

**Dates From**  **To**

**Position/Rank**

**Achievements**

**ADD MORE**

**Medical**

Height  cm

> Feet and inches to centimetres conversion chart

Weight  kg

> Stones to kilogrammes conversion chart

Do you wear glasses?

- Yes
- No

Do you wear contact lenses?

- Yes
- No

UK National Health Service Number

> What is my NHS number?

Contact details for your Doctor/GP

Surgery/practice name

UK address

Address

Postcode

**FIND ADDRESS**

Phone number



## Tattoos, Body Piercing and Drugs

Do you have any tattoos?

- Yes
- No

Do you understand the Armed Forces policy on tattoos?

- Yes
- No

> Armed Forces policy on tattoos

Do you have any body piercings?

- Yes
- No

Do you understand the Armed Forces policy on body piercing?

- Yes
- No

> Armed Forces policy on body piercing

Do you understand the Armed Forces policy on the misuse of drugs?

- Yes
- No

> Armed Forces policy on the misuse of drugs

### Criminal Convictions

Are you currently under either: a supervision order or a Probation order?

- Yes
- No

Are you subject to any police investigation, due to appear in Civil or Criminal Court or awaiting summons to appear in Court?

- Yes
- No

Do you have any unspent convictions as defined in the MoD Form 493 Rehabilitation of Offenders Act 1974? If yes please speak to your Armed Forces Career Advisor

- Yes
- No

> MOD 493 – Criminal Convictions Advice

### Driving Licence

Do you hold a driving licence?

- Yes
- No

Are you currently disqualified from driving?

- Yes
- No

If so, when are you disqualified until?

▼	▼
---	---

## Your Relatives in the Armed Forces

Please provide details of any close relatives who are currently serving in the Armed Forces, or have served in the Armed Forces in the last 20 years (optional)

Do **not** include relatives who have or are currently serving with Special Forces, SAS, or SRR.

Relation 1	
Relationship to applicant	<input type="text" value="Please select"/>
Service	<input type="text" value="Please select"/>
Regiment/Corps	<input type="text" value="Please select"/>
Highest rank	<input type="text"/>
Approximate dates	From <input type="text"/> <input type="text"/> To <input type="text"/> <input type="text"/>

**ADD MORE**

## Additional information

Please use this space for any additional information on the above questions that you feel may be relevant to your application

**PREVIOUS**

**> save & exit > change application**

**NEXT**

## 4.8 Application – Armed Forces Experience



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT
- I WANT TO..
- SAVE & EXIT
- CHANGE MY APPLICATION
- CANCEL MY APPLICATION



### APPLICATION TO JOIN THE ROYAL NAVY

Introduction About You More About You **Armed Forces Experience** Education & Employment Career Interests & Entry Options Check & Send

#### Current Service in British or Foreign Armed Forces

Are you currently serving in any British or Foreign Forces Regular or Reserve Armed Forces, including voluntary service as an Adult Cadet Instructor?

Yes  No

If yes, please give details

Service

#### If you are serving in the British Armed Forces

Date Joined

Service Number

Regiment/Arm/Corps if serving in British Army (optional)

Branch or Trade

Rank or Rating

#### If you are serving in a Foreign Force

Which Country? (optional)

## Previous Service in British or Foreign Armed Forces

Have you previously served in any British or Foreign Forces Regular or Reserve Armed Forces, including voluntary service as an Adult Cadet Instructor?

Yes  No

If yes, please give details

Service

### If you previously served in the British Armed Forces

Dates of service From

To

Service Number

Last Regiment/Arm/Corps if service was British Army (optional)

Last Branch or Trade

Category of Discharge (optional)

Rank or Rating on Discharge

### If you previously served in a Foreign Force

Which Country? (optional)

## Previous Applications To Join The British Armed Forces

Have you previously applied to join the Naval Service? (where the application did not lead to service)

- Yes  
 No

If yes, please provide details of your previous applications to join the Royal Navy (please list up to 5 applications)

**Application 1**

Date of application

Where did you apply?  Online (using this website)  
 Other - please state the town / city where you applied

Service applied for  Regular Service  
 Reserve Service

Application was for  Officer  
 Rating/Other Rank

Board result/Reason for not joining

**ADD MORE**

**Have you previously applied to join the Royal Air Force/Royal Air Force Reserve/Royal Auxiliary Air Force (where the application did not lead to service)?**

- Yes
- No

**If yes, please provide details of your most recent Royal Air Force application**

**Date of application**

▼	▼
---	---

**Which town/city was the application made in?**

**Application was for**

- Commissioned (Officer)
- Non Commissioned

**Board result/Reason for not joining**

**Have you previously applied to join the Army/Army Reserve/Territorial Army? (where the application did not lead to service)**

- Yes
- No

**Date of application**

▼	▼
---	---

**Which town/city was the application made in?**

**Application was for**

- Commissioned (Officer)
- Non Commissioned

**Board result/Reason for not joining**

## Additional Information

Please use this space for any additional information on the above questions that you feel may be relevant to your application

PREVIOUS

> save & exit > change application

NEXT

### 4.9 Application – Education & Employment



CAREERS

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## APPLICATION TO JOIN THE ROYAL NAVY



Introduction About You More About You Armed Forces Experience **Education & Employment** Career Interests & Entry Options Check & Send

### Education & Employment Status

Which of the following describe your current status? (tick all that apply)

- Employed full-time
- Employed part-time
- Employed in a temporary job
- Work experience placement
- Undertaking voluntary work
- Apprentice
- Unemployed
- At secondary school
- At sixth form/further education college
- At university or in higher education
- Gap year
- Part-time study
- Other

If other, please specify



## Education Details

Please list all schools, colleges, universities attended from the age of 14. You may enter them in any order.

> How do I search for an Establishment?

Educational establishment 1

UK Overseas

Establishment Name <input type="text"/>	Establishment Town/City <input type="text"/>
<b>FIND ADDRESS</b>	

**ADD MORE**

## Qualifications

### GCSEs, SCEs or equivalent qualifications (Optional)

You should enter all of your GCSE and equivalent education qualifications achieved to date including those that you are currently studying. For each qualification, use the drop down lists to select the Subject and Qualification Exam or Award that you are studying and finally the Grade that you achieved or are predicted to achieve. This will assist us to process your application more quickly.

You can select an Exam or Award, Grade and Subject by typing the first few letters and picking the required item from the drop-down list. You can enter these manually, if you can't find the required description. Please enter the Exam or Award first, so the form can help you select the appropriate Grade.

A future date or no date will indicate that your grade is a 'Predicted' Grade. Today's date or a date in the past will indicate that your grade is an 'Actual' grade. All candidates are required to produce original educational certificates during the recruiting process to allow the recruiter to verify these results.

Subjects	Exam or Award	Grade (actual or predicted)	Date (awarded or to be taken)	
e.g. English or Maths	e.g. GCSE, SCE	e.g. C, 2		
1 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**ADD MORE**

## Other Qualifications (Optional)

You should enter all of your Further or Higher education qualifications achieved to date including those that you are currently studying. For each qualification, use the drop down lists to select the Subject and the Exam or Award you are studying and finally the Grade that you achieved or are predicted to achieve. This will assist us to process your application more quickly.

You can select an Exam or Award, Grade and Subject by typing the first few letters and picking the required item from the drop-down list. You can enter these manually, if you can't find the required description. Please enter the Exam or Award first, so the form can help you select the appropriate Grade.

A future date or no date will indicate that your grade is a 'Predicted' Grade. Today's date or a date in the past will indicate that your grade is an 'Actual' grade. All candidates are required to produce original educational certificates during the recruiting process to allow the recruiter to verify these results.

	Subjects e.g. English, IT or Nursing	Exam or Award e.g. A level, NVQ, BSc	Grade (actual or predicted) e.g. C or Pass	Date (awarded or to be taken)	
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**ADD MORE**

## Membership of Professional Institutions

Please answer the following questions if you are a member of any professional institutions. (Optional)

<b>Professional Institution 1</b>
Professional institution/membership type <input type="text"/>
Registration number (if you have one) <input type="text"/>
Date joined <input type="text"/> <input type="text"/>
Does membership mean you are exempt from any graduate examinations? <input type="radio"/> Yes <input type="radio"/> No
If yes, please give details <input type="text"/>

**ADD MORE**

## Additional Languages

Do you speak any language(s) other than English, but have no formal qualification in them?

- Yes  
 No

Please provide details of any other languages you speak

<b>Language 1</b>
Language <input type="text"/>
Fluency <input type="text"/>
Can you read or write this language? (tick all that apply) <input type="checkbox"/> Read <input type="checkbox"/> Write

**ADD MORE**

## Employment & Work Experience

Please provide details of up to 3 jobs or work experience placements (if applicable). You may enter them in any order. (optional)

**Job 1**

Employer/Organisation Name

Address (if known)

**UK address** **Overseas address**

Postcode

**FIND ADDRESS**

Dates Employed from   to

Position held and key responsibility

Type of job

Full Time

Part Time

Temporary (including work experience)

**ADD MORE**

## Referee

Please provide details of your referee [Referee Details Help](#)

Title

First Name(s)

Surname/family name

UK address  Overseas address

Address

Postcode

**FIND ADDRESS**

Contact Phone Number

Type of referee

Position/occupation

How long has this person known you?

## Additional Information

Please use this space for any additional information on the above questions that you feel may be relevant to your application

**PREVIOUS**

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## 4.10 Application – Career Interests & Entry Options

**ROYAL NAVY**

CAREERS

**APPLICATION TO JOIN THE ROYAL NAVY**

Introduction About You More About You Armed Forces Experience Education & Employment **Career Interests & Entry Options** Check & Send

**I am interested in financial sponsorship and the following special entry routes**

- None**
- Sixth Form Scholarship**  
A sixth form scholarship gives you financial support while you study for your A-levels or equivalent qualifications and secures you a place for initial officer training once you finish. Further details are available at: <http://www.royalnavy.mod.uk/Careers/How-to-Join/Funding-and-Scholarships>
- Welbeck**  
If you're an aspiring engineer, there is no better way to fast track your career than at Welbeck College – the Royal Navy's Defence Sixth Form College near Loughborough. You can apply from the age of 14 for this college.  
This is a purpose built residential sixth form college, equipped with some of the best facilities and equipment in the country. You will live on site, studying alongside other aspiring engineers aiming for a technical career in the armed forces and the MOD civil service. Further details are available at: <http://www.royalnavy.mod.uk/Careers/How-to-Join/Funding-and-Scholarships>
- Sponsorship at University**  
With our bursaries and Medical and Dental cadetships you won't need to worry about the mounting cost of studying and university fees. You'll also have the security of knowing there's a job in the Royal Navy or Royal Marines waiting for you once you've finished your studies. Further details are available at: <http://www.royalnavy.mod.uk/Careers/How-to-Join/Funding-and-Scholarships>

**HOME**  
**NEED HELP?**  
**YOUR PROFILE**  
**LOGOUT**

**I WANT TO..**

- SAVE & EXIT**
- CHANGE MY APPLICATION**
- CANCEL MY APPLICATION**

**ROYAL NAVY**

## Your Interest In The Naval Service

What prompted your interest in joining the Naval Service? (optional)

### Additional Information

Please use this space for any additional information on the above questions that you feel may be relevant to your application

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#### 4.11 Application – Check & Send – Missing Data



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### APPLICATION TO JOIN THE ROYAL NAVY



Introduction About You More About You Armed Forces Experience Education & Employment Career Interests & Entry Options **Check & Send**

#### CHECK & SEND

**!** Application: incomplete

The following fields need to be checked or completed.  
Click on the message to return to the field to make corrections.

#### About You

- > Please supply your religion
- > Please supply your birth town/city
- > Please supply your birth country
- > Please supply your national identity
- > Please supply your ethnic background
- > Please specify if you have unrestricted right of residency in the UK or Ireland
- > Please specify if you have been resident in the UK or Ireland for the last 5 years

## More About You

- › Please supply your marital status
- › Please indicate whether anyone depends on you for money or help with everyday care
- › Please supply the nationality of each of your parents
- › Please indicate whether you have ever been bankrupt
- › Please indicate whether you can swim
- › Please provide your height
- › Please provide your weight
- › Please indicate whether you wear glasses
- › Please indicate whether you wear contact lenses
- › Please provide details of your Doctor / GP Surgery Name
- › Please provide a Doctor / GP Address
- › Please provide a Doctor / GP Phone Number with no spaces
- › Please indicate whether you have tattoos
- › Please accept MoD policy on tattoos
- › Please indicate whether you have body piercings
- › Please accept MoD policy on body piercings
- › Please accept MoD policy on drugs
- › Please indicate whether you are currently under: a supervision order or a Probation order
- › Please indicate whether you are subject to any police investigations or due to appear in Civil or Criminal court or awaiting summons to appear in court
- › Please indicate whether you have any unspent convictions as defined in the MoD Form 493 Rehabilitation of Offenders Act 1974
- › Please indicate whether you hold a driving licence

## Armed Forces Experience

- › You indicated that you are currently serving, please state Date Joined
- › Please supply valid current Service Number
- › Please select your current Rank or Rating
- › Please supply valid previous Service Number
- › Please supply Rank or Rating on Discharge
- › You indicated that you are currently serving, please state your current service
- › You indicated that you have previously served, please state service dates
- › Please supply your previous service
- › Please state whether you previously applied to the Royal Navy
- › Please state whether you previously applied to the Royal Air Force
- › Please state whether you previously applied to the British Army

## Education And Employment

- › Please enter some Education and Employment information
- › Please provide an establishment name
- › Please provide an establishment type
- › Please provide a referee title
- › Please indicate how long they have known you
- › Please provide a referee firstname
- › Please provide a referee surname
- › Please provide a referee address
- › Please provide a referee contact number
- › Please provide a referee type
- › Please provide a referee Position / Occupation
- › Please indicate whether you can speak any other languages

PREVIOUS

› save & exit › change application

## 4.12 Application – Check & Send – All Data Provided

Please note that applicants that are under 16 are asked to provide proof that they have permission from a parent or guardian in relation to their application.

Document: Royal Navy Application Form Screenshots.doc

Author: [REDACTED]

Revision: 0.1

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## APPLICATION TO JOIN THE ROYAL NAVY



Introduction    About You    More About You    Armed Forces Experience    Education & Employment    Career Interests & Entry Options    Check & Send

### CHECK & SEND

**Application: Ready to Send**

All the required information has been provided. It is your responsibility to ensure that this information is accurate.

This application is not a legal contract. If you are accepted to join the Naval Service, you will be asked to sign your forms in the presence of a careers officer.

- I have read, understood and accept the [Terms & Conditions](#)
- I have read and meet the basic [Medical Eligibility Requirements](#).
- I have read and agree to the [Conditions of Standards and Behaviour](#).

PREVIOUS

> save & exit

> change application

SEND

### 4.13 Application – Submitted



CAREERS

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## APPLY TO JOIN THE ROYAL NAVY

### THANK YOU

We have received your application.

We will contact you in the next 10 working days by phone, post or email to discuss your application and the next step.

If you would like to cancel your application having submitted details please call the contact centre on 0345 6020450

#### Your Application

View, save and print your completed application form as a PDF document



Application to join the Royal Navy as an Officer

Application submitted 22/05/2015

[View Completed Application \(PDF\)](#)

You can access the PDF version of your completed application form at anytime by logging on to the [Application Zone](#).