



United Kingdom Hydrographic Office

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REF: FOI2016/07602

22 August 2016

Dear [REDACTED],

Thank you for your email of 3 August requesting the following information:

- 1. Please advise the total staff headcount that are employed directly by the UK Hydrographic Office, with each part-time employee counted as one employee. Please exclude all temporary agency workers from this figure.*
- 2. Please identify each supplier that the UK Hydrographic Office has a contract with to supply temporary agency workers.*
- 3. Please identify: a. the type of contract that the UK Hydrographic Office has with each of these suppliers (preferred supplier list/ framework/ etc. If framework, please indicate b. which - e.g. MSTAR/ YPO/ Panel London/ Pan London/ NPS All Wales/ Crown Commercial Services/ etc; and c. whether this is on a neutral/ master/ hybrid vendor model, or the lot number.*
- 4. Please advise for each contract identified within (2) above of: a. the current end date of the contract; b. the date(s) that any break clause(s) can be enabled; and c. the length of time of any extension that can be enabled.*
- 5. Please advise of the a. full name of the main contact at the UK Hydrographic Office who is responsible for the main (or majority of the) contract(s) identified within (2) above, together with their:
b. job title;
c. group (either team, division or department, whichever is the smallest identifiable group);
d. telephone number;
e. email; and
f. full postal address, inc postcode.*
- 6. Please identify all suppliers that the UK Hydrographic Office has sourced a temporary agency worker from - but does not have a contract with - from 1 April 2015 to 31 March 2016.*
- 7. For each temporary agency supplier (either a. contracted as identified within (2) above; b. non-contracted as identified within (6) above; and c. all temporary workers the UK Hydrographic Office has sourced directly), how much has been spent on each supplier (or directly), from 1 April 2015 to 31 March 2016?*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA). A search for the information has now been completed within the UKHO, and I can confirm that some of the information in scope of your request is held.

The data requested at question 1 is being withheld under section 21 of the FOIA – “information reasonably accessible by other means”. UKHO headcount figures are included in comprehensive MOD Civilian manpower statistical data which can be found via the link below:

<https://www.gov.uk/government/collections/mod-civilian-personnel-quarterly-statistics-index>

The data requested at questions 2, 3, 4 and 7 is set out in the table in annex A below.

With regard to Question 5, no single person is responsible for the contracts. Details of our procurement procedure, including contact details, can be found on our [GOV.UK pages](#)

In respect of question 6 *'suppliers that the UK Hydrographic Office has sourced a temporary agency worker from - but does not have a contract with - from 1 April 2015 to 31 March 2016'* - the answer is none.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail DDC-FOI-Publishing@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,



Communications Manager

Annex A

Q2	Q3a	Q3b	Q3c	Q4a	Q4b	Q4c	Q7
Agency name	Type of contract	Name of framework	Framework model	End date	Break clauses	Extensions available	Spend
Acorn	Framework	Lots 3, 4 & 5 of Non-Medical Non-Clinical via Crown Commercial Services	n/a as Lot number provided	30/06/2017	As per CCS call off conditions – please see CCS website	2 available 12 months each	None
Capita	Framework	Lot 1 of Contingent Labour One via Crown Commercial Services	n/a as Lot number provided	18/06/2017	As per CCS call off conditions – please see CCS website	None	£5,407,312
Hays	Framework	Lot 3 of Contingent Labour One via Crown Commercial Services	n/a as Lot number provided	18/06/2017	As per CCS call off conditions – please see CCS website	None	£229,646
Jobseekers	Framework	Lots 3, 4 & 5 of Non-Medical Non-Clinical via Crown Commercial Services	n/a as Lot number provided	30/06/2017	As per CCS call off conditions – please see CCS website	2 available 12 months each	£171,004
Primetime	Framework	Lot 3 of Non-Medical Non-Clinical via Crown Commercial Services	n/a as Lot number provided	30/06/2017	As per CCS call off conditions – please see CCS website	2 available 12 months each	£65,709
Spring	Framework	Lot 5 of Non-Medical Non-Clinical via Crown Commercial Services	n/a as Lot number provided	30/06/2017	As per CCS call off conditions – please see CCS website	2 available 12 months each	£327,333
Experis	Framework	Lot 5 of Non-Medical Non-Clinical via Crown Commercial Services	n/a as Lot number provided	30/06/2017	As per CCS call off conditions – please see CCS website	2 available 12 months each	£794,074
ReThink	Framework	Lot 5 of Non-Medical Non-Clinical via Crown Commercial Services	n/a as Lot number provided	30/06/2017	As per CCS call off conditions – please see CCS website	2 available 12 months each	£10,764

