



Ministry of Defence

Ministry of Defence
DBS Records Review
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Our Ref: FOI2015/02509

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[REDACTED]

E-mail address: [REDACTED]
[REDACTED]

30 March 2015

Dear [REDACTED]

Thank you for your email of 4th March 2015 requesting the following information:

Firstly MoD transferred to TNA in the 2014/5 year. Please include the numbers of records in each set. e.g. "Royal Navy Casualty Packs, Officers, 1941 - 42, 250 pieces" I would be grateful if you would confirm when the "schedule year" starts, perhaps from April 1st ?

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence, and I can confirm that all the information in scope of your request is held.

Please find attached a copy of the files delivered to TNA by the MOD in 2014/1205 and that proposed to the National Archives by the MOD for 2015/2016. The delivery schedule year runs from April until March the following year.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>

Yours sincerely,

[REDACTED]