

T: 03459 33 55 77 or 08459 33 55 77 helpline@defra.gsi.gov.uk www.gov.uk/defra

Our ref: RFI 7174 **Date:** 11 February 2015

Dear

REQUEST FOR INFORMATION: Key Logging Software

Thank you for your request for information, which we received on 16 January 2015, about the use of key logging software in Defra. As you know, we have handled your request under the Freedom of Information Act 2000 (FOIA). We have answered your questions below.

- Does your department uses any key logging software? (Software that records key strokes on a computer) No.
- 2. What is the name of the software used? *N/A*
- When was this software first used? N/A
- 4. What is the cost of this software? *N/A*
- 5. How many employees do you have?

 As at 31 December 2014, core Defra's headcount was 2,127. This was the latest figure available at the time this request was received.

In keeping with the spirit and effect of the FOIA and the government's Transparency Agenda, all information is assumed to be releasable to the public unless exempt. Therefore, the information released to you will now be published on www.gov.uk together with any related information that will provide a key to its wider context. Please note that this will not include your personal data. I attach Annex A, which explains the copyright that applies to the information being released to you. I also attach Annex B giving contact details should you be unhappy with the service you have received. If you have any queries about this letter please contact the address below.

Yours sincerely,

Defra FOIA and EIRs Team InformationRequests@defra.gsi.gov.uk





Annex A

Copyright

The information supplied to you continues to be protected by copyright. You are free to use it for your own purposes, including for private study and non-commercial research, and for any other purpose authorised by an exception in current copyright law. Documents (except photographs or logos) can be also used in the UK without requiring permission for the purposes of news reporting. Any other re-use, for example commercial publication, would require the permission of the copyright holder.

Most documents produced by Defra will be protected by Crown Copyright. Most Crown copyright information can be re-used under the <u>Open Government Licence</u>. For information about the OGL and about re-using Crown Copyright information please see <u>The National Archives website</u>.

Copyright in other documents may rest with a third party. For information about obtaining permission from a third party see the <u>Intellectual Property Office's website</u>.

Annex B

Complaints

If you are unhappy with the service you have received in relation to your request you may make a complaint or appeal against our decision under section 17(7) of the FOIA or under regulation 18 of the EIRs, as applicable, within 40 working days of the date of this letter. Please write to Head of Information Standards, Area 4D, Nobel House, 17 Smith Square, London, SW1P 3JR (email: requestforinfo@defra.gsi.gov.uk) and he will arrange for an internal review of your case. Details of Defra's complaints procedure are on our website.

If you are not content with the outcome of the internal review, section 50 of the FOIA and regulation 18 of the EIRs gives you the right to apply directly to the Information Commissioner for a decision. Please note that generally the Information Commissioner cannot make a decision unless you have first exhausted Defra's own complaints procedure. The Information Commissioner can be contacted at:

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF