

## INFORMATION RELEASED UNDER THE FREEDOM OF INFORMATION ACT

| Information released title | Contracts relating to facilities management  |
|----------------------------|--|
| Original request           | Please can you provide me with the organisation's existing<br>contracts relating to facilities management for each of the<br>categories below:         |
|                            | A. Property and Building Services Maintenance  |
|                            | B. Cleaning and Janitorial Services  |
|                            | C. Security Services- From building and car park security to prisoner escorting services   |
|                            | D. Catering Services   |
|                            | For each of the contract above can you please provide me<br>with the organisation's primary/main contracts that are above<br>£1,000.00. If there isn't |
|                            | 1. What is the type of contract please pick from one of the categories above? If the organisation has a fully managed contract please state "Managed". |
|                            | 2. Who is the supplier for this contract? Please can you provide me with the contract information for each individual supplier?                        |
|                            | 3. What is the annual average spend? Please can you provide me with the contract information for each individual supplier?                             |
|                            | 4. What is the contract duration? Please also provide me with any extensions that maybe offered to the supplier.                                       |



|                 | 5. What is the contract expiry date? Please at least provide  |
|-----------------|---|
|                 | me with the month and year.   |
|                 | 6. When will this contract be reviewed? Please at least provide me with the month and year.   |
|                 | 7. Can you please provide me with the total number of sites the contract covers? An estimate will also be acceptable.   |
|                 | 8. What services are provided under this contract? A brief description will be acceptable   |
|                 | 9. Who is the main contact from within the organisation responsible for reviewing this contract? Can you please provide me with their full name, actual job title, contact number and direct email address?                           |
|                 | 10. Notes: If the contract information provided is going to be expiring within the next 3 months it would be helpful to know if you're going to renew or are planning to go to tender for a new contract for this particular service. |
| Date of release | 11.08.2015  |
| Requester type  | Individual  |

## Information released:

I can confirm that the UK Commission for Employment and Skills (UKCES) does not hold the information requested.

In relation to sections A (property and building services maintenance), B (cleaning and janitorial services) and C (security services), supply of these services is managed through the organisation's sponsor department, the Department for Business, Innovation and Skills, who use a Total Facilities Management solution in all aspects of the building.

Your request may therefore be more appropriately addressed to this Department. Details on requesting information from the Department are available <u>here</u>.

In relation to section D (catering services), UKCES works on an ad hoc basis with some local suppliers of catering services. Due to the smaller values of these services, we do not hold any contracts with such suppliers.