### **FORM AR27**

Trade Union and Labour Relations (Consolidation) Act 1992

### ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:	THE CINEMA EXHIBITORS ASSOCIATION LIMITED
Year ended:	31 <sup>ST</sup> DECEMBER 2014
List No:	112E
Head or Main Office:	3 SOHO SQUARE LONDON WID 3HD
Website address (if available)	
Has the address changed during the year to which the return relates?	Yes No (Tick as appropriate)
CHIEF EXECUTIVE General Secretary:	PHIL CLAPP
Contact name for queries regarding the completion of this return:	REDFORD & CO. LIMITED
Telephone Number:	0207 224 2444
e-mail:	jarnelgrewaleredford.co.uk

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN. Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales: Certification Office for Trade Unions and Employers' Associations 22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland: Certification Office for Trade Unions and Employers' Associations Melrose House, 69a George Street, Edinburgh EH2 2JG



(Revised February 2011)

#### SCHEDULE A

## THE CINEMA EXHIBITORS' ASSOCIATION LIMITED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2014

Directors:

M J Vickers

Honorary Treasurer

P A Clapp

Chief Executive

R L Arthur

(Resigned 16/01/2014)

G P Cotton

A W W Cunard

M N Eyre

(Appointed 11/08/2014)

R J Harris

(Resigned 30/05/2014)

P J Hoare

C Lilly

(Appointed 19/12/2014)

A L Myers

(Resigned 10/12/2014)

M McAdam

A G Poole

J C Ribbons

J T Richards

D H Short

K C Suri

S M Wiener

(Resigned 30/04/2014)

Secretary:

P A Clapp

### **RETURN OF MEMBERS**

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
152	2	O	CILL STATE OF THE	185

### **OFFICERS IN POST**

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

### **CHANGE OF OFFICERS**

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
	SEE SCHEDULE	A ATTACHED	

## REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous			£	£
Year	INCOME			
	From Members	Subscriptions, levies, etc		
	Investment income	Interest and dividends (gross) Bank interest (gross) Other (specify)		
	Other income	Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (specify)		
	5			
		TOTAL INCOME		
	EXPENDITURE Administrative exper	Remuneration and expenses of staff Occupancy costs Printing, Stationery, Post Telephones Legal and Professional fees Miscellaneous (specify)		
	Other charges	Bank charges Depreciation Sums written off Affiliation fees Donations Conference and meeting fees Expenses Miscellaneous (specify)		
	Taxation			
		TOTAL EXPENDITURE		
		Surplus/Deficit for year		
		Amount of fund at beginning of year		
		Amount of fund at end of year		

### ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2			Fund Account
Name of account:		£	£
Income			
	From members Investment income Other income (specify)		
	d and another (openly)		
	NA	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
	Tot	al Expenditure	
		icit) for the year	
	Amount of fund at be		
	Amount of fund at the end of year (as	Balance Sheet)	

ACCOUNT 3			Fund Account
Name of		£	£
account:		T	
Income			
	From members Investment income Other income (specify)		
	NA	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
	To	tal Expenditure	
	Surplus (De	ficit) for the year	
	Amount of fund at b	eginning of year	
	Amount of fund at the end of year (as	Balance Sheet)	

### ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)	
	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure Surplus (Deficit) for the year Amount of fund at beginning of year Amount of year (as Balance Sheet)	

ACCOUNT 5		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)  Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure	
	Surplus (Deficit) for the year	
	Amount of fund at beginning of year	
	Amount of fund at the end of year (as Balance Sheet)	

### ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)  Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure	
	Surplus (Deficit) for the year Amount of fund at beginning of year	
	Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 7			Fund Account
Name of		£	£
account:			
Income			
	From members		
•	Investment income		
	Other income (specify)		
	Other meetine (speedily)		
	4		
	$\kappa$ ( )		
	A	<b>—</b> , , , , , , , , , , , , , , , , , , ,	
		Total Income	
	t .		
Expenditure			
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Tot	al Expenditure	
	Surplus (Def	icit) for the year	
	Amount of fund at b	eginning of year	
	Amount of fund at the end of year (as	Balance Sheet)	

# BALANCE SHEET AS AT [ 31 December 2014 ] (see notes 19 and 20)

	(see notes 19 and 20)		^
Previous Year		£	£
	Fixed Assets (as at page 11)		
	Investments (as per analysis on page 13)		
	Quoted (Market value £ )		
	Unquoted		
	Total Investments		
	Other Assets		
	Sundry debtors		
	Cash at bank and in hand		-
	Cash at bank and in hand Stocks of goods Others (specify)		
	Others (specify)		
	Curioro (opodiny)		
	*		
	Total of other		
	assets		
	TO	TAL ASSETS	
	assets Total of other TO		
	Fund (Account)		
	Fund (Account)		
	Fund (Account)		
	Revaluation Reserve		
	Liabilities		
	Loans		
	Bank overdraft		
	Tax payable		
	Sundry creditors		
	Accrued expenses		
	Provisions		
	Other liabilities		
	TOTA	L LIABILITIES	
	то	TAL ASSETS	
			1

### **FIXED ASSETS ACCOUNT**

(see note 21)

COST OR VALUATION At start of period  Additions during period  Less: Disposals during period  Less: DEPRECIATION:  Total to end of period  BOOK AMOUNT at end of period  Freehold		Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
At start of period  Additions during period  Less: Disposals during period  Less: DEPRECIATION:  Total to end of period  BOOK AMOUNT at end of period		£	£	£	£
Additions during period  Less: Disposals during period  Less: DEPRECIATION:  Total to end of period  BOOK AMOUNT at end of period	1				
Less: Disposals during period  Less: DEPRECIATION:  Total to end of period  BOOK AMOUNT at end of period	At start of period				
Less: DEPRECIATION:  Total to end of period  BOOK AMOUNT at end of period	Additions during period			<u>C</u>	
Total to end of period  BOOK AMOUNT at end of period	Less: Disposals during period	9,	0 20		
BOOK AMOUNT at end of period	Less: DEPRECIATION:	QC.	CXES	<b>)</b>	
	Total to end of period				
Freehold	BOOK AMOUNT at end of period				
	Freehold				
Leasehold (50 or more years unexpired)	Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)					
AS BALANCE SHEET	AS BALANCE SHEET				

### **ANALYSIS OF INVESTMENTS**

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	,
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

<sup>\*</sup> Market value of investments to be stated where these are different from the figures quoted in the balance sheet

## **ANALYSIS OF INVESTMENT INCOME** (CONTROLLING INTERESTS) (see notes 23 to 25)

Does the association, or any constituent part of the controlling interest in any limited company?	ne association, have a	YES	NO /
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRA registered in England & registered)		
INCORPORATED E	MPLOYERS' ASSOCIA	TIONS	
Are the shares which are controlled by the associ			T.,,
association's name	. 1 /	YES	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.	A		
COMPANY NAME	NAMES OF SHAREHO	LDERS	
	EMPLOYERS ASSOCIA	ATIONS	1
Are the shares which are controlled by the associ names of the association's trustees?  If NO, state the names of the persons in whom the shares controlled by the association are registered.	ation registered in the	YES	NO
COMPANY NAME	NAMES OF SHAREHO	LDERS	

### **SUMMARY SHEET**

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	409,783		409,783
From Investments	2,101		2,101
Other Income (including increases by revaluation of assets)	9,371		9,371
Total Income	421,255		421,255
(including decreases by revaluation of assets)			
Total Expenditure	456,648		4-56,648
Funds at beginning of year (including reserves)	338,110		338,110
Funds at end of year (including reserves)	302,717		F1F, 50E
ASSETS			
	Fixed Assets		10,146
	Investment Assets		
	Other Assets		801,360
		Total Assets	811,506
LIABILITIES		Total Liabilities	811,506
NET ASSETS (Total Assets less To	tal Liabilities)		302,717

## **NOTES TO THE ACCOUNTS**

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

SEE ACCOUNTS	
ATTACHED	

### **ACCOUNTING POLICIES**

(see notes 37 and 38)

SEE ACCOUNTS ATTACHED

### SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's CHOP Signature:	Chairman's Signature: (or other official whose position should be stated)
Name: PHIL CLAPP	Name: MICHEE VICKERS
Date:	

### **CHECK LIST**

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	NO
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	NO
HAS THE RETURN BEEN SIGNED? (see Note 38)	(YES)	NO
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	(YES)	NO
IS A RULE BOOK ENCLOSED? (see Note 40)	(YES)	NO
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	(YES)	NO

### **AUDITOR'S REPORT**

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1.	In the opinion of the auditors or auditor do the accounts they have audited and which are contained in
	this return give a true and fair view of the matters to which they relate?
	(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

#### YES/NO-

If "No" please explain below.

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
  - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act:
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 43)

#### YES/NO

If "No" please explain below.

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
  - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)

#### YES/NO

If. "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.

(See note 45)

SEE ACCOUNTS ATTACHED

## AUDITOR'S REPORT (continued)

Cignoture (a) of auditor or auditors:		 	and the state of t	
Signature(s) of auditor or auditors:	formal Grend			
Name(s):	JSGREWAL			
	J > CSKEWAL			
Profession(s) or Calling(s):	FCCA			
Address(es):	REDFORD & CO LIMITED			
	64 BAKER STREET			
	LONDON WILL TEB			
Date:	8th May 2015			
Contact name and telephone number:				
	0207 224 2444			

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

Directors' report and audited financial statements

for the year ended 31 December 2014

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#### Directors' report for the year ended 31 December 2014

..... continued

#### **Auditors**

Redford & Co Limited are deemed to be reappointed in accordance with Section 487(2) of the Companies Act 2006.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Board on 7 May 2015 and signed on its behalf by

P A Clapp

## Independent auditor's report to the members of The Cinema Exhibitors' Association Limited

.....continued

#### Matters on which we are required to report by exception

In respect solely of the limitation on our work relating to the assessment of the appropriateness of the going concern basis of preparation of the financial statements, described above, we have not obtained all the information and explanations that we considered necessary for the purpose of our audit.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report.

Jarnel Grewal (senior statutory auditor)

For and on behalf of Redford & Co Limited Chartered Accountants and

Statutory Auditors

762 May 2015

64 Baker Street London W1U 7GB

#### Registration number 5144256 Balance sheet as at 31 December 2014

	2014			201	3
	Notes	£	£	£	£
Fixed assets					
Tangible assets	8		10,146		1,434
Current assets					
Debtors	9	191,625		82,768	
Cash at bank and in hand		609,735		466,956	
		801,360		549,724	
Creditors: amounts falling due within one year	10	(508,789)		(213,048)	
Net current assets			292,571		336,676
Total assets less current liabilities			302,717		338,110
			***************************************		
Net assets			302,717		338,110
Reserves					****
Profit and loss account	11		302,717		338,110
Members' funds			302,717		338,110

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008) relating to small companies.

These accounts were approved by the directors on 7 May 2015, and are signed on their behalf by:

M J Vickers Director

P A Clapp Director

## Notes to the financial statements for the year ended 31 December 2014

#### 1. Accounting policies

#### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### 1.2. Turnover

Turnover represents the subscriptions from cinema exhibitors, excluding value added tax, invoiced during the year. This includes fees for administration and retentions authorised by the board against specific expenditure prior to distribution of external income to members.

#### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment

25% straight line

#### 1.4. Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.5. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

The regular cost of providing retirement pensions and related benefits is charged to the profit and loss account.

#### 1.6. Deferred taxation

The accounting policy in respect of deferred tax reflects the requirements of FRS 19 - Deferred tax. Deferred tax is provided in full in respect of taxation deferred by timing differences between the treatment of certain items for taxation and accounting policies. The deferred tax balance has not been discounted.

#### 2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK.

3.	Operating (loss)/profit	2014 e	2013
	Operating (loss)/profit is stated after charging: Depreciation and other amounts written off tangible assets	4.814	1.911
	Auditors' remuneration (Note 4)	9,260	8,820

## Notes to the financial statements for the year ended 31 December 2014

..... continued

8.	Tangible fixed assets	Fixtures, fittings and equipment £	Total £
	Cost		
	At 1 January 2014	38,900	38,900
	Additions	13,527	13,527
	Disposals	(38,900)	(38,900)
	At 31 December 2014	13,527	13,527
	Depreciation		
	At 1 January 2014	37,467	37,467
	On disposals	(38,900)	(38,900)
	Charge for the year	4,814	4,814
	At 31 December 2014	3,381	3,381
	Net book values		
	At 31 December 2014	10,146	10,146
	At 31 December 2013	1,433	1,433
9.	Debtors	2014 £	2013 £
	Trade debtors	28,411	15,628
	Other debtors	155,757	59,901
	Prepayments and accrued income	7,457	7,239
		191,625	82,768
10.	Creditors: amounts falling due within one year	2014 £	2013 £
	Trade creditors Corporation tax	55,024	25,390 491
	Other taxes and social security costs	12,856	11,439
	Accruals and deferred income	440,909	175,728
		508,789	213,048

## Notes to the financial statements for the year ended 31 December 2014

continued		

#### 15. Controlling interest

The company is controlled by its directors, acting in a representative capacity for their respective organisation.

#### Detailed trading profit and loss account and expenses schedule for the year ended 31 December 2014

	2014		2013	
	£	£	£	£
Sales		400 702		204 207
Subscription income		409,783		394,397
Income from CEA Dinner & Dance & other activit Sundry income	ies	1,233 8,138		82,098 11,113
Sundry income				
		419,154		487,608
Administrative expenses	0.4.0.5.4		04.000	
Wages and salaries	81,824		81,839	
Directors' remuneration (Chief Executive)	109,024		114,468	
Employer's NI contributions	21,590		24,426	
Healthcare and pension costs	34,553		28,059	
Film Complaints Panel Funding	500		650	
Staff training	1,992		3,708 667	
Statutory documentation, ref. books and magazines	1,633 41,194		35,283	
Rent, rates and service charges Insurance	1,069		1,153	
Repairs and maintenance	13,320		10,680	
Printing, postage and stationery	5,829		7,770	
Telephone	3,894		3,395	
Screen award sponsorship	8,000		8,000	
Sponsorship ITRap Software	15,000		-	
Travelling and meeting expenses	16,371		18,389	
Entertaining	2,436		1,717	
Legal and professional	48,334		36,495	
Audit	9,260		8,820	
Bank charges	1,334		1,548	
Bad debts	-		228	
General expenses, staff welfare and donations	1,872		2,887	
Subscriptions	32,805		32,299	
Depreciation on fixtures & equipment	4,814		1,911	
		456,648		424,392
Operating (loss)/profit		(37,494)		63,216
Other income and expenses				
Interest receivable				
Bank deposit interest	2,101		2,075	
Other interest			380	
		2,101		2,455
Net (loss)/profit for the year		(35,393)		65,671