

INDEPENDENT INFORMATION GOVERNANCE OVERSIGHT PANEL MEETING
23 July 2015, Richmond House, London

Panel Members Present:-

Dame Fiona Caldicott - Chair
Ian Atkinson
John Carvel
Simon Gray
Alan Hassey
Eileen Phillips via Skype
Mark Taylor
Richard Wild

In Attendance:-

Lindsey Blake
Kathy Holland
David Riley
Karen Swift

1. Welcome and Apologies

Apologies were received from Mark Davies, Cameron Robson, Professor Martin Severs and Anne Stebbing.

2. Declarations of Interest

Alan Hassey declared a conflict of interest with regard to Item 10 IGARD Consultation and offered to leave the meeting during the discussion.

3. Minutes of Previous meeting (Paper 3a)

The Minutes of the Independent Information Governance Oversight Panel dated 18th May 2015 were approved.

4. Standing Item: Relevant Meetings Attended by Panel Members

The Chair advised members with regard to a round table discussion she attended on 19th June hosted by the Nuffield Council on Bioethics. A moral justification discussion took place with regard to public expectations and what could be delivered. It was noted that one of the delegates made the point that focus should be on trustworthiness of people in organisations to be reliable, honest and competent.

The Chair described a meeting held on 22nd June with Tim Kelsey and colleagues with regard to the care.data programme.

Dr Alan Hassey attended the launch of the Information Commissioners Annual Report on 2nd July about the use of health and care data.

The Panel were advised about an IIGOP Steering Group delegation to Newcastle University on 9th July to discuss the approach of the care.data evaluation.

The Chair advised of a meeting with the Secretary of State for Health with regard to information governance matters.

5. Sponsors Update

In the absence of the Sponsor a paper was tabled with regard to the Department of Health's Consultation outlining the proposed role and functions of the National Data Guardian.

6. Transition Update

6.1 Funding and Recruitment

Simon Gray advised that funding for the National Data Guardian had been agreed initially until the end of March 2016. That recruitment to the office is an early priority in particular, for Information Governance Subject Matter Experts.

6.2 Re-Branding and Website

Simon Gray advised that the Sponsor had endorsed the rebranding from IIGOP to the NDG Panel as the Chair is already recognised as the National Data Guardian. Work is currently underway on the draft NDG Terms of Reference (Panel Agenda Item 7). The launch of the re-branded NDG Panel web page is due to coincide with the launch of the Department of Health NDG Consultation document.

ACTION 6.2.1: LB & KJA to work on launch of re-branded NDG web pages in early September.

6.3 Panel Membership

A discussion took place with regard to future Panel membership and the following suggestions were noted:-

It was agreed that following the resignation of Janel Davies from the Panel that a nursing representative should be sought.

The Sponsor had recommended a Public Health representative should also be sought.

The General Practitioners who had already expressed an interest in joining the Panel should be contacted.

ACTION 6.3.1: David Riley to send a list of key networks for disseminating IG roles to Simon Gray.

ACTION 6.3.2: Mark Taylor and Simon Gray to discuss considering members who have applied to CAG as panel members.

7. National Data Guardian Terms of Reference (Paper 7a)

David Riley presented the latest iteration of the draft National Data Guardian Terms of Reference. A general discussion of the content took place.

ACTION 7.1: David Riley endeavoured to collate all amendments discussed and to provide a copy of the Draft TOR to the Department of Health to coincide with their National Data Guardian Consultation document.

8. Care.data

Panel members were advised of the IIGOP Steering Group delegation to Newcastle University to discuss the care.data pathfinder evaluation process.

Simon Gray advised of an initial meeting held with the care.data team with regard to the evaluation process.

ACTION 8.3: That a letter be drafted to Tim Kelsey outlining IIGOP's views regarding the evaluation process.

9. Cyber Security

An update on cyber security was discussed.

10. Panel Members Views and Thoughts - IGARD Consultation (Papers 10a-d referred)

The IGARD consultation and member's consolidated comments to date were discussed. Further comments were fed in from members who had not yet commented via email.

ACTION 10.1: LB to write up further comments and submit a consolidated response to the IGARD consultation.

11. Any Other Business

The following action was noted:-

ACTION 11.1: David Riley to forward copy of the report re UKCCG regional networks to members once available.

Date of next meeting: 24th September, 2015.