



Our Reference:

BY EMAIL ONLY

19 June 2015

Dear

**Request for Information**

Thank you for your email dated 29 May 2015 requesting information on ICT training at the Homes and Communities Agency (HCA). For ease we have answered each of your questions separately below:

**1. What budget has been allocated for ICT technical training from 1st April 2015 to the 31st of March 2016?**

The budget allocated for ICT technical training for the year defined above is £5,000.

**2. Can you please provide details of the ICT Managers/Mangers that will purchase ICT technical training?**

Amanda Staincliffe, Head of IT Service Delivery will purchase the training. Any correspondence should be sent to [mail@homeandcommunities.co.uk](mailto:mail@homeandcommunities.co.uk) and mark for the attention of Amanda Staincliffe.

**3. Please can we have a list of RFQ (Request for Quotes) for any training that will be purchased within the coming 12 months?**

Training requirements have not yet been defined therefore we are unable to provide this.

**4. Is there ICT technical training required to be purchased within a certain time-frame?**

No, there is no time-frame.

**5. Can I have a list of any ICT software Upgrades planned for the new financial year?**

Please see response to Question 7 below.

**6. Can I have a list of any hardware upgrades planned for the new financial year?**

Please see response to Question 7 below.

**7. Can you provide copies or details of any ICT projects?**

We can confirm the HCA are not currently purchasing any new systems from external providers, however any future purchases would be made via the recognised Government procurement channels.

We are currently undertaking a number of internal ICT projects, however there is only limited involvement in external firms in these projects. Any training requirements on systems as a result of these projects may be purchased as part of the tender or provided in-house by HCA staff.

**8. How much ICT technical training, has been purchased from QA Limited since first of April 2015?**

The HCA has not purchased any training from QA Limited since 1 April 2015.

**9. Do you currently have any skills licences purchased with QA Limited?**

The HCA does not currently have any skill licenses purchased with QA limited.

**9.1 If so can you please provide a usage report?**

N/A

**10. Can you please provide details of the ICT Managers/Mangers that will purchased the licence?**

Please see our response to Question 2 above.

If you have any questions regarding this response or any further queries you can contact us at the following addresses and quote your unique reference number found at the top of this letter:

**Email:** [mail@homesandcommunities.co.uk](mailto:mail@homesandcommunities.co.uk)

**Mail:** Information Access Officer  
Homes and Communities Agency  
Fry Building  
2 Marsham Street  
London  
SW1P 4DF

If you are unhappy with the way Homes and Communities Agency has handled your request you may ask for an internal review. You should contact

Head of Legal Services  
Homes and Communities Agency  
Fry Building  
2 Marsham Street  
London  
SW1P 4DF

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at

Homes and Communities Agency  
Fry Building, 2 Marsham Street, London, SW1P 4DF

0300 1234 500  
homesandcommunities.co.uk

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely

Naomi McMaster  
Information Access Officer  
Homes and Communities Agency