

Application For A Grant Of Leave And Biometric Immigration Document-Application For A Tier 2 Single Extension Of Stay Up To Five Years In The UK

In accordance with paragraph 34 of the immeration rules, this form is specified for applications made on a rafter 1 December 2014. Applications made on this formula, be made by post only. This application is free of charge.

Please post your application to:

Home Office

Tier 2

PO Box 506

Durham

DH99 1WB

This form is to be used for all applications made on or after 1 December 2014 where specific criteria is met

In order to make an application using this form, you must meet all of the following criteria:

- 1. Have previously been granted less than two years in one of the following categories:
 - Business & commercial work permit holder (which includes ICT work permits)
 - Sports & Entertainment work permit holder
 - Jewish Agency Employee
 - Member of the Operational Ground Staff of an Overseas-owned Airline
 - Minister of Religion, Missionary or Member of a Religious Order
 And
- 2. Applied for and were granted, Tier 2 leave through the transitional arrangements in place for migrants in these categories; and
- 3. Are still working for the same employer (being paid the appropriation salary for the job) that the original Certificate of Sponsor bip (Sos) was issued for; and
- 4. Will continue to work for the same employer; and
- 5. Currently have valid leave in a Tier 2 category (General, Intra-Company Transfer, Minister of Religion, or Sportsporson, and
- 6. Were granted the maximum period of three years under Tier 2

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SECTION 1 - APPLICATION DETAILS TIER 2 MIGRANT Please complete this section in block capitals and black ink. A. Application Details A1. This application form should only be completed by individuals who are already in the United Kingdom. No payment is required. A2. Contact Address in the UK for correspondence **Postcode** A3. Contact Name in the UK if different from that of the applicant A4. Applicant's full name A5. Applicant's date of birth

A6. Please give full details of any dependants' applications submitted with this form													
Dependant 1 - First name													
Last name													
Date of birth	-												
D D M M Y Y Y Y													
Dependant 2 - First name													
Last name													
Date of birth													
D D M M Y Y Y													
Dependant 3 - First name													
Dependant 3 - 1 ii st name													
Last name													
Date of birth													
D D M M Y Y Y Y													
Dependant 4 - First name													
Last name													
Data at 18240													
Date of birth													
Date of birth D D M M Y Y Y Y													
D D M M Y Y Y Y													
D D M M Y Y Y Y													
Dependant 5 - First name Last name													
D D M M Y Y Y Y Dependant 5 - First name													
Dependant 5 - First name Last name													
D D M M Y Y Y Y Dependant 5 - First name Last name Date of birth D D M M Y Y Y Y													
Dependant 5 - First name Last name Date of birth													
D D M M Y Y Y Y Dependant 5 - First name Last name Date of birth D D M M Y Y Y Y													
Dependant 5 - First name Last name Date of birth D D M M Y Y Y Y Dependant 6 - First name													
D D M M Y Y Y Y Dependant 5 - First name Last name Date of birth D D M M Y Y Y Y Dependant 6 - First name													
Dependant 5 - First name Last name Date of birth D D M M Y Y Y Y Dependant 6 - First name Last name													

If you are producing a double sided copy of this application form, please include this page and make sure it falls on the reverse of the application details page in the two-sided copy.

For administrative reasons, it is important that the rest of the form begins with Section 2 - Applicant's Details facing upwards

SECTION 2 - APPLICANT'S DETAILS

Help on the questions is given at the end of this application form. Failure to complete this section may lead to a delay in the consideration of your application.

B. Personal Details

Photographs

You must provide two identical photographs of yourself, taken within the last month, with your full name on the back of each one. Please place the photographs in a small sealed envelope, together with those of any dependants included in section G, and attach it across this space with a staple or paper clip at the right hand side of the page/envelope. The photographs will be checked against the images taken when your biometric features are enrolled (or recorded).

Please make sure that the staple or paper clip does not damage or mark the photographs. All photographs must be as specified in the photo guidance. A copy of the photo guidance can be found at

www.gov.uk/photos-for-passports															
Please see help text 'Submitting a valid application' section for information on the documents you must submit with this application. B1. Title - please select from the following list: Mr Mrs Miss Ms If Other, what is the applicant's title?															
Rev Dr ther If Other , what is the applicant's title? B2. First name(s) as stated in the applicant's passport:															
32. First name(s) as stated in the oplicant's passport:															
B3. Last name(s) or family name(s) as stated	I in the applicant's passport:														
B4. If you have been known, or have ever be given above, please give details below and s	en known, by any other name(s) than those send the evidence showing the name change:														
Name known by	Dates from and to Evidence sent														
Please photocopy this page if more space is	needed.														

B5. Date of birth:	
D D M M Y Y Y Y	
B6. Gender:	
Male Female	
B7. Place of birth (city/town/province/state):	_
B8. Country of birth:	7
B9. Marital status - please select from the following list:	7
Married or civil partner Single	-
Widowed or surviving civil partner Ul marned partner	-
Divorced or dissolved civil partnership Separated or separation order	
B10. Home Office reference number(s) (if k, own).	
Reference number 1:	
Reference number 2:	
B11. Give details of any curlent or previous worker reference number(s) under work	
permit arrangements (if applicable):	
Reference number 1:	
Reference number 2:	
B12. United Kingdom National Insurance number (if known):	
B13. Points Based System migrant reference number (if known):	

B14	B14. Full address:																				
B1	5. Pc	stc	ode:																		
	R16. Date you started living at this address:																				
B16. Date you started living at this address:																					
	If you have lived at the address above for less than two years please provide previous																				
	address details and the dates you lived there.																				
PIE	Previous address 1:																				
														V							
											♦										
Po	stco	qe.								V		6									
1 0		uc.]																
Fro	m:				J								To:								
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Pr	evio	us a	ddre	ss 2:			V				•										
Po	ostco	ode:																			
Fro	om:	1	1		_		1		1				То								
	D	D		M	M		Y	Υ	Y	Y			D	D		M	M	Υ	Y	Υ	Υ

If you have lived at more than two addresses in the last two years, please photocopy this page and give details of all addresses during the previous two year period.

B1	7. H	ome	tele	pho	ne n	umk	er:											
B18	3. M	obile	e tel	epho	one	num	ber:							ı				
B19	9. W	ork	telep	hor	ne ni	umb	er:							•				
B20). Er	nail	add	ress	:									•				
B2 ⁻	1. Co	orre	spor	nder	ice a	ıddr	ess	(if d	iffer	ent f	from	abo	ove)	:				
													1	V				
											•		3					
B2:	2. Po	ostc	ode:														 	
													Ť					
								4										
							Y											

C.	C. Passport or travel documents and Biometric Residence Permits.																					
Hel	Help on the questions is given at the end of this application form.																					
C1.	Und	ler w	hat	nati	onal	ity c	lid y	ou e	nter	the	Uni	ted k	Cing	dom	?							
C2.	Doy	you	curr	ently	y ho	ld aı	ny ad	dditi	onal	nat	iona	lities	s?									
	Yes			- go	to q	uest	ion (23				No			- go	to q	uest	ion (C4			
С3.	Give	e de	tails	of a	ll ot	her	natio	nali	ties	curi	entl	y he	ld.									
C4.	C4. Have you previously held any other nationalities?																					
	Yes go to question C5 No question C6																					
C5.	Yes go to question C5 No g question C6 C5. Give details, including relevant dates, of all other na nall les previously held.																					
Pr	Previous nationality 1:																					
	1 Tovious Hationality 1.																					
Fr	om:		,							X			То	:	,							
	D	D		M	M		Υ	Y	(Y	Y			D	D		M	M		Υ	Υ	Y	Υ
Pr	eviou	ıs na	ation	ality	2:			1														
Fr	om:												То	:	_							
	D	D		M	M			Υ	Υ	Υ			D	D		M	M		Υ	Υ	Υ	Υ
Pr	eviou	ıs na	ation	ality	3:																	
Fr	om:												То	:								
	D	D		M	M		Υ	Υ	Υ	Υ			D	D		M	M		Υ	Υ	Υ	Υ
Ple	ase	pho	toco	py tl	his p	age	if a	dditi	onal	spa	ice i	s ne	eded	d.								

C6. Please give details of your current passport or travel document and any others that you have used to travel to and remain in the United Kingdom and which shows your current leave. Please note that for the application to be valid and complete your current passport/ travel document must be provided unless it is not available for one of the reasons specified on the application form.

Current passport or travel document													
Passport/ Travel Document number	Nationality	Issue date	Expiry date	Place of issue	Passport / Travel document enclosed	If not enclosed then location of Passport/ Travel Document							
					☐ Yes	 □ Lost - go to question C7 □ Stolen - go to question C8 □ Expired - returned to national authorities □ Elsewhere in the Home Office - go to question C7 							
Previous passp	ort or travel	docume	nt 1	1	•								
Passport/ Travel Document number	Nationality	Issue date	Expin_	Plac of ssue	Passport / Travel document enclosed	If not enclosed then location of Passport/ Travel Document							
					☐ Yes	□ Lost - go to question C7 □ Stolen - go to question C8 □ Expired - returned to national authorities □ Elsewhere in the Home Office - go to question C7 □ Other - go to question C7							
Please photoco	py this page	if additi	onal spa	ice is require	ed.								

C7. If any of the required unable to provide them.	passports are not end	closed then please	give details why you are
C8. If any of the passport give the police report nur			
Police report number	Police station	10	Date reported to the Police
	•	1	
		>	
In accordance with Biome extension of stay in the U Document, otherwise kno	K is Tie. 2 migrant	must apply for a B	
	e document and help	· •	e Tier 2 of the Points Based his form, which you should

C9. Have you leave?	oeen issued with	a Biome	tric Resi	dence Pern	nit with a prev	lous application for
Yes	- go to questio	on C10		No	- go to Par	t D
to be valid and	•	urrent B	iometric	Residence	Permit must	e for the application be provided, unless n.
Current Biome	etric Residence P	ermit (B	RP)			
BRP		logue	Evnim	Diago of	BRP	If not enclosed
document number	Nationality	Issue date	Expiry date	Place of issue	enclosed?	then location of BRP document
					Yes	Lost - go to question C11
					O	Stolen - go to question C12
			•	1/K	No	Expired - returned to national authorities
						☐ Elsewhere in the Home Office - go to question C11
C11. If the BRF	is not enclosed	the ple	ase give	details of v	vhy you are u	nable to provide it.
C12. If the BRI Management S	P was lost, please Service.	give the	e date th	is was repo	rted to The H	ome Office Card
D D	M M Y	YY	Y			
C13. If the BRI	· •	ase give	the polic	e report nu	mber, the pol	ice station and the
Police report n	umber	Police	station		Date re	eported to the Police

It is mandatory if you have previously been issued with a Biometric Residence Permit to complete C14-C17. If it is not complete the application will be invalid and will be returned to you.												
	you used any name(s) other that UK immigration applications n	•		n form								
Yes	- go to question C15	No	- go to question C16									
C15. What	other name(s) did you use?											
Please stat	e when the application(s) were	made										
Please give abroad.	the British Diplomatic Post(s)	involved if the	app' catio. (s) was/were ma	de								
		•.										
If more spa	ce is required please continue form.	on a suparate	sheet and enclose it with thi	S								
	you had your fingerprints taken e UK or abroad? - go to question 17	s part of a pi	revious UK immigration app	lication								
C17. Please	e state below when the migerpr	ints were take	n									
Please stat	e below where they were taken	, including the	town or city and country.									
Please give abroad.	the British Diplomatic Post(s)	involved if the	application(s) was/were ma	de								
If more spa application	ce is required please continue form.	on a separate s	sheet and enclose it with thi	S								
Now go to	Part D.											

D.	D. Immigration History																					
	maı be r		-		•	lete	Sect	tion	D. If	it is	not	com	plet	e th	е ар	plica	atior	ı wil	l be	inva	lid a	nd
Hel	p on	the	que	stio	ns is	giv	en a	t the	enc	of	this	appl	icati	ion f	orm							
D1.	Did	you	obt	ain e	entry	cle	aran	се о	r a v	isa I	befo	re e	nter	ing t	he l	Jnite	d K	ingd	om?	•		
	Yes			- go	to c	quest	tion [D2				No			- go	to c	quest	tion I	D 5			
D2.	Whe	ere c	lid v	ou c	btai	n en	itrv (clear	anc	e or	a vi	sa bo	efor	e tra	velli	na t	o the	e Un	ited	Kind	ador	n?
	ountry		,																		,	
Ро	st (C	ity)																				
D3.	03. What date was the entry clearance or visa issued?																					
	D	D		M	M		Υ	Y	Y	Y	•		$\boldsymbol{\Lambda}$									
	Plea ır pa								er o	n th	o en	r v c	lear	ance	or	visa	whi	ch c	an b	e fo	und	in
										A												
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	Are ume																			vhic	1	
	ws y									1 10,	and	1611	iaiii	,		iiite	u ixi	iigu	J111 V	VIIICI	•	
	Yes			- go	to c	quest	i n I	D6				No			- gc	to c	quest	tion I	D11			
	ase i											_					-	_				tha
	ume licat			_	DIOV	lueu	um	6 55	11 15	not a	avaii	Iabie	; 101	one	Οιι	ne n	easc)115 S	spec	mea	OII	uie
D6.	At w	/hicl	n po	rt di	d yo	u en	iter 1	the L	Jnite	d Ki	ingd	om?	•									
D7	How	/ did	l voi	ı enf	ter ti	he II	nite	d Kir	nado	m?												
		Ву		. 0111	.0		By		·gac			By (char	nal	tunr	امد						
		Jy	MII				Jy .	Jua				y	onal		tuiii	.01						
			the erns		nmo	n Tra	avel	Area	a (th	e Re	pub	lic o	f Ire	land	, the	e Isle	of l	Man	, Jer	sey a	and	

D8. Give details of the journey, including where you travelled from, ticket booking or	
reference number, and transport operator.	

Details of journey	Ticket booking or reference number	Transport operator
D9. For what purpose did you enter	the United Kingdom?	
D10. When did you arrive in the Unit	ed Kingdom?	
D D M M Y Y	YY	
D11. What is your current immigration	on status in the care ad Kingo	lom?
D12. When does your current leave	expire?	
D D M M	YY	
D13. Have you ever stayed in the Un	ited Kingdom beyond the en	d of your period of leave?
Yes - go to question D14	No - go	o to question D15
D14. Give the reason(s) why you have dates of the overstay:	e stayed beyond the end of	your period of leave and the

	ou ever worked in the Untrary to your conditions		thout immigration permission to do so												
Yes	- go to question D16	No No	- go to question D17												
	D16. Give the reason(s) why you worked in the United Kingdom without immigration permission to do so and the dates this work was undertaken:														
D17. Have y	ou ever illegally entered	I the United Kingd	om?												
Yes	- go to question D18	No No	- o to question D19												
D18. Give th	ne details and dates whe	en this happened:													
D19 Have v	you ever used deception	waen see sing lea	ve to enter or leave to remain?												
Yes	- go to question D	·	- go to question D21												
	ne details and		go to quostion B21												
D21. Have y	ou ever been removed	or deported from t	ne United Kingdom?												
Yes	- go to question D22	. No	- go to question D23												
D22. Give th	ne details and dates whe	en this happened:													

D23. Do you currently have any other application decision?	ns with us on which you are awaiting a
Yes go to question D24	No go to question D25
D24. Give details of the application, including the the application is for (the category), and the pay	• •
D25. Was this application submitted before you	ır leave expired?
Yes go to question D26	No go to question D27
D26. Has the date of your leave, as stated in yo	ur passport, r.w. assed?
- you are not able to submit a further fresh application. However, you can, if you wish, vary the grounds of the existing application. Go to the help tex.	No no to question D27
D27. Do you currently have an appeal with me to be heard?	syn m and Immigration Tribunal which is yet
Yes go to question D28	No go to Part E
D28. Give details of the ap leadingly ling the date is for (the category) and the payment reference rapplicable):	
D29. Has the date of your leave, as stated in yo	ur passport, now passed?
- you are not able to submit a further fresh application. However, you can, if you wish, provide additional grounds to the outstanding appeal. Go to the help text.	No go to Part E
Now go to Part E	
T2 (W) Application Form (Vers	sion 12/14) - page 19 of 42

E. Personal History (criminal convictions, war crimes, etc.)														
It is mandatory to complete section E. If it is not complete the application will be invalid and will be returned to you.														
Please answer every question in this section. It is an offence under Section 26(1) (c) of the Immigration Act 1971 to make a statement or representation which is known to be false or is not believed to be true. Information given will be checked with other agencies.														
E1. Have you had any criminal convictions in the United Kingdom or any other country (including traffic offences) or any civil judgments made against you?														
Yes go to question E2 No go to question E3														
E2. If question E1 above has been answered "yes" please give details below for each criminal conviction and/or civil judgment, starting with the most recent one - but first see Note 1 about criminal convictions. If you have received more than two convictions and / or civil judgments, please photocopy this page and enclose it with this form.														
Note 1: Convictions spent under the Rehabilitation of Offenders A t 197 need not be disclosed. More information about this Act is given towards the end of this section.														
Criminal conviction/civil judgment 1														
Name of person convicted or against whom a civil name you are currently known by)	dgme⊷ was made (only if different to the													
Nature of the criminal offercor the civil action (give with this form if more space is needed)	e details on a separate sheet and enclose it													
Details of the sentence or civil judgment (give detail	Is on a separate sheet if more space is needed)													
Date of sentence/judgment														
Country where the sentence was passed or the civi	ıı juagment was made													

Cri	mina	l co	nvic	tion/	'civi	jud	gme	nt 2														
	Name of person convicted or against whom a civil judgment was made (only if different to the name you are currently known by)																					
	Nature of the criminal offence or the civil action (give details on a separate sheet and enclose it with this form if more space is needed)																					
De	Details of the sentence or civil judgment (give details on a separate sheet if more space is needed)																					
Da	Date of sentence/judgment																					
	D D M M Y Y Y Y																					
Сс	untr	y wh	ere t	he s	ente	nce	was	pass	sed c	or the	e civi	17.4	an e	nt wa	as m	ade						
For E3.	Questions E3 to E8 below must be answered, even if question E1 has been answered "No". For help in answering them questions, please see the definitions at the end of this section. E3. Have you ever been charged in any country with a criminal offence for which you have not yet been tried in court?															n.						
	Yes						•					No										
	In ti				_					-							ıspe	cted	d of			
	Yes											No										
	Hav Intry	-	u ev	er b	een	invo	lvec	l in,	sup	port	ed o	r en	cour	age	d ter	rori	st ac	tivit	ies i	n an	У	
	Yes											No										
	Hav cerr	_					emb	er of	f, or	give	n sı	ıppo	rt to	, an	org	anis	atio	n wh	ich	has	beer	1
	Yes											No										

			s that justify or glorify terrorist er serious criminal acts?
Yes		No	
	d in any other activition of good character?	es which might	t indicate that you may not be
Yes		No	
details in th	led below. If more spa		red "yes" please give further continue on a separate sheet
		10	
	•	1	
	V		

Rehabilitation of Offenders Act 1974

The Rehabilitation of Offenders Act 1974 enables criminal convictions to become 'spent' or ignored after a 'rehabilitation period'. The length of the rehabilitation period depends on the sentence given. For a custodial (prison) sentence the rehabilitation period is decided by the original sentence, not the time served. Prison sentences of more than two and a half years can never become spent and should always be disclosed. Further information on rehabilitation periods can be found at Nacro's Resettlement Plus Helpline 020 7840 6464 or by obtaining a free copy of their leaflet on 020 7840 6427.

Definitions

For the purpose of answering questions **E4** to **E8**, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at www.opsi.gov.uk/actsacts2001/20010017.htm or purchased from The Stationery Office (telephone 00 0 60. 5522). It is the applicant's responsible vito satisfy him/herself that he/size is satisfiar with the definitions and can answer the questions accurately.

War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

Terrorist activities

Any act committed, or the threat of action, designed to influe, ce a government or intimidate the public and made for the purposes of accapacing a political, religious or ideological cause and that involves serious viole ce gainst a person; that may endanger anoth a person's life; creates a serious risk to in the earth or safety of the public; involves a rious damage to property; is designed to senously disrupt or interfere with an electronic system.

Organisations concerned with terrorism

An organisation is concerned with terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

F-	Pul	olic Funds													
		ndatory to complete this section. If it is it be returned to you.	not con	nplete the application will be invalid											
F1.	Yes go to question F2 No go to part G														
	Yes	- go to question F2	No	- go to part G											
		public funds which are relevant for the Tick the relevant box(es) to show which													
		Attendance Allowance		Carer's Allowance											
		Child Benefit		Child Tax Credit											
		Council Tax Benefit		Disability Living Allowance											
		Housing and Homelessness Assistance		Housing Benefit (excluding keyworker accorum dation)											
		Income-Based Jobseeker's Allowance		Income Sumport											
		Severe Disablement Allowance		Scual Fund Payment											
		State Pension Credit		. 'Ming Tax Credit											
		Council Tax Reduction		Personal Independence Payment											
		Universal Credit													
this	s ho	ou are in receipt of housing are homeles using is provided by the local housing a eation and the name of the relevant autho	uthority	, a housing association, or other											

F4. If the housing is provided by your local council or housing authority or part of an agreement between your employer and the housing authority, give details below and enclose evidence of this from the local housing authority.
F5. Tick to confirm that you have sent: An original letter from the local housing authorit F6. If you think that you are subject to an except on and are eligible to claim public funds give details below and enclose evidence of any eligibility, if appropriate.

G. Dependant Details

Fill in the following details for any dependant(s) who are applying at the same time as you. A dependant must be your Partner (spouse or civil partner, unmarried or same-sex partner) or your Child.

First name(s)	Last name(s)	Date of birth	Nationality, passport number and Biometric Residence Permit (BRP) (if applicable)	Relationship to you
			20	

SE	СТІО	N 3	- SP	ONS	ORS	SHIF	•												
Hel	SECTION 3 - SPONSORSHIP Help on the questions is given at the end of this application form.																		
Ple	Please fill in the following details.																		
Н.	H. Sponsor contact details																		
H1.	H1. Give the full name of the sponsor																		
H2.	H2. Give the full address of the sponsor																		
											\		1						
Н3.	Pos	tcoc	de																
										X		/							
					'														
								1											
						7													
Nov	v go	to F	Part I																

I. J	I. Job Details I1. Certificate of sponsorship reference number																		
11. (I1. Certificate of sponsorship reference number																		
12.	I2. Applicant's job title																		
11. Certificate of sponsorship reference number																			

SECTION 4 - CONSENT FOR THE HOME OFFICE TO REQUEST VERIFICATION CHECKS

I understand that you will check whether the information and supporting documentation that I have supplied to the Home Office from a bank or utility company is correct. 'Correct' means that documents are unaltered originals issued by the bank or utility company and that the information on them is correct and applies to me or the person named as a customer on the document.

I agree to the bank or utility company, without seeking any further consent from me, telling you whether the information or documentation I have supplied is correct or in what way (if any) it is not correct.

I agree to the bank's or utility company's disclosure to The Home Office of any relevant personal data they hold on me for the above purposes. If I have not supplied correct information or supporting documentation to The Home Office the bank or utility company may disclose my relevant correct personal data.

If the information or supporting documentation also contains personal data relating to a joint customer or customers of mine on the bank or utility company account, or relates to another person who is to provide financial support, I confirm that I have obtained the consent of those persons to the disclosure of their personal data to the extent reasonably necessary for the above purposes.

I understand that the information obtained may be used as part of the a cision making process about my application and may, if necessary, be disclosed to a court.

[I understand that providing information or documentation that is the correct will normally result in my application being refused and may lead to my prosecution for a criminal offence.]

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SECTION 4 - CONSENT FOR THE HOME OFFICE TO REQUEST VERIFICATION CHECKS

If the account with the bank or utility company relates to another person who is to provide the applicant with financial support, that person* should sign the following declaration:

I am a friend or relative whom the above-named person ('the applicant') has stated will provide financial support. The Home Office is verifying this by checking the documentation which the applicant has supplied about my accounts with banks or utility companies (a 'company'). The company may thus reveal information about me to The Home Office or to the applicant.

I agree to the company giving The Home Office relevant personal data it holds about me in relation to my account. This is limited to what is necessary to confirm that the documentation the applicant has supplied is correct. If that documentation is not correct, the company may give The Home Office details of any inaccuracies / discrepancies in the information that the applicant has provided, and may also disclose to The Home Office the correct information that they have on record about the account.

I understand that this may involve the applicant obtaining further cotails about the account.

I agree that this information may be used as part of the uncise making process about the application and may, if necessary, be disclosed to a court

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Signature							Dat	te				

^{*}If the account is a joint account, all customers should sign.

SECTION 4 - DECLARATIONS

J. Applicant declaration

You (the applicant) must sign below to show that you have read and understood the following declaration. It must be authorised by you and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian may sign.

The information I have given in this application is complete and is true to the best of my knowledge.

I confirm that I am also applying for a Biometric Immigration Document for myself and any dependants applying with me. If any dependant child under the age of 16 is applying with me I understand that the Home Office may make enquiries about any responsible adult nominated by me to be present when their fingerprints and/or photographs are taken.

The photographs I have submitted with this application are a true likeness of myself and have my name on the back of each and I have had the opportunity to see the Home Office photograph guidance.

If there is a material change in my circumstances or any new information relevant to my application becomes available before it is decided, I will inform the Home Office.

I agree to co-operate with Home Office officials, or any other officials charged by the Secretary of State for the Home Office, with conducting pre-issue and post-issue checks on compliance with points based system applications.

I agree to my sponsor or representative (where applicable) tacking my application with the Home Office, or the Home Office updating my sponsor or representation on the progress of my application including whether the application has been granted or refused.

I understand that if I knowingly submit any document or documents which are forged, fraudulent or not genuine, and the Secretary of State a southful verify the documents using processes specified by her, and has been unable to verify conclusively that they are genuine, the application will be refused.

I understand that if the Home Office has least hable cause to believe that any document or documents I have submitted with the application are forged, fraudulent or not genuine, and the Home Office has sought to least the a cuments using processes specified by it but has not been able to verify them, no points will be availed for these documents even if the Home Office cannot prove that they are not genuin.

I am aware that the rules and regulations governing points based system applications may change in the future and do not assume that the requirements covering any future applications will be the same.

I understand that the Home Office may make enquiries of the organisation (sponsor) named in this form in order to establish whether I meet the requirements of the Immigration Rules with regard to satisfactory employment. I agree to the organisation (sponsor) named in any of these sections disclosing details of my employment to the Home Office on their own initiative if I cease to comply with the conditions for which I have been granted leave to remain in the United Kingdom.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I agree to provide any information necessary to the organisation (sponsor) named in any of these

sections, in order for that organisation (sponsor) to be able to comply with the conditions required of licensed sponsors, as stipulated by the Home Office in the sponsorship guidance. I agree to the organisation (sponsor) named in any of these sections disclosing any details necessary in order for that organisation (sponsor) to comply with the conditions required of licensed sponsors, as stipulated by the Home Office in the sponsorship guidance.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make, to a person acting in execution of any of these Acts, a statement or representation which I know to be false or do not believe to be true, or to obtain or seek to obtain leave to remain in the United Kingdom by means which include deception.

Information I provide to the Home Office will be treated in confidence but it may be disclosed to other law enforcement agencies, government departments, agencies, local authorities, foreign governments and other bodies for immigration or research purposes or to enable them to perform their functions.

The Home Office may request information from other law enforcement agencies, Government departments or Agencies, local authorities, the Police, foreign governments and other bodies for immigration or research purposes to enable them to perform their functions.

The Home Office may use the information I provide for training and research purposes.

I understand that if I am informing the Home Office that I have changed by gender, these details may in certain circumstances be shared with other Home Office son across. I consent to this, where necessary and understand that this information will only be the ed in limited circumstances relating to identity and security in line with Section 22 of the Gender decornition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on the Bights will be unaffected.

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Name.	
Signature:	Date: D D M M Y Y Y Y

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K21. This section must be completed by all representatives, who are dealing with this application on the applicant's behalf. They must now read the declaration below and authorise as the representative or other person acting on the applicant's behalf:

- I have been appointed by the applicant to make this application.
- I confirm that the applicant has completed and verified the application and the application is, to the best of my knowledge and belief, true and correct.
- Once the Home Office has decided the application, I will give the applicant all correspondence from the Home Office relating to the decision.
- I am permitted to give immigration advice and immigration services by section 84 of the Immigration and Asylum Act 1999.
- I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

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SECTION 5 - SUMMARY SHEET

Fill in this part of the form to help us make sure that we have received your documents and to keep a record of them while they are with us. Full details of the documents you are required to submit to us are in the 'Submitting a valid application' section of the help text on page 40.

At "A", tell us how many of each of the listed documents you have sent with this application. This is a standard list, you should only send in the documents from this list that are required for your application. At "B", list any other documents and state how many in each case. Continue on a separate sheet if necessary.

A. Type of document	How many?		B. Listed items	How many?
Passports				
Biometric Residence Permit and/or travel documents		*		
Police registration certificates	,C			
Letter from employer				

Finally please make sure your application is correctly addressed to:

Postal address:

Home Office

Tier 2

PO Box 506

Durham

DH99 1WB

APPLICATION FORM HELP TEXT

Introduction

This document provides information to help you to complete an application for a Tier 2 single extension of stay up to five years in the UK.

These documents are available on the Home Office website at www.gov.uk/government/organisations/uk-visas-and-immigration.

All the above documents are available in Welsh, Braille, large print, audio and other alternative formats on request.

For further information on alternative formats, and how to obtain these, please contact the Immigration Enquiry Bureau on 0870 606 7766.

Who should apply using this form?

This application form should only be completed by individuals who are already in the United Kingdom. You should use the application form if you:

- 1. Were previously granted less than two years leave in one of the following categories:
- Business & Commercial work permit holder (which includes Intra-Company Transfer work permits)
- Sports & Entertainment we internit holder
- Jewish Agency Employe
- Member of the Operational Ground Staff of an Overseas-owned Airline
- Minister of Religion, Missionary or Member of a Religious Order

and

- 2. Applied for, and were granted, Tier 2 leave through the transitional arrangements in place for migrants in these categories; and
- 3. Are still working for the same employer (being paid the appropriate salary for the job) that the original Certificate of Sponsorship (CoS) was issued for; and

- 4. Will continue working for the same employer; and
- 5. Currently have valid leave in a Tier 2 category (General, Intra-Company Transfer, Minister of Religion, or Sportsperson); and
- 6. Were granted the maximum period of three years leave under Tier 2.

A separate application form titled 'Application for a grant of leave and biometric immigration document - application for a Tier 2 Dependant single extension of stay up to five years in the UK' is available for any dependants who are applying with you and can be found on the Home Office website at www.gov.uk/government/organisations/uk-visas-and-immigration.

Please note: Jurk th nationals who have accrued employment lights under Decision 1/80 of the Dyrk of ECAA Association Council do not learned ponsorship. More information on Dicision 1/30 rights is available in Immigration Directorate Instructions Chapter 5 Section 10 on our website: www.gov.uk/government/organisations/uk-visas-and-immigration.

Submitting a valid application

You will only be considered to have submitted a 'valid' application if the following has been complied with:

- the correct application form must be completed and submitted
- your current passport, Biometric Residence Permit (BRP) if applicable or travel document must be provided, unless it is not available for one of the reasons specified on the application form
- the mandatory sections in the application form must be completed
- Two identical passport-size photographs of you with your full name written on the back of each one must be supplied

- Two identical passport-size photographs of any dependants who are applying with you with their full name written on the back of each one must be supplied.
- An original letter from the sponsor on official letter headed paper which clearly states that you continue to be employed by the same sponsor as stated on your Certificate of Sponsorship. This must be from your existing grant of leave and the date employment is contracted to cease.

The photographs provided must be in the format specified in the separate photograph guidance, which can be found on our website at www.gov.uk/government/organisations/ wk-visas-and-immigration. Please ensure that they are placed in a small sealed envelope attached to section 2 of the form as instructed there - and without any staples, clips, pins or anything else which could mark or damage the photographs.

If your application(s) is/are successful, the photographs provided will be reproduced on the Biometric Residence Permit.

If you are required to register with the police you must also include your Police Registration Certificate with your application.

Biometric Residence Permit

A leaflet explaining the Biometric accidence Permit including the application process is available to download at the following location:

www.gov.uk/biometric-residence-permits

Supporting Evidence

It is your responsibility to provide the evidence to support any statements made in your application. You must satisfy us that the requirements for the category under which you have applied have been met. We must be satisfied, by considering the evidence provided that you meet the necessary criteria.

You must ensure that all of the necessary supporting documentation is provided at the time the application is submitted.

You must be selective in submitting evidence, as sending large amounts of irrelevant or poor quality documentation may delay the consideration of the application. It is only necessary to submit evidence that is directly appropriate to the application as requested, as unrelated evidence will not be considered.

Any documentary evidence that you provide should be original (unless otherwise stated).

Where a document is not in English or Welsh, the original must be accompanied by a fully certified translation by a professional translator. This translation must include details of the translator's credentials and confirmation that it is an accurate translation of the original document. It must also be dated and include the original signature of the translator.

We will return your assport(s) and other documents by recorded delivery. If you would like ther to be returned by Special Delivery, you must now le a prepaid Special Delivery envelopes then is large enough. If your application is successful, your Biometric Residence Permit will be sent to you separately by secure delivery.

Question-Specific Help Text

Further advice on specific questions in the application form is detailed below.

B1 - B4 You should provide full details of your name and title. If you have previously been known by any other name(s) you should provide full details of each name, the date of each change and submit the relevant supporting legal documentation.

Evidence of name change(s) should show your full name before and after the change and may include:

- deed poll documents or marriage certificates; and,
- both the old passport and the new passport.

Should you submit documentation in support of your application that refers to you under a name(s) not given in this section, we will not consider that documentation.

B6 You should indicate your gender. If you have been the subject of Gender Reassignment and the application contains documents relating to previous identities, you should provide a relevant Gender Recognition Certificate (GRC). The only exception to this is where you have previously submitted your GRC with an earlier application. In such cases you will therefore not be required to resubmit it.

You should tick the gender as indicated on your GRC.

B9 You should indicate your marital status. This status may be:

- Married a person legally married in or outside the United Kingdom;
- Civil partner a person in a same sex relationship and who has gone through a legal ceremony in the United Kingdom under or by virtue of the Civil Partnership Act 2004, or in the country of his/her residence;
- Unmarried partner a person in a heterosexual or same sex relationship, which has been subsisting for two years or more but is not married or in a civil partnership;
- Widow a person whose spouse has passed away and has not re-man ed onion not currently in an unmarried relationship that has subsisted for mole the two years;
- Single a person who is unmarried and not in a relationship that has subjected for two or more years;
- Separated a person legally married in or outside the United Kingdom but no longer living with his/her married partner;
- Divorced a person married in or outside the United Kingdom whose marriage has been legally dissolved;
- Dissolved a person who has been in a civil partnership which has been legally dissolved;
- Separation Order a separated person who remains in law the civil partner of the other person.

B10 All Home Office applications are given an individual reference number. This allows us to track and link past applications. You should provide your full Home Office Reference number. You may have numerous Home Office reference numbers and should provide all such numbers. This number can be found on any previous Home Office correspondence relating to you.

B11 All work permit applicants are given individual worker reference numbers; this allows us to track and link past applications. You should provide your full worker reference number. This number can be found on any previous Home Office correspondence relating to your work permit.

B12 National & surance Numbers are usually in the format of letters followed by 6 numbers followed by 1 etter g. XX 123456 X or 2 numbers followed by 1 letter followed by 5 numbers e.e. 12 × 34567. If you do not have a National Lisure nce number in this format this question smalld be left blank.

313 In Jou have made previous applications under the points based system you will have been given a points based system Migrant Reference number. This allows us to track and link past applications. You should provide your full points based system Migrant Reference number. This number can be found on any previous correspondence relating to applications under the points based system.

C1-C5 You should specify under which nationality you entered the United Kingdom. You should also provide details of any additional nationalities you currently hold or have previously held.

C6-C8 You must provide details of all passports or travel documents, current or expired, that you have used to enter or remain in the United Kingdom, including:

- · passport number;
- · issue date;
- · expiry date; and,
- · place of issue.

Where you need more space than is available you should photocopy the relevant page of the application form, add in additional details and submit with your application.

Where you hold, or have held, other nationalities you should provide the relevant passport or travel document for each nationality held and provide the above details.

Please note, for the application to be valid and complete, your current passport, travel document or BRP must be provided, unless it is not available for one of the reasons specified on the application form. They should be original documents and not copies.

In certain circumstances certified photocopies will be accepted where you do not have the original at that time. You must provide details as to its location and state when you will provide it. You must then ensure that the original document is submitted as soon as possible. If the passport has been lost or stolen a Police crime report number /report must be provided along with details of the police station the loss was reported to and the date that it was reported.

C9-C13 If your current grant of leave was issued on a Residence Permit (BRP) you must also provide the BRP in order for the application to be valid, unless it is not available for one of the reasons specific fon the application form.

C14-C16 It is mandatory to collect this section.

D6 Ports include airports, seaports and St. Pancras International Station where you have entered the United Kingdom by the Channel Tunnel.

D13 You should confirm whether you have ever remained beyond the end of your period of leave in the UK. Where an applicant's leave had been extended by virtue of Section 3C of the 1971 Immigration Act, you will not be considered to have remained beyond the end of your period of leave and should therefore complete the 'No' box in response to this question. (For further information on the provisions of Section 3C please refer to

Chapter 1, Section 5 of the Immigration Directorate Instructions at http://www.bia.homeoffice.gov.uk/sitecontent/documents/policyandlaw/IDIs/idischapter1/).

D26 Where you are not permitted to submit a further fresh application, you should not proceed in completing this application form. If you are in this position and you complete this application form, it will be returned to you without having been considered.

If you wish to vary the grounds of the existing application you must refer to Chapter 1, section 5 of the Immigration directorate instructions on our website www.gov.uk/government/collections/chapter-1-general-provisions-immigration-directorate-instructions and contact the Home Office team processing the existing application.

D29 Where you are not permitted to submit a further fresh application, you should not project for completing this application form. If you are not this position and you complete the application form, it will be returned to you without having been considered.

You should contact the Asylum and Immigration Tribunal at www.ait.gov.uk.

H1-H3 You should provide details about the organisation that is sponsoring you in the United Kingdom.

I1 You must provide your most recent full certificate of sponsorship reference number.

12 You should include a letter from your sponsor confirming that they wish to continue to employ you.

K2 If the representative has previously submitted an application on behalf of a migrant or sponsor they should provide their points based system reference number.

K11 The Office of the Immigration Services Commissioner (OISC) regulates United Kingdom based immigration advisers. As a requirement of Section 84 of the Immigration and Asylum Act 1999, United Kingdom representatives, who offer advice and services in relation to an application, will

need to be regulated by the OISC, unless they are authorised to practice by a designated legal professional body or fall within a category of persons specified in an order made by The Secretary of State under subsection 84(4) (d) of the Immigration and Asylum Act 1999.

The representative should indicate whether he/she is regulated by the OISC, or the basis on which he/she is otherwise authorised to act in this capacity on the migrant's behalf.

An advisor could be committing a criminal offence if he/she acts on your behalf without being OISC regulated, or otherwise authorised in accordance with Section 84 of the Immigration and Asylum Act 1999.

K13-K15 If the representative is regulated by a designated legal professional body, listed below, or if he/she works under the supervision of such a person, they will not be required to be regulated by the OISC.

Designated bodies are:

- The Law Society;
- The Law Society of Scotland;
- The Law Society of Northern Ireland;
- The Institute of Legal Executives
- The General Council of Bar;
- The Faculty of Advocates.
- The General Council of the ar of Northern Ireland.

The representative should indicate of which organisation he/she is a member. The representative should indicate whether he/she is personally a member of this organisation or whether he/she is working under the authorisation of another registered member.

Where the representative is not a direct registration holder and is working under the supervision of another registered person, the representative should name the registered supervisor under whom he/she is working.

K16-K19 The representative should indicate whether he/she is registered with or authorised by an EEA body responsible for the regulation of the provision of legal advice in that EEA state, or employed or supervised by the person regulated as defined in Section 84(2) (c) (d), and (e) of the Immigration and Asylum Act 1999.

If a representative makes an application on behalf of an applicant, and that representative is not permitted to provide advice and immigration services (by section 84 of the Immigration and Asylum Act 1999), the Home Office will inform both the representative and applicant of the requirements of the Act, and send further letters (if applicable) directly to the applicant stated on the oplication.

Section 5 Y u should complete the summary sheet before ubmitting your application.

You should also ensure that you list all the supporting documentation you have upon ted with your application.