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- PRINT ON ONE SIDE ONLY

# FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

## ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:	British Air Line Pilots Association		
Year ended:	31 <sup>st</sup> December 2014		
List no:	70		
Head or Main Office:	BALPA House 5 Heathrow Boulevard 278 Bath Road West Drayton UB7 0DQ		
Website address (if available)			
Has the address changed during the year to which the return relates?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	(Click the appropriate box)
General Secretary:	Mr J McAuslan		
Telephone Number:	0208 476 4000		
Contact name for queries regarding	Mrs Julie Rutley		
Telephone Number:	0208 476 4063		
E-mail:	julierutley@balpa.org		

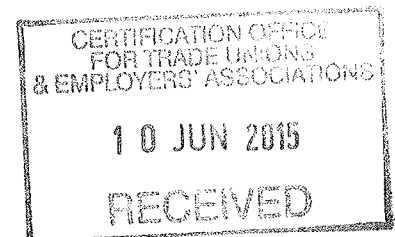
**PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.**

Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Unions based in England and Wales:  
Certification Office for Trade Unions and Employers' Associations  
22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Unions based in Scotland:  
Certification Office for Trade Unions and Employers' Associations  
Melrose House, 69a George Street, Edinburgh EH2 2JG



(Revised February 2011)



## **Annex to AR21 – Annual Return for a Trade Union**

### **BALPA Officers in post at the end of 2014**

#### **BALPA National Executive Council**

Association Chairman	Captain Mark Searle (to 7th November 2014) ** Captain Brendan O'Neal (from 8th November 2014)***
Association Vice Chairman	Captain Tim Pottage (to 7th November 2014)** Captain Paul Naylor (from 8th November 2014)***
Committee Members	Captain John Bell Captain David Boys Captain Andrew Brown Captain Martin Chalk (to 7th November 2014) Captain Derek Clews (to 7th November 2014) Mr. Conor Convey (from 8th November 2014) Captain Martin Drake Captain Jonathan Forsyth (to 7th November 2014) Mr. Andrew Hammond (from 8th November 2014) Captain Dane Handley (from 8th November 2014) Mr. Jeremy Kinder Captain Bevan Lester Mr. James McAuslan Captain Leo Nugent Captain Richard Pullen

\*\* Please note that Captain Tim Pottage remained a member of the NEC after the 7<sup>th</sup> November 2014. Captain Mark Searle did not remain a member.

\*\*\* Please note that Captain Brendan O'Neal and Captain Paul Naylor were both members of the Executive prior to 8<sup>th</sup> November 2014

#### **BALPA Association Trustees**

Captain Alan Evans  
Captain Robin Keegan  
Captain David Mabbett  
Captain David Smith

# RETURN OF MEMBERS

(see notes 10 and 11)

	NUMBER OF MEMBERS AT THE END OF THE YEAR				
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
MALE	7642	161	65	327	<b>8195</b>
FEMALE	474	4	6	20	<b>504</b>
TOTAL	8116	165	71	347	A <b>8699</b>

Number of members included in totals box 'A' above for whom no home or authorised address is held:

Number of members included in totals box 'A' above for whom no home or authorised address is held:	0
Number of members at end of year contributing to the General Fund	8699

## OFFICERS IN POST

(see note 12)

**Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.**

## RETURN OF CHANGE OF OFFICERS

**Please complete the following to record any changes of officers during the twelve months covered by this return.**

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
Please see attached			
Annex to AR21			
For All Nec			
And BALPA Trustee			
Details			

State whether the union is:

a. A branch of another trade union?

Yes

No

If yes, state the name of that other union:

b. A federation of trade unions?

Yes

No

If yes, state the number of affiliated unions:

and names:

# GENERAL FUND

(see notes 13 to 18)

	£	£
<b>INCOME</b>		
<b>From Members:</b> Contributions and Subscriptions		5,811,466
<b>From Members:</b> Other income from members (specify)		
 <b>Total other income from members</b>		
<b>Total of all income from members</b>		5,811,466
<b>Investment income (as at page 12)</b>		1,113,718
<b>Other Income</b>		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)		
 <b>Total of other income (as at page 4)</b>		1,113,718
	<b>TOTAL INCOME</b>	6,925,184
<b>EXPENDITURE</b>		
<b>Benefits to members (as at page 5)</b>		339,064
<b>Administrative expenses (as at page 10)</b>		5,087,813
<b>Federation and other bodies (specify)</b>		
TUC & Other Affiliation Fees	38,230	
IFALPA	108,248	
ECA	207,428	
 <b>Total expenditure Federation and other bodies</b>		353,906
<b>Taxation</b>		
	<b>TOTAL EXPENDITURE</b>	5,780,783
Surplus (deficit) for year		1,144,401
Amount of general fund at beginning of year		4,010,838
Amount of general fund at end of year		5,155,239

# ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

DESCRIPTION	£	£
<b>Federation and other bodies</b>		
<b>TOTAL FEDERATION AND OTHER BODIES</b>		
<b>Other income</b>		
<b>TOTAL OTHER INCOME</b>		
<b>TOTAL OF ALL OTHER INCOME</b>		

# ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation – Employment Related Issues Cost of defending members	339,064	<b>brought forward</b>  Education and Training services	
Representation – Non Employment Related Issues		Negotiated Discount Services	
Communications		Salary Costs	
Advisory Services		Other Benefits and Grants (specify)	
Dispute Benefits			
Other Cash Payments			
<b>carried forward</b>		<b>Total (should agree with figure in General Fund)</b>	339,064

(See notes 24 and 25)

FUND 2		Fund Account	
Name:	Reserve Fund	£	£
<b>Income</b>			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		5,274,479
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		5,274,479
	<b>Number of members contributing at end of year</b>		0

FUND 3		Fund Account	
Name:		£	£
<b>Income</b>			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		







(see notes 26 to 31)

<b>POLITICAL FUND ACCOUNT 1</b>		<b>To be completed by trade unions which maintain their own fund</b>	
		<b>£</b>	<b>£</b>
<b>Income</b>	Members contributions and levies		
	Investment income (as at page 12)		
	Other income (specify)		
		Total other income as specified	
		Total income	
<b>Expenditure</b>	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
			Total expenditure
		Surplus (deficit) for year	
		Amount of political fund at beginning of year	
		Amount of political fund at the end of year (as Balance Sheet)	
		Number of members at end of year contributing to the political fund	
		Number of members at end of the year not contributing to the political fund	
		Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund	

<b>POLITICAL FUND ACCOUNT 2</b>		<b>To be completed by trade unions which act as components of a central trade union</b>	
		<b>£</b>	<b>£</b>
<b>Income</b>	Contributions and levies collected from members on behalf of central political fund		
	Funds received back from central political fund		
	Other income (specify)		
		Total other income as specified	
		Total income	
<b>Expenditure</b>	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
			Total expenditure
		Surplus (deficit) for year	
		Amount held on behalf of trade union political fund at beginning of year	
		Amount remitted to central political fund	
		Amount held on behalf of central political fund at end of year	
		Number of members at end of year contributing to the political fund	
		Number of members at end of the year not contributing to the political fund	
		Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund	

# ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

	£
<b>Administrative Expenses</b>	
Remuneration and expenses of staff	2,592,480
Salaries and Wages included in above	£1,775,615
Auditors' fees	16,350
Legal and Professional fees	646,946
Occupancy costs	376,802
Stationery, printing, postage, telephone, etc.	133,952
Expenses of Executive Committee (Head Office)	53,689
Expenses of conferences	122,222
Other administrative expenses (specify)	
Please see attached for Administration Expenses breakdown	1,064,806
 <b>Other Outgoings</b>	
Interest payable:	
Bank loans (including overdrafts)	
Mortgages	
Other loans	
Depreciation	80,566
Taxation	
 Outgoings on land and buildings (specify)	
 Other outgoings (specify)	
<b>Total</b>	5,087,813
Charged to:	
General Fund (Page 3)	5,087,813
Fund (Account )	
Fund (Account )	
Fund (Account )	
Fund (Account )	
<b>Total</b>	5,087,813



<b>ADMINISTRATIVE EXPENSES 31.12.14</b>
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MEMBER TRAVEL	364,321
SUBSISTENCE	131,990
ROOM HIRE	32,551
JOURNALS AND PUBLICATIONS	4,898
SUNDRY EXPENDITURE	9,868
THE 'LOG'	104,503
MEMBER COMMUNICATIONS	67,441
REPRESENTATIVES TRAINING	42,311
COMPUTER COSTS	180,540
CAMPAIGN, RESEARCH	73,037
STAFF ADVERTISING	12,570
STAFF TRAINING	40,776
	<u>1,064,806</u>



# ANALYSIS OF INVESTMENT INCOME

(see notes 45 and 46)

	Political Fund £		Other Fund(s) £
Rent from land and buildings			
Dividends (gross) from:			
Equities (e.g. shares)			
Interest (gross) from:			
Government securities (Gilts)			
Mortgages			
Local Authority Bonds			
Bank and Building Societies			
Other investment income (specify)			
Interest & Dividends on Investments			47,452
Profit on sale of assets			12,237
Profit on sale of investments			1,054,029
		Total investment income	1,113,718
		Credited to:	
		General Fund (Page 3)	1,113,718
		Fund (Account )	
		Fund (Account )	
		Fund (Account )	
		Fund (Account )	
		Fund (Account )	
		Political Fund	
		Total Investment Income	1,113,718

# BALANCE SHEET as at 31.12.14

(see notes 47 to 50)

Previous Year		£	£
189,768	<b>Fixed Assets</b> (at page 14)	218,719	
9,275,104	<b>Investments</b> (as per analysis on page 15)	10,733,529	
	Quoted (Market value £ 11,286,152)		
1,000	Unquoted	1,000	
	<b>Total Investments</b>		10,953,248
	<b>Other Assets</b>		
	Loans to other trade unions		
121,249	Sundry debtors	114,623	
717,262	Cash at bank and in hand	679,121	
	Income tax to be recovered		
	Stocks of goods		
	Others (specify) :		
838,511	<b>Total of other assets</b>		793,744
10,304,383	<b>TOTAL ASSETS</b>		11,746,992
4,010,838	General Fund (Account )		5,155,239
5,274,479	Reserve Fund (Account )		5,274,479
	Fund (Account )		
	Superannuation Fund (Account )		
	Political Fund (Account )		
	Revaluation Reserve		
	<b>LIABILITIES</b>		
	Amount held on behalf of central trade union political fund		
	Loans: From other trade unions		
	Loans: Other		
	Bank overdraft		
	Tax payable		
1,019,066	Sundry creditors		1,317,274
	Accrued expenses		
	Provisions		
	Other liabilities		
	<b>TOTAL LIABILITIES</b>		1,317,274
10,304,383	<b>TOTAL ASSETS</b>		11,746,992

# FIXED ASSETS ACCOUNT

(see notes 51 to 55)

	Land and Buildings		Furniture and Equipment £	Motor Vehicles £	Not used for union business £	Total £
	Freehold old £	Leasehold £				
<b>Cost or Valuation</b>						
At start of year			356,057	102,477		458,534
Additions			42,309	67,206		109,516
Disposals			(7,748)	(38,644)		(46,392)
Revaluation/Transfers						
At end of year			390,618	131,039		521,657
<b>Accumulated Depreciation</b>						
At start of year			196,818	71,948		268,766
Charges for year			58,932	21,634		80,566
Disposals			(7,748)	(38,644)		(46,392)
Revaluation/Transfers						
At end of year			248,002	54,938		302,940
<b>Net book value at end of year</b>			142,616	76,101		218,717
<b>Net book value at end of previous year</b>			159,239	30,529		189,768



# ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

QUOTED	All Funds Except Political Funds £	Political Fund  £
Equities (e.g. Shares)		
Government Securities (Gilts)		
Other quoted securities (to be specified)		
TOTAL QUOTED (as Balance Sheet)	10,733,529	
Market Value of Quoted Investment	11,286,152	
UNQUOTED		
Equities		
Subsidiary Company	1,000	
Government Securities (Gilts)		
Mortgages		
Bank and Building Societies		
Other unquoted investments (to be specified)		
TOTAL UNQUOTED (as Balance Sheet)	1,000	
Market Value of Unquoted Investments		

# ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 58 and 59)

<b>Does the union, or any constituent part of the union, have a controlling interest in any limited company?</b>		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If YES name the relevant companies:			
<b>COMPANY NAME</b>	<b>COMPANY REGISTRATION NUMBER (if not registered in England &amp; Wales, state where registered)</b>		
BALPA Financial Solutions	2153894		
Flight Crew Risk Solutions	38865 (Registered in Guernsey)		
<b>Are the shares which are controlled by the union registered in the names of the union's trustees?</b>		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
<b>COMPANY NAME</b>	<b>NAMES OF SHAREHOLDERS</b>		
Please see attached Annex to AR21			
For details of the National Executive Committee			
And BALPA Custodian Trustees			

# SUMMARY SHEET

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>INCOME</b>	5,811,466		5,811,466
From Members	1,113,718		1,113,718
From Investments			
Other Income (including increases by revaluation of assets)			
<b>Total Income</b>	6,925,184		6,925,184
<b>EXPENDITURE</b> (including decreases by revaluation of assets)			
<b>Total Expenditure</b>	5,780,783		5,780,783
<b>Funds at beginning of year</b> (including reserves)	9,285,317		9,285,317
<b>Funds at end of year</b> (including reserves)	10,429,718		10,429,718
<b>ASSETS</b>			
Fixed Assets			218,719
Investment Assets			10,734,529
Other Assets			793,744
		<b>Total Assets</b>	11,746,992
<b>LIABILITIES</b>		<b>Total Liabilities</b>	1,317,274
<b>NET ASSETS (Total Assets less Total Liabilities)</b>			10,429,718

# NOTES TO THE ACCOUNTS

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

A large, empty rectangular box with a black border, intended for the user to enter notes to the accounts. The box occupies most of the page below the instructions.

**THE BRITISH AIR LINE PILOTS ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

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**1. ACCOUNTING POLICIES**

**I. Accounting Convention**

These financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

**Going Concern**

After making enquires, the National Executive Committee has a reasonable expectation that the Association has adequate resources to continue its activities for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

**Group Accounts**

BALPA has consolidated the activities of its subsidiaries BALPA Financial Solutions Limited and Flightcrew Risk Solutions PCC Limited into the financial statements to comply with Financial Reporting Standard 2 (FRS2) Accounting for Subsidiary Undertakings. Advantage has been taken of exemptions under FRS 8 not to disclose balances with or transactions between group entities that are eliminated on consolidation.

**II. Membership Subscriptions**

Subscriptions are accounted for on a receivable basis. Arrears and amounts outstanding have been included after making provision for the amounts which are deemed irrecoverable.

**III. Fixed Assets**

Fixed Assets are stated at historical cost.

Depreciation is provided on all fixed assets to write each asset down to its estimated residual value evenly over its expected useful life as follows:-

Office Furniture and Equipment	Over 10 years
Computer Equipment	Over 4 years
Campaign Equipment	Over 5 years
Motor Vehicles	Over 4 years

Profit or loss on disposal of tangible fixed assets is calculated as disposal proceeds less opening carrying value.

**IV. Fixed Investments**

Investments are stated at cost. Where there is expected to be a permanent diminution in market value to below cost, provision is made. There was no such provision at the year-end or at the prior year-end.

Investment income is accounted for on a cash received basis.

**V. Taxation**

Provision for taxation has been made in respect of all income brought into these accounts where such income is subject to taxation. No provision for deferred taxation is made as the Association does not intend to dispose of its investment assets in the foreseeable future.

**VI. Legal Costs**

The Association accounts for legal fees and related disbursements on an accruals basis.

**VII. Operating Leases**

Rentals payable under operating leases are charged in the income and expenditure account on a straight line basis over the lease term.

**THE BRITISH AIR LINE PILOTS ASSOCIATION**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

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**VIII. Pension Costs**

**The BALPA 1973 scheme**

This is an occupational defined benefit scheme.

Group Income and Expenditure Account and Balance Sheet

With regard to the group income and expenditure account, the defined benefit pension scheme current service costs are charged within staff costs of each entity. The expected return on the scheme assets less the scheme interest costs are charged to net pension finance costs. The scheme actuarial gains and losses are recognised immediately as other recognised gains and losses. The defined benefit scheme assets are measured at fair value at the balance sheet date. Scheme liabilities are measured on an actuarial basis at the balance sheet date using the projected unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term to the scheme liabilities. The resulting defined benefit asset or liability is presented separately after other net assets on the face of the balance sheet.

BALPA Income and Expenditure Account and Balance Sheet

As it is not possible to identify BALPA's share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis, as required by FRS17 "Retirement benefits", BALPA accounts for the scheme as if it were a defined contribution scheme in its Income and Expenditure Account and Balance Sheet. The contributions, which are in accordance with the recommendations of the actuary, are charged in the period in which the salaries to which they relate are payable.

**The Standard Life scheme (GSIPP) Group Self Invested Personal Pension**

This is a defined contribution group personal pension plan. Employer's pensions costs are charged in the period in which the salaries to which they relate are payable.

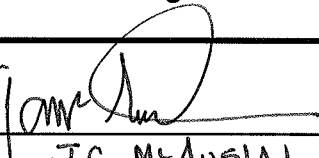

# ACCOUNTING POLICIES

(see notes 74 and 75)

## SIGNATURES TO THE ANNUAL RETURN

(see notes 76 and 77)

including the accounts and balance sheet contained in the return.

<p>GENERAL Secretary's Signature: <u></u> Name: <u>J.C. MAUSLAN</u> Date: <u>3/6/15</u></p>	<p>Chairman's Signature: <u></u> (or other official whose position should be stated) Name: <u>B. O'NEAL</u> Date: <u>3/6/15</u></p>
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## CHECK LIST

(see notes 78 to 80)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 2 and Note 12)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 2 and Note 12)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN BEEN SIGNED? (see Pages 19 and 21 and Notes 76 and 77)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE AUDITOR'S REPORT BEEN COMPLETED? (see Pages 20 and 21 and Notes 2 and 77)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
IS A RULE BOOK ENCLOSED? (see Notes 8 and 78)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
A MEMBER'S STATEMENT IS: (see Note 80)	ENCLOSE D	<input type="checkbox"/>	TO FOLLOW	<input checked="" type="checkbox"/>
HAS THE SUMMARY SHEET BEEN COMPLETED (see Page 17 and Notes 7 and 59)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

# AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  
(See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES/ NO

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records?  
(See section 36(3) of the 1992 Act, set out in note 83)

YES/ NO

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.  
(See section 36(4) of the 1992 Act set out in rule 83)

YES/ NO

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.  
(See note 85)



## AUDITOR'S REPORT (continued)

Signature(s) of auditor or auditors:	Moore Stephens LLP	
Name(s):	Moore Stephens LLP	
Profession(s) or Calling(s):	Chartered Accountants	
Address(es):	Russell Square House 10-12 Russell Square London WC18 5LP	
Date:	8 June 2015	
Contact name and telephone number:	Phillip Clark 020 7509 9305	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE BRITISH AIR LINE PILOTS ASSOCIATION**

We have audited the financial statements of the British Air Line Pilots Association for the year ended 31 December 2014 which comprise the Group and Parent Income and Expenditure Account, the Group and Parent Balance Sheet, the Group Cash Flow Statement and the related notes numbered 1 to 11. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Association's members, as a body. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinion we have formed.

### **Respective responsibilities of Officers and Auditors for the Financial Statements**

The union's officers are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. The Trade Union and Labour Relations (Consolidation) Act 1992 as amended by the Employment Relations Act 1999 requires the officers of the union to;

- keep proper accounting records which give a true and fair view of the state of affairs of the British Air Line Pilots Association and explain its transactions;
- establish and maintain a satisfactory system of control of the accounting records, cash holdings and all the receipts and remittances;
- prepare an annual return for the Certification Officer giving a true and fair view of the revenue account and balance sheet; and
- provide members of the British Air Line Pilots Association with a statement of income and expenditure for the year.

We have been appointed as auditor under section 33 of the Trade Union and Labour Relations Act 1992 and report in accordance with section 36 of that Act.

Our Responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the union's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the officers; and the overall presentation of the financial statements.

We read all the financial and non-financial information in the Introduction to the Consolidated Annual Accounts to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit.. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on the Financial Statements**

In our opinion the financial statements:

- give a true and fair view of the state of the British Air Line Pilots Association affairs as at 31 December 2014 and of its transactions for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Trade Union and Labour Relations Act 1992.