



Department
for Environment
Food & Rural Affairs

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www.gov.uk/defra

[REDACTED]
[REDACTED]

Our ref: RFI 7341
16 March 2015

Dear [REDACTED]

REQUEST FOR INFORMATION: THE USE OF RECRUITMENT AGENCIES AT THE UK CO-ORDINATING BODY (UKCB)

Thank you for your request for information about the use of employment agencies at the UK Co-ordinating Body, which is part of core Defra. We received your request on 5 March 2015 and have handled it under the Freedom of Information Act 2000 (FOIA).

In response to your first question, I can confirm that UKCB has not used the services of employment agencies in the past two years, which in turn means that our response to questions 2, 3, 5, 6 and 7 is that this information is not held. You have also asked for details of current vacancies and those for the coming year (your question 4). I can confirm that UKCB has no current vacancies and has no plans to recruit new people in the next 12 months.

In keeping with the spirit and effect of the FOIA, and in keeping with the government's Transparency Agenda, all information is assumed to be releasable to the public unless exempt. Therefore, the information released to you will now be published on www.gov.uk together with any related information that will provide a key to its wider context. Please note that this will not include your personal data.

I attach Annex A, which explains the copyright that applies to the information being released to you. I also attach Annex B giving contact details should you be unhappy with the service you have received.

Yours sincerely

[REDACTED]
Defra FOIA and EIRs Team
informationrequests@defra.gsi.gov.uk



Annex A

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Annex B

Complaints

If you are unhappy with the service you have received in relation to your request you may make a complaint or appeal against our decision under section 17(7) of the FOIA or under regulation 18 of the EIRs, as applicable, within 40 working days of the date of this letter. Please write to [REDACTED] Head of Information Standards, Area 4D, Nobel House, 17 Smith Square, London, SW1P 3JR (email: informationrequests@defra.gsi.gov.uk) and he will arrange for an internal review of your case. Details of Defra's complaints procedure are on our website.

If you are not content with the outcome of the internal review, section 50 of the FOIA and regulation 18 of the EIRs gives you the right to apply directly to the Information Commissioner for a decision. Please note that generally the Information Commissioner cannot make a decision unless you have first exhausted Defra's own complaints procedure. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF