

We were asked:

- Q1. How many civil servants in the department have been given special or discretionary leave to undertake roles/take part in sporting activity for HASSRA and/or the CSSC over the past three calendar years (up to and including May 2014)
- Q2. Of those staff who have been given special or discretionary leave, please could you state in each case how many days the individual was given and for what sporting activity, and specific event, the leave related to. Please could you provide specific details, including names, dates, venues, of what event time was given off for – i.e. HASSRA London Sports Day 2013, Thursday 4th July 2013, Men's five-a-side football competition, NPL Sports Ground, Queens Road, Teddington, Middlesex, TW11 0LW.
- Q3. For each civil servant who has been given time off, please could you state what grade on the pay scale they are.
- Q4. If there is any departmental guidance produced for staff relating to this time off, please could you provide me with a copy.

We replied:

- A1. None in the last three calendar years.
- A2. Please refer to Q1.
- A3. Please refer to Q1.
- A4. The Ministry of Justice (MoJ) provides employment services for staff at the Wales Office. You may therefore wish to contact the MoJ as they may have information relevant to your request.