

- DO NOT STAPLE
- PRINT ON ONE SIDE ONLY

# FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

## ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:

THE LOGUM DOCTORS' ASSOCIATION

Year ended:

5 APRIL 2015

List no:

785 T

Head or Main Office:

8 MARTINE CLOSE  
MELLING  
MERSEYSIDE L31 1DJ

Website address (if available)

www.lodaonline.org.uk

Has the address changed during  
the  
year to which the return relates?

Yes

☐

No

☒

(Click the appropriate box)

General Secretary: (ACTING)

MISS SHEHNAZ SOMJEE

Telephone Number:

07850 574961

Contact name for queries  
regarding

THE ABOVE

Telephone Number:

AS ABOVE

E-mail:

lda@blueyonder.co.uk

**PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.**

Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734

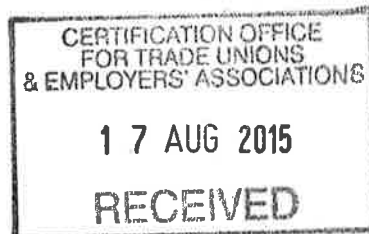
The address to which returns and other documents should be sent are:

For Unions based in England and Wales:

Certification Office for Trade Unions and Employers' Associations  
22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Unions based in Scotland:

Certification Office for Trade Unions and Employers' Associations  
Melrose House, 69a George Street, Edinburgh EH2 2JJ



(Revised February 2011)

# RETURN OF MEMBERS

(see notes 10 and 11)

	NUMBER OF MEMBERS AT THE END OF THE YEAR				
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
MALE	2765	0	0	6	2771
FEMALE	1500	0	0	4	1504
TOTAL	4265	0	0	10	A 4275

Number of members included in totals box 'A' above for whom no home or authorised address is held:

Number of members at end of year contributing to the General Fund

648
20

## OFFICERS IN POST

(see note 12)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

## RETURN OF CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
	NO CHANGE		

State whether the union is:

a. A branch of another trade union?

Yes ☐

No ☒

If yes, state the name of that other union:

b. A federation of trade unions?

Yes ☐

No ☒

If yes, state the number of affiliated

unions:

and names:

# **THE LOCUM DOCTORS' ASSOCIATION**

## **LDA OFFICERS APRIL 2014 – 2015**

**CHAIRPERSON:** Miss Shehnaz Somjee

**HONORARY SECRETARY:** vacant

**DEPUTY SECRETARY:** Dr Caroline Item

**HONORARY TREASURER:** Mr Anukul Goswami

**Public Relations & Recruitment Secretary:** Dr Sushant Varma

# GENERAL FUND

(see notes 13 to 18)

	£	£
<b>INCOME</b>		
From Members: Contributions and Subscriptions	365-00	
From Members: Other income from members (specify)		
<b>Total other income from members</b>		
<b>Total of all income from members</b>	365-00	
<b>Investment income (as at page 12)</b>		
<b>Other Income</b>		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)		
<b>Total of other income (as at page 4)</b>		
	<b>TOTAL INCOME</b>	365-00
<b>EXPENDITURE</b>		
Benefits to members (as at page 5)		
Administrative expenses (as at page 10)		
Federation and other bodies (specify)		
<b>Total expenditure Federation and other bodies</b>		
<b>Taxation</b>		
	<b>TOTAL EXPENDITURE</b>	732-32
Surplus (deficit) for year		-367-32
Amount of general fund at beginning of year		141-41
		-208-79
Amount of general fund at end of year		-208-99

(see notes 19 and 20)

(see notes 19 and 20)

4

# ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation – Employment Related Issues	<i>619-60 + pro- bono.</i>	<b>brought forward</b> Education and Training services	<i>22-85</i>
Representation – Non Employment Related Issues <i>it</i>	<i>pro-bono</i>	Negotiated Discount Services	—
Communications <i>website Tel / email supplied by chairperson.</i>	<i>89-87</i>	Salary Costs	—
Advisory Services	<i>pro-bono</i>	Other Benefits and Grants (specify)	—
Dispute Benefits	—		
Other Cash Payments	—		
<b>carried forward</b>	<i>732.32</i>	<b>Total (should agree with figure in General Fund)</b>	<i>-208.99</i>

(See notes 24 and 25)

<b>FUND 2</b>		<b>Fund Account</b>	
<b>Name:</b>		<b>£</b>	<b>£</b>
<b>Income</b>			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

<b>FUND 3</b>		<b>Fund Account</b>	
<b>Name:</b>		<b>£</b>	<b>£</b>
<b>Income</b>			
From members			
Investment income (as at page 12)			
Other income (specify)			
<b>Total other income as specified</b>			
<b>Total Income</b>			
<b>Expenditure</b>			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
<b>Total Expenditure</b>			
<b>Surplus (Deficit) for the year</b>			
<b>Amount of fund at beginning of year</b>			
<b>Amount of fund at the end of year (as Balance Sheet)</b>			
<b>Number of members contributing at end of year</b>			

(See notes 24 and 25)

FUND 4		Fund Account	
Name:		£	£
<b>Income</b>			
From members			
Investment income (as at page 12)			
Other income (specify)			
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

[illegible]



(See notes 24 and 25)

FUND 6		Fund Account	
Name:		£	£
<b>Income</b>			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

<b>FUND 7</b>		<b>Fund Account</b>	
<b>Name:</b>		<b>£</b>	<b>£</b>
<b>Income</b>			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

(see notes 26 to 31)

<b>POLITICAL FUND ACCOUNT 1</b>		<b>To be completed by trade unions which maintain their own fund</b>		
		<b>£</b>	<b>£</b>	
<b>Income</b>	Members contributions and levies			
	Investment income (as at page 12)			
	Other income (specify)			
		Total other income as specified		
		Total income		
<b>Expenditure</b>	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)			
	Administration expenses in connection with political objects (specify)			
	Non-political expenditure			
			Total expenditure	
			Surplus (deficit) for year	
			Amount of political fund at beginning of year	
			Amount of political fund at the end of year (as Balance Sheet)	
			Number of members at end of year contributing to the political fund	
			Number of members at end of the year not contributing to the political fund	
Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund				

<b>POLITICAL FUND ACCOUNT 2</b>		<b>To be completed by trade unions which act as components of a central trade union</b>		
		<b>£</b>	<b>£</b>	
<b>Income</b>	Contributions and levies collected from members on behalf of central political fund			
	Funds received back from central political fund			
	Other income (specify)			
		Total other income as specified		
		Total income		
<b>Expenditure</b>	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)			
	Administration expenses in connection with political objects (specify)			
	Non-political expenditure			
			Total expenditure	
			Surplus (deficit) for year	
			Amount held on behalf of trade union political fund at beginning of year	
			Amount remitted to central political fund	
			Amount held on behalf of central political fund at end of year	
			Number of members at end of year contributing to the political fund	
			Number of members at end of the year not contributing to the political fund	
Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund				

# ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

		£
<b>Administrative Expenses</b>		
Remuneration and expenses of staff		
Salaries and Wages included in above	£ 360.00	300.00
Auditors' fees	100.00	100.00
Legal and Professional fees		
Occupancy costs		
Stationery, printing, postage, telephone, etc.		
Expenses of Executive Committee (Head Office)		22.85
Expenses of conferences		139.60
Other administrative expenses (specify)	Travel. website float	89.87 80.00
<b>Other Outgoings</b>		
Interest payable:		
Bank loans (including overdrafts)		
Mortgages		
Other loans		
Depreciation		
Taxation		
Outgoings on land and buildings (specify)		
Other outgoings (specify)		
<b>Total</b>		732.32
Charged to:		
General Fund (Page 3)		732.32
Fund (Account )		
Fund (Account )		
Fund (Account )		
Fund (Account )		
<b>Total</b>		732.32

# ANALYSIS OF OFFICIALS SALARIES AND BENEFITS

(see notes 34 to 44 below)

[illegible]

## ANALYSIS OF INVESTMENT INCOME

(see notes 45 and 46)

[illegible]

# BALANCE SHEET as at 5 April 2015

(see notes 47 to 50)

Previous Year		£	£
	<b>Fixed Assets</b> (at page 14)		
	<b>Investments</b> (as per analysis on page 15)		
	Quoted (Market value £      )		
	Unquoted		
	<b>Total Investments</b>		
	<b>Other Assets</b>		
	Loans to other trade unions		
	Sundry debtors		
	Cash at bank and in hand		
	Income tax to be recovered		
	Stocks of goods		
	Others (specify)		
	<b>Total of other assets</b>		
	<b>TOTAL ASSETS</b>		
	<div style="text-align: right;"> Fund (Account    )  Fund (Account    )  Fund (Account    )  Superannuation Fund (Account    )  Political Fund (Account    )  Revaluation Reserve </div>		
	<b>LIABILITIES</b>		
	Amount held on behalf of central trade union political fund		
	Loans: From other trade unions		
	Loans: Other		
	Bank overdraft		
	Tax payable		
	Sundry creditors		
	Accrued expenses		
	Provisions		
	Other liabilities		
	<b>TOTAL LIABILITIES</b>		
	<b>TOTAL ASSETS</b>		

<

291-13.  
-220-12

865-12

1085-24  
-208-99

# FIXED ASSETS ACCOUNT

(see notes 51 to 55)

	Land and Buildings		Furniture and Equipment	Motor Vehicles	Not used for union business	Total
	Freehold	Leasehold	£	£	£	£
<b>Cost or Valuation</b>						
At start of year						
Additions						
Disposals						
Revaluation/Transfers						
At end of year						
<b>Accumulated Depreciation</b>						
At start of year						
Charges for year						
Disposals						
Revaluation/Transfers						
At end of year						
<b>Net book value at end of year</b>						
<b>Net book value at end of previous year</b>						

# ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

QUOTED		All Funds Except Political Funds £	Political Fund £
	Equities (e.g. Shares)		
	Government Securities (Gilts)		
	Other quoted securities (to be specified)		
	TOTAL QUOTED (as Balance Sheet)		
	Market Value of Quoted Investment		
UNQUOTED	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (to be specified)		
	TOTAL UNQUOTED (as Balance Sheet)		
	Market Value of Unquoted Investments		



# ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 58 and 59)

<b>Does the union, or any constituent part of the union, have a controlling interest in any limited company?</b>		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
<b>Are the shares which are controlled by the union registered in the names of the union's trustees?</b>			
		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

# SUMMARY SHEET

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>INCOME</b>	3 65.00		3 65.00
From Members			
From Investments	—		
Other Income (including increases by revaluation of assets)	—		
<b>Total Income</b>	3 65.00		3 65.00
<b>EXPENDITURE</b> (including decreases by revaluation of assets)	865 <del>7 32.32</del>		865 <del>7 32.32.</del>
<b>Total Expenditure</b>	<del>7 32.32</del>		<del>7 32.32.</del>
<b>Funds at beginning of year</b> (including reserves)	<sup>201</sup> <del>- 141.41</del>		<sup>201</sup> <del>- 141.42.</del>
<b>Funds at end of year</b> (including reserves)	- 208.99		- 208.99
<b>ASSETS</b>			
Fixed Assets			
Investment Assets			
Other Assets			
<b>Total Assets</b>			291.13
<b>LIABILITIES</b>			<sup>299</sup> <del>10 85.24</del>
<b>NET ASSETS (Total Assets less Total Liabilities)</b>			- 208.99

## NOTES TO THE ACCOUNTS

(see notes 72 and 73)

**All notes to the accounts must be entered on or attached to this part of the return.**

## ACCOUNTING POLICIES

(see notes 74 and 75)

*As laid down in Art 14 of  
LDAs' constitution*

## SIGNATURES TO THE ANNUAL RETURN

(see notes 76 and 77)

including the accounts and balance sheet contained in the return.

<p><b>TREASURERS</b>  <b>Secretary's</b>          Signature: <u><i>Anukul Goswami</i></u>          Name: <u>ANUKUL GOSWAMI</u>          Date: <u>11 August 2015</u></p>	<p><b>Chairman's</b>          Signature: <u><i>Shehnaz Somjee</i></u>          (or other official whose position should be stated)          Name: <u>SHEHNAZ SOMJEE</u>          Date: <u>11/8/15</u></p>
---	---

## CHECK LIST

(see notes 78 to 80)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 2 and Note 12)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 2 and Note 12)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN BEEN SIGNED? (see Pages 19 and 21 and Notes 76 and 77)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE AUDITOR'S REPORT BEEN COMPLETED? (see Pages 20 and 21 and Notes 2 and 77)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
IS A RULE BOOK ENCLOSED? (see Notes 8 and 78)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
A MEMBER'S STATEMENT IS: (see Note 80)	ENCLOSE D	<input checked="" type="checkbox"/>	TO FOLLOW	<input type="checkbox"/>
HAS THE SUMMARY SHEET BEEN COMPLETED (see Page 17 and Notes 7 and 59)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

# AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  
(See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES/~~NO~~

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 83)

YES/~~NO~~

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in rule 83)

YES/~~NO~~

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.  
(See note 85)

## AUDITOR'S REPORT (continued)

THE ACCOUNTS GIVE A TRUE AND FAIR VIEW OF THE MATTER TO WHICH THEY RELATE.

THE AUDIT HAS BEEN UNDERTAKEN IN ACCORDANCE WITH THE REQUIREMENTS OF THE TRADE UNION AND LABOUR RELATIONS ACT 1992 (TULRA 1992)

Signature(s) of auditor or auditors:	<i>Anindita Goswami</i>	<i>Anindya Goswami</i>
Name(s):	ANINDITA GOSWAMI	ANINDYA GOSWAMI
Profession(s) or Calling(s):	Tutor at Grey's College	STUDENT
Address(es):	5, New Lodge Wigan WN1 2ND	5 NEW LODGE WIGAN WN1 2ND
Date:	11 <sup>th</sup> August 2015	11/08/2015
Contact name and telephone number:	Anukul Goswami 01942 515906	ANINDYA GOSWAMI 07854867183

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

**THE LOCUM DOCTORS' ASSOCIATION**  
**ANNUAL ACCOUNTS**

**PERIOD: 6 April 2014 to 5 April 2015**

**INCOME/ CREDITS:**

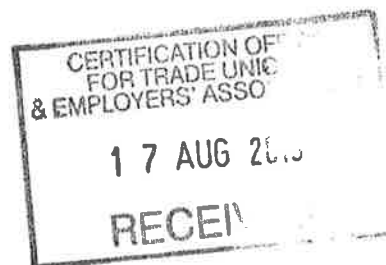
Subscriptions:	£365.00
<b>TOTAL INCOME:</b>	<b>£365.00</b>

**EXPENSES/DEBITS:**

Website:	£89.87
Print/post/stationery:	pro bono
Honorarium:	£100.00 (100 from 2013-14)
Meeting costs:	£22.85
Travel	£139.60
Honorarium 2014-15 owed	- £300.00
Float	£80.00
<b>TOTAL EXPENSES:</b>	<b>£732.32</b>

---

<b>NET INCOME/LOSS:</b>	<b>-£367.32</b>
-------------------------	-----------------



## BALANCE SHEET

At 5 April 2015

### BALANCE carried over from last year

Bank balance at 6 April 2014:	£219.11
Cash in hand:	-£160.52
Amount of fund at the beginning of the year:	- £ 141.41

### BALANCE at 5 April 2015

Bank balance at 5 April 2015:	£291.13
Cash in hand:	- £220.12
Amount of fund at end of the year:	£71.01
Debt owed:	£865.12
Adjusted fund at the end of the year	- £208.99

**TOTAL ASSETS/GENERAL FUND** - £208.99

Signed:

Miss Shehnaz Somjee Chairperson



11 August 2015

## MEMBERS' STATEMENT

A member who is concerned that some irregularity may be occurring or have occurred, in the conduct of the financial affairs of the union may take steps with a view to investigating further, obtaining clarification and if necessary securing regularization of that conduct.

The member may raise such concern with one or more of the following as it seems appropriate to raise it with: the officials of the union, the trustees of the property of the union, the auditor or auditors of the union, the Certification Officer (who is an independent officer appointed by the Secretary of State) and the police.

Where a member believes that the financial affairs of the union have been or are being conducted in breach of the law or in breach of the rules of the union and contemplates bringing civil proceedings against the union or responsible officials or trustees, he should consider obtaining independent legal advice.