



# Ministry of Defence

## Ministry of Defence

Defence Business Services Secretariat  
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Tomlinson House  
Norcross  
Thornton-Cleveleys  
FY5 3WP

DBS/SEC/FOI:2016/02036

[REDACTED]

11<sup>th</sup> March 2016

Dear [REDACTED]

Thank you for your email dated 12 February, to the Ministry of Defence (MOD) requesting the following information:

*"I would like you to provide the following documents below*

- *The Naval, Military and Air Forces Service Pensions Order 2006*
- *Veterans UK leaflets*
- *MPM200 – Medical Advisers Desk Aid*
- *Process Flows*
  - *Claims Evidence Gathering*
  - *Medical Evidence Gathering*
  - *Requesting Medical Documents*
  - *Evidence Gathering Skin Cancer*
  - *Evidence Gathering Decision Framework*
- *Assessment Claims Handout*
- *The Five Stages of Claim Consideration"*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence and I can confirm that all of the information in scope of your request is held.

The following information can be found in the attached documents – Process Flows (Claims Evidence Gathering, Medical Evidence Gathering, Requesting Medical Documents, Evidence Gathering Skin Cancer, Evidence Gathering Decision Framework) and The Five Stages of Claim Consideration.

However, some of your request falls entirely within the scope of an absolute exemption under section 21 (Information reasonably accessible by other means) of the FOIA.

Section 21(1) has been applied to the remainder of your request as the information is already in the public domain and therefore reasonably accessible to you at the links provided below. Section 21 is an absolute exemption and there is therefore no requirement to consider the public interest in making a decision to withhold the information.

Veterans UK leaflets – <https://www.gov.uk/government/publications/armed-forces-compensation>  
MPM200 and Assessment Claims Handout –  
[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/501016/20160212-MPM200\\_Medical\\_Advisers\\_Desk\\_Aid\\_and\\_Assessment\\_Claims\\_Handout.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/501016/20160212-MPM200_Medical_Advisers_Desk_Aid_and_Assessment_Claims_Handout.pdf)

The Naval, Military and Air Forces Service Pensions Order 2006 –  
<http://www.legislation.gov.uk/uksi/2006/606/contents>

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1<sup>st</sup> Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <https://ico.org.uk/>.

Yours sincerely,

A large black rectangular redaction box covering the signature of the Head of Secretariat.

A/Head of Secretariat