This has been replaced by a [new application form and guidance](https://www.gov.uk/government/publications/new-burdens-community-governance-review-fund).

New Burdens Community Governance Review Fund 2015-16

Application Form

Please ensure that you read the Department for Communities and Local Government (DCLG) community governance review guidance note before completing this form.

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| **SECTION 1: Contact Details** |
| **Name of principal council** |  |
| **Lead contact** (official with responsibility for managing review process) |  |
| **Contact Address** |  |
| **Telephone number (s)****Office****Mobile** |  |
| **Email address of lead contact** |  |

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| **SECTION 2: Eligibility criterion for the community governance review fund**DCLG will **only** fund bids which meet the requirements set out in the guidance note.  |
| 1. **What date was the community governance review triggered?**

(this is the date the principal council received the petition or notification that a neighbourhood plan supporting the creation of a new town or parish council had been supported by a referendum) |
|  |
| 1. **Was the community governance review triggered by a local petition supporting the creation of a new town or parish council?**
 |
| **[ ]**  Yes[ ]  No**If yes, please state what percentage of the local electorate were signatories to the petition?** (this figure should include the proportion of the local electorate from the geographical area under consideration to become a new town or parish) |
| 1. **Was the community governance review triggered by a neighbourhood forum’s neighbourhood plan which has been supported by a referendum?**
 |
| **[ ]**  Yes[ ]  No**If yes, please provide further details about the elements of the neighbourhood plan that relate to the creation of a new town and parish council.** |

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| **SECTION 3: Proposed activity to conduct for the community governance review** |
| **Please provide a clear financial breakdown of the costs associated with each activity to be conducted as part of the review** (the fund does **not** cover costs incurred that would fall outside the scope of a normal review) |
| **Activity** | **(£)** |
| Activity undertaken before the commencement of the review e.g. drafting terms of reference |  |
| Consultation exercise e.g. surveys, petitions and ballots |  |
| Production of documents and literature e.g. publications and reports |  |
| General administrative costs |  |
| **Please provide details of any additional costs associated with conducting the review and attach any supporting documentation** |

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| **SECTION 4: Additional Information** |
| 1. **Has the council submitted any other bids under the CGR new burdens fund?**
 |
| **[ ]**  Yes[ ]  No**If yes, please provide details of other application submitted to the fund.** |

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| **SECTION 5: Signature** |
| Date of application |  |
| Signature of applicant |  |

**Please send this form and any supporting material to:** paulette.romain@communities.gsi.gov.uk

Alternatively, you can send the completed form and accompanying documents to:

Paulette Romain

Integration and Community Rights Directorate

Community Rights Division

South West Quadrant

2nd Floor

Fry Building

Department for Communities and Local Government

2 Marsham Street

London

SW1P 4DF

**If you have any questions about this form or the Community Governance Review fund more generally please submit these to the above contact.**