

Appendix E: Administrative Restoration

The Registrar of Companies has issued a specific form for this type of application, Form RTO1 which can be found at

<http://www.companieshouse.gov.uk/about/miscellaneous/administrativeRestoration.shtml>

This provision only relates to companies struck off and dissolved by the Registrar of Companies where he had reasonable cause to believe that the company is not carrying on business or in operation.

It does not apply to companies struck off at their own request.

The application can only be made by a member or director of the company and must be made within six years of the date of dissolution.

To fall within this provision the company must:

- 1) have been carrying on business or in operation when it was struck off;
- 2) obtain the consent of the Crown's representative; and
- 3) deliver to the Registrar of Companies all outstanding statutory returns in an acceptable form and pay any late filing penalties which may be due in respect of accounts.

Details of how to obtain the Crown's consent can be found at: <https://www.gov.uk/apply-for-a-waiver-letter-wa1>

The application must be accompanied by a statement of compliance to the effect that the person making the application has the necessary standing and that the requirements of Sections 1024 and 1025 have been met.

One Kemble Street, London, WC2B 4TS.

All content in this guidance is subject to copyright © Crown Copyright 2014.

1409-1159 TSol Guide to Company Restoration