



Defence
Infrastructure
Organisation

DIO POLICY INSTRUCTION

Subject: **FIRE SAFETY RELATED WORKS ON THE MOD ESTATE**

Number: **PI 2015/04**

DIO Sponsor: Bryan Dunn,

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Who should read this: DIO Staff and Contractors, Commanding Officers / Heads of Establishment (CO/HoEs) and representatives; Chief Environment and Safety Officers (CESOs) and equivalent.

When it takes effect: Immediately

When it is due to expire: until updated or rescinded

Health and Safety

Equality And Diversity Impact Assessment

This policy has been Equality and Diversity Impact Assessed in accordance with the Department's Equality and Diversity Impact Assessment Tool against:

Part 1 Assessment Only (no diversity impact found)

DOCUMENT AIM

1. This document details the management arrangements and the roles and responsibilities placed on DIO and its contractors in meeting the requirements of the Regulatory Reform (Fire Safety) Order 2005¹ and associated devolved fire legislation.

MOD POLICY

2. DIO, the wider MOD and Contractors working on the estate are required to consult with the Fire Enforcing Authority on all fire safety related works carried out on the defence estate.

3. The Fire Enforcing Authority is the Defence Fire Safety Regulator (DFSR) located within the Defence Safety Authority (DSA) as defined under Article 25 of the Regulatory Reform (Fire Safety) Order 2005.

CONSULTATION PROCESS AND STANDARDS ASSESSED

4. As part of the consultation with the DSA DFSR, all fire safety related works will be assessed and certified in accordance with the standards below by either a DSA DFSR Fire Safety Inspector (FSI) or Defence Fire Risk Management Organisation (DFRMO) Fire Safety Practitioner (FSP) as appropriate. Please note the type of advice given;

Standard	Type of advice provided by DSA DFSR / DFRMO
Crown Fire Standards	Mandatory advice
Approved Document B - Fire Safety (or equivalent in Northern Ireland, Scotland and Wales)	Goodwill advice – DIO Principal Building Surveyor has the Technical Authority for Building Regulation issues
Requirements relating to compliance with the Regulatory Reform (Fire Safety) Order	Statutory advice

5. In order to complete the consultation with DSA DFSR, all fire safety related works on the MOD estate must be notified to the relevant DSA DFSR Regional Fire Safety Manager (RFSM). The consultation must be completed by the DIO or Industry Partner Works Originator (WO) of the works by the submission of a completed DIO Notification of Fire Related Works Form F1 at Statement of Need stage of the works. (Word copies of the Form F1 are available by emailing either diousee-engsfsm@mod.uk or dioopsnorth-ptsbld@mod.uk).

6. All fire safety related works which fall under the requirements of the MOD Building Regulations Compliance System (BRCS) must be certified for compliance with the above standards by the issue of a Certificate A for design and, following an appropriate site inspection regime, a "Completion Certificate" by the DSA DFSR FSI assigned to the works.

¹ Includes Fire Safety Regulations Northern Ireland 2010 and Fire Safety (Scotland) Regulations 2006

7. All fire safety related works which are outside the requirements of the MOD Building Regulations Compliance System must be certified by the issue of an updated Fire Risk Assessment for the building by the DFRMO FSP.

DETERMINATIONS FROM FIRE STANDARDS

8. In cases where design proposals vary from the fire standards required for compliance with the MOD Building Regulations Compliance System, BS Codes of Practice and/or propose fire engineering schemes, the Building Control Advisor (BCA) or Contractors Project Manager must apply for a Determination directly to DIO Building Control after consulting with the DSA DFSR FSI. On receipt of a copy of the details of the Determination application together with justification details, the FSI PFO will submit a report to the RFSM for consultation with DIO Building Control. Where the proposals vary from Crown Fire Standards (CFS), an Application for Approval of Variation from CFS Form (F2) must be submitted by the relevant works' manager/agent to the DSA DFSR FSI. The submitted F2 and supporting report must be sent to the RFSM for consultation purposes with Senior Fire Safety Manager (SFSM) DIO. The decision to approve or reject the application will be sent by DIO SFSM to the applicant and DSA DFSR FSI.

AUDIT OF COMPLIANCE

9. DIO reserve the right to audit fire safety related works for compliance with the fire safety standards. The audit will be carried out by the DIO Senior Fire Safety Manager and will assess the technical and procedural aspects of the works.

10. The DSA DFSR RFSM and DSA DFSR FSI / DFRMO FSP for the fire safety works will be contacted in writing if the project has been selected for an audit.