

SSRO

Single Source
Regulations Office

Glossary of terms used in report templates

SME report

DRAFT

Glossary of terms

1. SME report

This glossary of terms is provided as a guide to assist contractors filling out the required reports for a qualifying defence contract or qualifying sub-contract. It is not intended to be a substitute for legal definitions and, where applicable, references to the Defence Reform Act 2014 (“DRA 2014”) and the Single Source Contract Regulations 2014 (“SSCR 2014”) are provided.

Term	Acronym	Definition
Defence contract		Any contract for goods, works or services for defence purposes to which the Secretary of State is party, or any contract entered into for the purpose of enabling such a contract to be fulfilled. reg.32(6)(a), SSCR 2014
Designated person		This refers to a person (supplier) that is party to one or more qualifying defence contracts. However where that person is associated with one or more other persons the designated person is the ultimate parent undertaking of those persons. s.25(3), DRA 2014; reg.32(6)(b), SSCR 2014
MOD contract		see Defence contract.
Organisation		This means the ultimate parent undertaking and any subsidiary undertaking with QBUs.
Parent company		See ultimate parent undertaking
Qualifying defence contract	QDC	This is a contract made by the Secretary of State for goods, works or services for defence purposes from a 'primary contractor'. The award of the contract is not the result of a competitive process and the value of the contract is: - If entered into before 31MAR15 >= £500m - If entered into on or after 31MAR15 >= £5m s.14(2) DRA 2014; reg.6, SSCR 2014.
Relevant financial year		This means the Government fiscal year ended 31 March. reg.31(1)(b), SSCR 2014
Single Source Regulations Office	SSRO	The Single Source Regulations Office (SSRO) is the regulator of the new single source procurement framework. It is an independent arms-length body, whose aim is to ensure that good value for money is obtained for the UK taxpayer in Ministry of Defence expenditure on qualifying defence contracts, and that single source contractors are paid a fair and reasonable price under those contracts.
Small and medium sized enterprise(s)	SME	Defined by Commission Recommendation 2003/361/EC of 6th May 2003. Extract from Article 2 as follows: ‘The category of micro, small and medium-sized enterprises (SMEs) is made up of enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding 50 million euro, and/or an annual balance sheet total not exceeding 43 million euro.’
Ultimate parent		See ultimate parent undertaking
Ultimate parent undertaking		An “ultimate parent undertaking” is a parent undertaking that is not a subsidiary undertaking in relation to another undertaking. “Parent undertaking” and “subsidiary undertaking” have the meanings given by section 1162 of the Companies Act 2006.

		s.25(9), DRA 2014
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