

Returns: 476

Response rate: 89%

Civil Service People Survey 2015



♦ Statistically significant difference from comparison

Employee engagement is shaped by experience at work, as measured by nine themes in the survey shown below.

Engagement Index				
63	%			
Difference from previous survey	+2			
Difference from CS2015	+5 ♦			
Difference from CS High Performers	0			

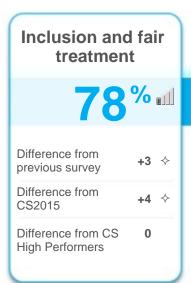
My work				
85	<b>% •••</b>			
Difference from previous survey	+3			
Difference from CS2015	+11			
Difference from CS High Performers	+7			

Organisational objectives and purpose		
83	<b>%</b> 📶	
Difference from previous survey	+5	
Difference from CS2015	0	
Difference from CS High Performers	-4 ÷	

My manager			
70	<b>%</b> iii		
Difference from previous survey	+5 ♦		
Difference from CS2015	+2		
Difference from CS High Performers	-1		

My team	1
84	<b>%</b> 🗐
Difference from previous survey	+5 ♦
Difference from CS2015	<b>+5</b> \$
Difference from CS High Performers	+1 ♦

Learning and development			
59	<b>%</b> 📶		
Difference from previous survey	+3 ♦		
Difference from CS2015	+9		
Difference from CS High Performers	+3 ♦		



Resources and workload			
77	<b>%</b>		
Difference from previous survey	+2 <b></b>		
Difference from CS2015	+4		
Difference from CS High Performers	0		

Pay and benefits				
24	<b>%</b> 📶			
Difference from previous survey	+5 💠			
Difference from CS2015	-5 ÷			
Difference from CS High Performers	-12 💠			





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Strength of association with engagement

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The table below shows how you performed on each of the nine themes ranked by the strength of association with engagement. The themes which have the strongest association with engagement should be the focus for action. See the appendix for further

Drivers of Engagement	Strength of association with engagement	Theme score % Positive	Difference from previous survey	Difference from CS2015	Difference from CS High Performers
Leadership and managing change		48%	+3♦	+6 ♦	-3♦
My work		85%	+3♦	+11 ❖	+7♦
Pay and benefits		24%	+5♦	-5 ♦	-12∻
Learning and development		59%	+3♦	+9 ♦	+3 \$
My manager		70%	+5♦	+2 ♦	-1
Resources and workload		77%	+2∻	+4 ❖	0
Organisational objectives and purpose		83%	+5♦	0	-4 ♦
My team		84%	+5♦	+5 ♦	+1 ❖
Inclusion and fair treatment		78%	+3♦	+4 �	0

### Wellbeing



Overall, how satisfied are you with your life nowadays?



Overall, to what extent do you feel that the things you do in your life are worthwhile?



Overall, how happy did you feel yesterday?



Overall, how anxious did you feel yesterday?

### Discrimination, bullying and harassment

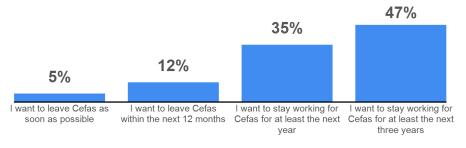


During the past 12 months have you personally experienced discrimination at work?



During the past 12 months have you personally experienced bullying or harassment at work?

### Your plans for the future





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Returns: 476 Response rate: 89% Civil Service People Survey 2015 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Difference from CS2015 Positive My manager Strength of association with previous engagement B09 My manager motivates me to be more effective in my job 69% +5 ♦ 19 7 -3 ♦ B10 My manager is considerate of my life outside work +4 ♦ 46 9 86% +6 ♦ 0 B11 My manager is open to my ideas 48 11 84% +3 ♦ +3 ♦ 0 B12 My manager helps me to understand how I contribute to Cefas' objectives 43 26 64% +3 ♦ 0 -5 ♦ B13 Overall, I have confidence in the decisions made by my manager 44 19 6 72% -5 ♦ +3 ♦ B14 My manager recognises when I have done my job well 12 6 49 80% -1 ♦ +6 ♦ B15 I receive regular feedback on my performance 45 19 10 68% +7 ♦ **-2** ♦ 43 9 **-2** ♦ B16 The feedback I receive helps me to improve my performance 25 63% +2 ♦ B17 I think that my performance is evaluated fairly 47 20 8 5 67% +8 ♦ +5 ♦ -1 B18 Poor performance is dealt with effectively in my team 12 8 31 36 44% +6 ♦ +5 ♦ +1 My team Strength of Strongly Agree Strongly association with survev engagement The people in my team can be relied upon to help when things get difficult in my 50 10 86% -1 ♦ The people in my team work together to find ways to improve the service we 51 10 85% +5 ♦ The people in my team are encouraged to come up with new and better ways of 50 14 82% +8 � +4 ♦



doing things



Returns: 476 Response rate: 89% Civil Service People Survey 2015 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Positive Difference from CS2015 Learning and Strength of development Disagree association with previous disagree % I am able to access the right learning and development opportunities when I need 53 70% +2 +7 ♦ +3 ♦ 20 8 Learning and development activities I have completed in the past 12 months have helped -6 ♦ 39 33 13 52% +1 0 to improve my performance 41 54% B24 There are opportunities for me to develop my career in Cefas 23 14 +13 ♦ +5 ♦ Learning and development activities I have completed while working for Cefas are helping 44 24 12 58% +5 ♦ +15 ♦ +9 ♦ me to develop my career Inclusion and fair Difference Strength of treatment Strongly Neither Strongly association with previous disagree engagement B26 I am treated fairly at work 53 14 6 78% 0 0 **-4** ♦ B27 I am treated with respect by the people I work with 53 87% +2 ♦ 11 +2 ♦ 0 I feel valued for the work I do 48 17 9 69% +8 ♦ +5 ♦ 0 I think that Cefas respects individual differences (e.g. cultures, working styles, 53 14 79% +2 ♦ +7 ♦ +2 ♦ backgrounds, ideas, etc)



Returns: 476 Response rate: 89% Civil Service People Survey 2015 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Difference from CS2015 Positive Resources and workload Strength of association with previous survey engagement % B30 In my job, I am clear what is expected of me 84% +2 ♦ 58 **-2** ♦ 11 B31 I get the information I need to do my job well 57 17 5 76% +1 +7 ♦ +3 ♦ B32 I have clear work objectives 57 14 80% +4 ♦ +1 0 B33 I have the skills I need to do my job effectively 65 +3 ♦ 91% 0 +1 ♦ B34 I have the tools I need to do my job effectively 59 12 6 81% +12 ♦ +7 ♦ B35 I have an acceptable workload 49 20 14 59% -5 ♦ +4 ♦ B36 I achieve a good balance between my work life and my private life 51 68% +6 ♦ **-4** ♦ Pay and benefits Strength of Strongly Agree Neither Disagree Strongly previous association with B37 I feel that my pay adequately reflects my performance 19 27 32 22% +5 ♦ **-9 \$** -15 ♦ 18 B38 I am satisfied with the total benefits package 29 21 25 34% +6 ♦ -5 ♦ 20 +1 ♦ Compared to people doing a similar job in other organisations I feel my pay is 5 12 19 27 38 16% +4 ♦ **-9 \$** -16 ♦ reasonable



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#### All questions by theme

### Leadership and

48% +3 Difference from











managing change	previous survey	association with engagement	Strongly agree	Agree	Neither Disagree	Strongly disagree	% Po	Differe from p survey	Differe from C	Differe from C Perfori	
B40 I feel that Cefas as a whole is mana	aged well		8	47	28	11 6	55%	+4 ♦	+10 ♦	-1	
B41 The Senior Management Team in C	Cefas are sufficiently visi	ble	9	44	26	14 7	53%	-4 ♦	0	-13 ♦	
B42 I believe the actions of the Senior N values	lanagement Team are c	consistent with Cefas'	9	44	35	7 5	53%	+1	+7 ♦	-4 💠	
B43 I believe that Cefas Management B	oard have a clear vision	for the future of Cefas	9	43	34	8 6	52%	+6 ♦	+10 ♦	-2 ♦	
B44 Overall, I have confidence in the de Team	ecisions made by Cefas'	Senior Management	9	39	35	10 6	48%	+2	+7 ♦	-4 💠	
B45 I feel that change is managed well i	in Cefas		5	31	34	24 6	36%	+4 ♦	+6 ♦	-3 ♦	
B46 When changes are made in Cefas t	they are usually for the b	petter	5	26	43	19 6	31%	+1	+4 ♦	-4 💠	
B47 Cefas keeps me informed about ma	atters that affect me		8	54	23	11	62%	+3 ♦	+6 ♦	-2 <b></b>	
B48 I have the opportunity to contribute affect me	my views before decisio	ns are made that	7	36	30	19 7	43%	+7 ♦	+7 ♦	-2 💠	
B49 I think it is safe to challenge the way	y things are done in Cefa	as	8	43	28	14 7	51%	+3 ♦	+10 ♦	+1	



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Returns: 476 Response rate: 89% Civil Service People Survey 2015 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Positive Difference from CS2018 **Organisational culture** Strongly Disagree agree % B58 I am trusted to carry out my job effectively 94% +2 ♦ +6 ♦ 59 +4 <> B59 I believe I would be supported if I try a new idea, even if it may not work 17 54 77% +1 +9 ♦ +5 ♦ My performance is evaluated based on whether I get things done, rather than 49 22 66% +2 ♦ +1 -4 ♦ solely follow processes B61 When I talk about Cefas I say "we" rather than "they" 52 6 -3 ♦ 16 75% +5 ♦ B62 I have some really good friendships at work 52 83% +2 ♦ +8 ♦ +4 ♦ **Leadership statement** disagree agree B63 My manager inspires my team to do our best 46 25 6 66% -1 -5 ♦ B64 The Senior Management Team inspire people across Cefas to do their best 39 14 40% +3 ♦ **-6** ♦ B65 My manager leads our team with confidence 50 18 6 73% +3 ♦ -3 ♦ B66 The Senior Management Team lead Cefas with confidence 43 36 52% +5 ♦ -5 ♦ B67 My manager empowers me to do my job effectively 51 20 72% 0 -3 ♦ Cefas' Senior Management Team empower teams to deliver 31 44 10 5 41% -8 ♦ The Senior Management Team in Cefas actively role model the behaviours set out in the 32 49 39% +4 ♦ **-4** ♦ Civil Service Leadership Statement My manager actively role models the behaviours set out in the Civil Service 40 38 55% **-2** ♦ **-7** ♦



Leadership Statement



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#### All questions by theme

Wellbeing

^ indicates a variation in question wording from your previous survey

Difference from CS High Performers Positive

Unlike the questions B01-B70 which ask people to rate their agreement from strongly agree to strongly disagree, the four wellbeing questions use a 11-point scale. The scale ranges from 0 to 10 for each question, where 0 is equivalent to 'not at all' (e.g. 'not at all satisfied' or 'not at all worthwhile') and where 10 is equivalent to 'completely satisfied' or 'completely anxious').

For questions W01, W02 and W03 the percent positive is the proportion answering 7, 8, 9 or 10 to each question.

W01 Overall, how satisfied are you with your life nowadays?	11 22 52	15 67%	+6	-2 💠
W02 Overall, to what extent do you feel that the things you do in your life are worthwhile?	9 19 49	23 <b>72</b> %	+3	-2 💠
W03 Overall, how happy did you feel yesterday?	16 21 42	21 63%	+9 ♦ +1	-3 💠
For question W04 the percent positive is the proportion answering 0, 1, 2 or 3 to the question.	0-1 2-3 4-5	6-10		
W04 Overall, how anxious did you feel yesterday?	23 28 20	29 51%	+4	<b>-</b> 2 ♦





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#### ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Your plans for the future C01. Which of the following statements most reflects your current thoughts about Difference from previous survey Difference from CS2015 Difference from CS High Performers working for Cefas? I want to leave Cefas as soon as possible -3 -6 5% I want to leave Cefas within the next 12 months 12% 0 -3 ♦ -8 ♦ I want to stay working for Cefas for at least the next year 35% +1 +3 ♦ -3 ♦ I want to stay working for Cefas for at least the next three years +5 ♦ 47% 0 -4 ♦ The Civil Service Code Differences are based on '% Yes' score Difference from CS High Performers Difference from previous survey Difference from CS2015 % Yes % Yes 94% D01. Are you aware of the Civil Service Code? +5 ♦ +3 ♦ 0 D02. Are you aware of how to raise a concern under the Civil Service Code? 68 32 68% +5 ♦ +2 ♦ **-4** ♦ D03. Are you confident that if you raised a concern under the Civil Service Code in 25 75% +5 ♦ +8 ♦ +2 ♦ Cefas it would be investigated properly?



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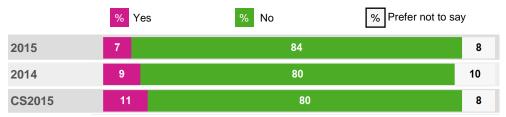
Response

^ indicates a variation in question wording from your previous survey

#### All questions by theme

#### Discrimination, harassment and bullying

E01. During the past 12 months, have you personally experienced discrimination at work?



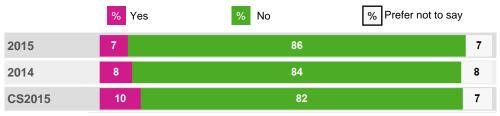
For respondents who selected 'Yes' to guestion E01.

E02. On which of the following grounds have you personally experienced discrimination at work in the past 12 months? (multiple selection)

Response Count Age Caring responsibilities Disability Ethnic background Gender Gender reassignment or perceived gender Grade, pay band or responsibility level 19 Main spoken/written language or language ability Religion or belief Sexual orientation Social or educational background Working location Working pattern 12 Any other grounds Prefer not to sav

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'

E03. During the past 12 months, have you personally experienced bullying or harassment at work?



For respondents who selected 'Yes' to guestion E03.

E04. Who were you bullied or harassed by at work in the past 12 months? (multiple selection)

	Count	
A colleague	10	
Your manager		
Another manager in my part of Cefas	12	
Someone you manage		
Someone who works for another part of Cefas		
A member of the public		
Someone else		
Prefer not to say		

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'



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#### **Appendix**

#### Glossary of key terms

The proportion who selected either "agree" or "strongly agree" for a question (or all questions within a theme in the case of **Theme score % positive**). % positive

Previous survey Comparisons to the previous survey relate to the results from the 2014 Civil Service People Survey. Where a question is flagged as changed since the last

survey comparisons should be treated with caution as changes to wording may affect how people respond to the question.

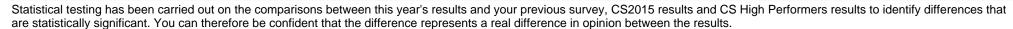
CS2015 The CS2015 benchmark is the median percent positive across all organisations that participated in the 2015 Civil Service People Survey.

**CS High Performers** For each question, this is the upper quartile score across all organisations that have taken part in the 2015 Civil Service People Survey.

#### Rounding

Results are presented as whole numbers for ease of reading, with rounding performed at the last stage of calculation for maximum accuracy.

#### Statistical significance: ♦



#### The employee engagement index

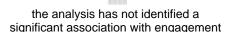
The survey includes five questions that make up the engagement index (B50-B54). The index score represents the average level of engagement in that unit and ranges from 0 to 100. An index score of 0 represents all respondents in that unit saying they strongly disagree to all five engagement questions and a score of 100 represents all respondents saying they strongly agree to all five engagement guestions.

#### The drivers of engagement

While the engagement index shows the average level of engagement, it does not show what you can do to improve engagement. Nine themes have been included in the survey to measure employees' experiences at work. A statistical technique, stepwise regression, is used to identify the extent to which each of these themes has an association with engagement. The themes identified as having an association are called the 'Drivers of engagement'. The strength of association with engagement varies by theme and is illustrated by a 4-bar icon, as shown below. Themes with a full 4-bar icon have the strongest association with engagement.

#### strength of association with engagement





#### Confidentiality

The survey was carried out as part of the 2015 Civil Service People Survey, which is managed by the Cabinet Office on behalf of all participating organisations. The Cabinet Office commissioned ORC International to carry out the survey. ORC International is a member of the Market Research Society, and is bound by their strict code of conduct and confidentiality rules. These rules do not allow for the breakdown of the results to the extent where the anonymity of individuals may be compromised. Groups of less than 10 respondents will not be reported on, however their responses do contribute to the overall scores for the unit and organisation they belong to and the overall Civil Service results.