



Ministry
of Defence

Ref: DBS/SEC/FOI/08872

Defence Business Services
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Gloucester
GL3 1HW

E-mail: DBSRES-Secretariat@mod.uk

[REDACTED]

Email: [REDACTED]

22 October 2015

Dear [REDACTED],

Thank you for your email of 13 October requesting the following information from the medal record card for Edward Lionel Freer (J115531):

"Please disclose the information held on, or an image of, the World War II medal record card for the above rating..."

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

I can confirm that the information you have requested is held by the Ministry of Defence, however, a copy of the medal card has not been provided as Section 21 of the Freedom of Information Act exempts release of information that is already reasonably accessible to the applicant by other means. This means that any previously released medal cards have been released in error and all future requests will be responded to by providing the following information.

World War One medal cards are held at The National Archives and can be searched and ordered for using the following link <http://www.nationalarchives.gov.uk/help-with-your-research/research-guides/british-army-medal-index-cards-1914-1920/>

Alternatively, you are welcome to visit The National Archives to undertake research free of charge at the below address:

Advice and Records Knowledge Department
National Archives
Ruskin Avenue
Kew
Richmond
Surrey
TW9 4DU

World War Two medal cards, where they exist, can be requested as part of a Service Document request for a fee of £30 from each of the tri-service addresses listed below:

Navy Disclosures

Directorate of Navel Personnel
Disclosure Cell
Mailpoint G2, Room 48
West Battery
Whale Island
Portsmouth
PO2 8BY

RAF Disclosures

Room 6
Trenchard Hall
Sleaford
NG34 8HB

Army Personnel Centre

Historical Disclosures
Mailpoint 555
Kentigern House
65 Brown Street
Glasgow
G2 7EX

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely

DBS Secretariat