

Low Pay Commission

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12 March 2015

Ref: LPC/FOI/06.03.15
By Email only

Dear Emma,

I am responding to your request dated 5 March 2015 under the Freedom of Information Act (FOI), in which you requested information concerning recruitment;

The Low Pay Commission (LPC) is a small advisory Non-Departmental Public Body, consisting of eight staff and funded by the Department for Business, Innovation and Skills (BIS). All recruitment policies regarding the hiring and procurement of recruitment agencies are undertaken following BIS' guidelines and policy. Therefore BIS would be best able to provide information on this.

In addition, LPC Commissioners are appointed by the Secretary of State for Business, Innovation and Skills following an open recruitment process run by BIS. BIS should therefore be approached for details on the use of any external recruitment agencies for these appointments.

However I can confirm the following:

We have not used any external recruitment agencies to hire permanent or contract roles in the last 2 years.

We do not currently have any live vacancies for the coming year, however if a vacancy does arise it will be advertised on the Civil Service jobs website.

<https://www.civilservicejobs.service.gov.uk/csr/index.cgi>

If you have any queries about this reply, please contact me quoting the reference number above.

Appeals procedure

If you are unhappy with the result of your request for information, you may request an internal review within two calendar months of the date of this letter. If you wish to request an internal review please contact me.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire

SK9 5AF

Yours sincerely

Rosalind Hands

Communications and Administration Manager