



Our Reference:

BY EMAIL ONLY

15 June 2015

Dear

Request for Information

Thank you for your email dated 25 May 2015 requesting information on mobile phone use at the Homes and Communities Agency (HCA). For ease of reference we have answered each of your questions in turn, below:

I want to make a Freedom of Information request, could you please send me the following information with regards to the organisation's Mobile Phones. You may have received the same request in the past and this information sent has now expired and I require an update as soon as possible for the following information:

If there is more than one provider please split all the information including including the annual average spend, number of users, duration, contract dates and internal contact details.

1. Network Provider(s) - Please provide me with the network provider name

The HCA has a contract with Vodafone for this service. This is the only contract we have regarding mobile phones, and so all the subsequent answers relate to this contract with Vodafone.

2. Annual Average Spend- Can you please provide me with the average annual spend over the 3 years. If this is a new contract can you please provide the estimated annual spend.

The estimated annual cost is £220,000.00.

3. Number of Users- Number of connections for each network provider.

We can confirm there are 750 connections.

4. Duration of the contract- please state if the contract also include contract extensions for each provider.

The contract length is 2 years.

5. Contract Start Date- please can you provide me with the start date of the signed agreement. Please do not provide me with the framework contract date i require the contract dates of the signed agreement.

This contract began on 1 September 2014.

6. Contract Expiry Date- please can you provide me with the expiry date of the signed agreement. Please do not provide me with the framework contract date i require the contract dates of the signed agreement. If the contract is rolling please state.

This contract expires in September 2016.

7. Contract Review Date- Please can you provide me with a date on when the organisation plans to review this contract.

The contract is due to be reviewed in May 2016.

8. The person within the organisation responsible for this particular contract. Can you send me the full contact details Contact Name, Job Title, Contact Number and direct email address for each network provider? If full contact details cannot be provided please send me the actual job title.

Tina Hughes, Head of IT (Operations), tina.hughes@hca.gsi.gov.uk, 0191 497 7594.

If the supply of mobile phones if provided by an external organisation please state the name of the organisation, the number of users (Connections of your organisation only) and the name of the network provider.

Please see answers to the above questions.

Please can you provide me with the latest information- If the organisation's is currently/planning to go out to tender please can you also state the approx. date of award along with the information above.

Please see answers to the above questions.

Also if contract in the response has expired / rolling please can you provide me with further information if available of the organisation's plans going forward with regards to mobiles and the current status?

This question is not currently applicable to the HCA.

If you have any questions regarding this response or any further queries you can contact us at the following addresses and quote your unique reference number found at the top of this letter:

Email: mail@homesandcommunities.co.uk

Mail: Information Access Officer
Homes and Communities Agency
Fry Building
2 Marsham Street
London
SW1P 4DF

If you are unhappy with the way Homes and Communities Agency has handled your request you may ask for an internal review. You should contact

Head of Legal Services
Homes and Communities Agency
Fry Building
2 Marsham Street
London
SW1P 4DF

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely

Naomi McMaster
Information Access Officer
Homes and Communities Agency