

LORD FERRERS AWARDS 2015

Nomination guidance

INTRODUCTION

The Lord Ferrers Awards recognise outstanding contributions to volunteering in policing.

The annual awards are open to a wide range of policing volunteers across seven individual and team categories. From 2015, we are including categories for Volunteer Police Cadets. The Employer Supported Policing Award is open to individuals and teams of employees who support their local police force with the active support of their employer, including those accredited under the Community Safety Accreditation Scheme. The full list of award categories is set out in the nomination form.

A panel of judges will select a winner and runner-up from each category on the basis that they meet **ALL** of the following criteria:

- ❖ A high quality piece of work – the nomination should demonstrate the response was effective, creative, well planned and that the person or team nominated played a leading role in its design and implementation or delivery.
- ❖ A measureable impact – the nomination should demonstrate how they have achieved and sustained a measureable impact for the benefit of policing or communities.
- ❖ Inspiring contribution – the nomination should demonstrate a positive and inspiring contribution to others within policing.

The awards are not intended for specific incidents, for those who have served the greatest number of hours, given long service, or undertaken particular acts of bravery. Nominations of this nature will not be shortlisted.

FILLING IN AND SUBMITTING THE NOMINATION FORM

There is one nomination form for all award categories. One form should be completed for each nomination and submitted electronically. Any nominations not using this format will not be shortlisted.

Nominations will only be shortlisted if they include:

- ❖ The relevant award category. We will be unable to make assumptions about which category a nomination should fall under if the relevant box is not checked.
- ❖ A supporting statement from a senior officer or member of police staff (to aid short listing).
- ❖ Details of the force press officer and senior supporting officer.
- ❖ Details of the regional CSAS regional coordinator, if nominating a CSAS accredited employer or employee under the Employer Supported Policing category.

All sections of the form must be completed or we will not shortlist the nomination.

The selection panel will not consider 'self' nominations from individuals or teams.

Send queries and completed nomination forms to LordFerrersAward@homeoffice.gsi.gov.uk
You will receive a receipt within five working days.

Nominations close at **5pm on Friday 29th May 2015**. We cannot accept late nominations.

AWARDS TIMETABLE AND CEREMONY DETAILS

Timetable	
Monday 2 March 2015	Nominations open
Friday 29 May 2015	Nominations close
June/July 2015	Shortlisting (unsuccessful nominations will be notified)
July/August 2015	Selection panel (shortlisted nominations will be notified as to whether or not they will be invited to the ceremony)
9 September 2015	Awards ceremony

The awards ceremony will take place in the Terrace Pavilion at the House of Commons on 9 September 2015. Only winners and runners-up will be invited to the ceremony, along with a guest and senior representative from their force (depending on space). Nominees will only find out if they have won at the ceremony itself.

Winners and runners-up in the Employer Supported Policing category can also bring their employer to the ceremony so their contribution can be recognised jointly.

Winners and runners-up will receive further information on the ceremony in due course, including the number of guest places that will be available.

USE OF INFORMATION

The nominee must agree to all press activity as authorised by their force, the Home Office and the College of Policing, including the details of their nomination being used to promote the Lord Ferrers Awards, policing and volunteering more widely.