



Ministry
of Defence

[REDACTED]

Defence Business Services
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Tomlinson House
Norcross Lane
Norcross
Blackpool
FY5 3WP

Ref: FOI2015/04908/[REDACTED]

E-mail: DBSRES-Secretariat@mod.uk

Email: [REDACTED]

29 June 2015

Dear [REDACTED]

Thank you for your email of 4 June seeking information about the Ministry of Defence Medal Office. I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA). You asked:

"Please provide me with the following information regarding the MOD Medal Office under the FOI legislation:

- *How many managed moves/post rotations have been used for staff entering or leaving the employment of MODMO for each of the last five years?*
- *How many formal grievance complaints have been raised by staff in MODMO in each of the last five years?*
- *How many Bullying and Harassment cases have been raised in the MODMO in each of the last five years?*
- *How many misconduct/discipline cases have been raised in the MODMO in each of the last five years?*
- *How many suspensions of staff have been raised in the MODMO in each of the last five years?*

Can you also provide me with the numbers of the status of the Assisting Officers in these cases – ie, Accredited TU rep, colleague or friend?"

I can confirm that Department holds some of the information on the subject you have requested. However, due to the small number of cases and the level of detail you requested, Section 40(2) of the FIOA has been applied to protect personal information as governed by the Data Protection Act 1998. The information you have requested as to category and date could allow individuals to be identified, however aggregated data has been provided:

The aggregated total number of managed moves/post rotations is 31.

The aggregated total number of formal grievance complaints, bullying and harassment, misconduct/discipline and suspensions is 11.

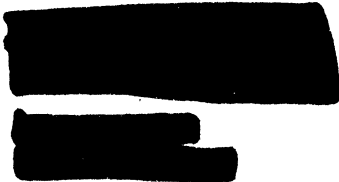
The aggregated total number cases where an *Assisting Officer* was identified is less than five, the status of the individual is not recorded.

The information has been extracted form the Human Resource Management System.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,

A large black rectangular redaction box covering the signature and name of the sender.