



European Union
European Social Fund
Investing in jobs and skills

2007-2013 Action Note

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Programme Closure 2007 – 2013 – CFO and non CFO Final Claim Dates

Who

Managing Authority, ESF Co-financing Organisations (CFO), ESF non-co-financing organisations (non-CFO), Innovation and Transnationality Mainstreaming (ITM) projects, European Secretariat Government of Gibraltar, Greater London Authority (GLA), Certifying Authority, Audit Authority.

What

This action note confirms the key dates by which CFOs and non-CFO projects must have submitted their final claims to the Managing Authority for the ESF 2007 to 2013 programme expenditure

Cleared

Ian Chapman, Head of ESF Managing Authority
Jon Trott, Head of Certifying Authority

Background

2015 is the final year for expenditure for the 2007 – 2013 ESF programme. This Action Note sets out the requirements for CFO and non-CFO beneficiaries to submit claims to the ESF Managing Authority within the timescale set out by ESF Division.

Action

The ESF Certifying Authority needs to ensure that the final claim for payment from the EC for the ESF 2007 to 2013 programme is made by April 2016. In order to meet this date two key deadlines will need to be met by beneficiaries.

- The final claims from beneficiaries for **programme** expenditure must be received by the Managing Authority by the **23rd October 2015**.
- CFO final claims for **administrative** expenditure must be submitted to the Managing Authority by **31st January 2016**. This date does not apply to non –CFO projects.

Any exceptions to these dates must be agreed with the Managing Authority in advance.

It is important that these deadlines are adhered to as any slippages could compromise the ability of the MA to make payments to beneficiaries, who may become liable for settling any outstanding payments to their providers. Beneficiaries should agree in advance with their providers the dates by which claim information is submitted to them so that the deadlines above are met.

If you have any questions regarding this action note, please contact the author of this note.

Contact

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