

**Phase One Planning Forum – Heritage Sub-Group  
Meeting Notes – 17<sup>th</sup> March 2016**

<b>Date &amp; time:</b>	<b>17<sup>th</sup> March 2016</b> <b>10.00-13.00</b> <b>Grange White Hall Hotel</b> <b>London; WC1B 5BU</b>
<b>Chair:</b>	<b>Helen J Glass</b>

<b>Item</b>	<b>Topic</b>	<b>Lead</b>
1	<b>Welcome and introductions</b>	Chair
2	<p><b>Phase 1 update</b></p> <p><b>(Presentation attached)</b></p> <p>HJG noted that the Commons Select committee stage was finished and that the committee's second report had been published and responded to by the Promoter.</p> <p>A link to the Bill report and Promoter's response is below.</p> <p><a href="https://www.gov.uk/government/speeches/government-response-to-hs2-phase-one-hybrid-bill-select-committee-report">https://www.gov.uk/government/speeches/government-response-to-hs2-phase-one-hybrid-bill-select-committee-report</a></p> <p><b>Project Requirement Specification documents</b></p> <p>HJG advised that a range of technical standards had been posted on the SharePoint website for comment and review. Deadlines are as follows:</p> <p>1<sup>st</sup> April: Technical Standard: for the recording of setting of Heritage Assets Technical Standard: Archaeology and built heritage approach to geotechnical investigation</p> <p>15<sup>th</sup> April: Technical Standard: Specification for historic environment investigations Technical Standard: Specification for Project Plans and Location-Specific Written Schemes of Investigation</p> <p><b>ACTION FOR SUB-GROUP MEMBERS</b></p> <p><i>Post meeting note:</i> the deadline for comment has been extended to 29<sup>th</sup> April 2016.</p> <p><b>Environmental minimum requirements</b></p> <p>HJG advised that the 4<sup>th</sup> draft of all EMRs, including the Heritage Memorandum were about to be published.</p>	

	<p>A link to the 4<sup>th</sup> draft is:  <a href="https://www.gov.uk/government/publications/environmental-minimum-requirements">https://www.gov.uk/government/publications/environmental-minimum-requirements</a></p> <p>Key changes are summarised in the accompanying presentation.  A table of changes will be added to the Heritage Sub-group webpage  The document is still a draft and so there is still opportunity for further comment.</p> <p>The HS-G will be advised of subsequent dates for formal comment.</p> <p><b>GWSI: Historic Environment Research and Delivery Strategy</b></p> <p>HJG advised that, as requested at the previous HS-G key sections of the GWSI: HERDS had been posted on the SharePoint website for comment and review. The deadline for comment is 8<sup>th</sup> April (see above).  Sections posted are:</p> <ul style="list-style-type: none"> <li>• Resource Assessment</li> <li>• Headline and Specific Objectives</li> </ul>	
3	<p><b>HS2's Planning Regime Schedule 17 (previously 16)</b>  <b>(Presentation attached)</b></p> <p>Briefing on HS2 Planning Regime.</p> <p>CW raised a query about the section in the Schedule that requires LPAs to consult Historic England on any site of archaeological or historic interest. This would be a burden and have significant resource implications. He noted that this is not what occurs under the normal planning regime. HE does not hold the relevant information for such sites – that is held with the HERs.</p> <p>HS2 Ltd responded that the mechanism for the implementation of the Bill requirements is being established and is being developed in discussion with the Planning Forum. The outputs and guidance would be issued to LPAs and HE. Further discussion was planned.</p> <p>CW offered to take part in these discussions.</p> <p>LAM noted that if Schedule 17 consultation and decision-making requests were sent to HE rather than the LPA it would result in considerable inefficiencies.</p> <p>HS2 Ltd noted that Project Plans and LS-WSIs would be discussed with LPA archaeologists. These discussions would, as far as possible, tie in with the programme for Schedule 17 submissions.</p> <p>AS asked if this will include sites where we don't know about yet.</p>	HS2 Ltd

	<p>HS2 Ltd confirmed that Project Plans and LS-WSIs would include works for further evaluation where considered necessary and in line with the GWSI: HERDS.</p> <p>SK asked if any model planning conditions had been drawn up.</p> <p>HS2 Ltd confirmed that model conditions had been shared with the Planning Forum and these would be circulated.</p> <p>Draft model conditions to be discussed as an agenda point at the next HS-G in June.</p> <p><b>ACTION HS2 LTD FOR JUNE MEETING.</b></p> <p>PM raised a concern that, for example, the heritage team might not get circulated relevant Schedule 17 documents where their input was needed.</p> <p>HS2 Ltd highlighted that the Bill calls for the LPA to consult. The Statutory Guidance could provide greater clarity regarding this. A widely distributed weekly list might be helpful.</p> <p>HS2 Ltd noted that it was anticipated that some 2,000 submissions were anticipated along the route.</p> <p>MS asked about Schedule 2 works – will they have a precise location? HS2 Ltd replied that they have to be ‘ancillary’ to Schedule 1 works and located within Bill limits.</p> <p>AW asked whether a submission can be refused if the Schedule 2 work could be located elsewhere.</p> <p>HS2 Ltd responded that there were grounds for refusal or conditions could be set, if the development could reasonably be carried out elsewhere within limits.</p> <p>CW asked for a definition of Schedule 1 and Schedule 2 works to be circulated.</p> <p><b>ACTION FOR HS2 LTD.</b></p>	
4	<p><b>HS2 GIS, BIM and the historic environment works</b> <b>Presentation attached</b></p> <p>HS2 Ltd provided a briefing on HS2 and GIS/BIM</p> <p><i>Technical standards</i> SB requested sight of the HS2 Ltd technical GIS standards. HS2 Ltd agreed to share the high level GIS specifications.</p> <p>SB asked if HERs could feed into the type of data that will be available on ‘data.gov’.</p>	

	<p>HS2 Ltd agreed to discuss this with the HER lead for the group.</p> <p><i>Historic Environment Records</i> SB asked for confirmation that HERs would receive information. HS2 Ltd confirmed that information would be released, although the timescales/programme for such release points continue to be developed.</p> <p><i>Licencing</i> PM asked about licencing matters – there an outstanding matter between BCC and HS2 Ltd which is being addressed outside the HSG. HS2 Ltd discussed general constraints about licencing.</p> <p><i>Access to GWSI: HERDS space</i> SD asked about LPA access to GWSI: HERDS space HS2 Ltd confirmed that access opportunities were being developed and that these are likely to be based on user logins with differing access. JW expressed approval for the intended GWSI: HERDS digital space approach and offered to share other examples of where best practice is happening elsewhere. SK was positive regarding the planned digital space and discussed lessons for next generation in HER.</p> <p><i>Quality management protocols</i> SD asked about quality management protocols. HS2 Ltd noted that the relevant BIM standards that will be in place contract wide. There will be an element of self-certification, but the standards are laid out in specification.</p> <p><i>Training in BIM</i> LAM raised the need for training teams in BIM before the specs are deployed on site. HS2 Ltd discussed the BIM upskilling to be deployed down the supply chain. HS2 Ltd noted that a digital workshop day had already be held with the supply chain. HS2 Ltd requested that the HS-G provide any lessons learnt of their experiences with historic environment contactor and BIM.</p> <p><b>ACTION FOR HS-G TO PROVIDE LESSONS LEARNT</b></p> <p><i>Survey Locations on GIS</i> CW reiterated his request for a single GIS layer with all the locations of the geophysical and other survey work. HS2 Ltd reiterated that this work was ongoing following submissions and the HSG would be notified when it becomes available. JW noted that the WSIs posted per county contained maps which included previous and planned works.</p>	
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5	<b>AOB</b> The next meeting will be on the <b>16<sup>th</sup> June</b> in Snow Hill, Birmingham	
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