



Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

| | | |
|--|---|----------------|
| Project / Service: CBDS | Type of Change: Two new data items | RFC 830 |
| Name and team/company of RFC Originator: Phil Dent DDU EDD | | |
| Originator Contact No: 01325 340499 | Originator email address: phil.dent@education.gsi.gov.uk | |
| Date RFC Raised: 20 July 2015 | Date change required: For inclusion in the 2016 Early Years Census | |
| Priority: 2 | 1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change | |
| EDD Contact: Queries.SUPPLIER@education.gsi.gov.uk | | |
| Change Title: Early Years Teacher Status – new data items | | |

Data item / Rule Number:

Two new data items

Description of change:

The addition of 2 new data items to record the total number of Early Years Teacher Status (EYTS) teachers at the establishment and the number of EYTS teachers working with 2, 3 and 4 year olds.

1. Total number of EYTS

Metadata Requirements:

Sequential Number – TBA

CBDS Level – School

CBDS Module – Staff Information

Identifier 1 – TBA

Identifier 2 – n/a

Data Item Name – Total staff at establishment with EYTS

Description – The total number of staff at an establishment from which data is collected with EYTS

Type and format – 999

Code set / Valid values – n/a

Item level validation – None

XML Tag - <EstabEYTSTeachers>

Status – Active

History Notes – C

Multiplicity Notes – S (Single current occurrence)

2. Number of EYTS working with 2, 3 and 4 year olds

Metadata Requirements:

Sequential Number – TBA

CBDS Level – School

CBDS Module – Staff Information

Identifier 1 – TBA

Identifier 2 – n/a

Data Item Name – EY staff with EYTS

Description – The number of staff working directly with 2, 3 and 4 year olds with EYTS

Type and format – 999

Code set / Valid values – n/a

Item level validation – None

XML Tag - <EY EYTS>

Status – Active

History Notes – C

Multiplicity Notes – S (Single current occurrence)

Reason for change (including benefits):

From September 2013, the Early Years Professional Status accreditation closed to new entrants and was replaced by the Early Years Teacher Status accreditation. This addition to CBDS recognises the need to be able to record this new qualification.

Impact of not doing the change:

Numbers of teachers at EY establishment will not be correctly recorded.

ISB view of the proposed change:

I have reviewed the RFC and I note that it is to define two new data items concerning EYTS status for teachers. We have no objection to these being included in CBDS.

In terms of impact on the ISB standards, both these data items are derived totals therefore we would not expect them to be included in the ISB model.

In the ISB model we would expect EYTS to be included as a “professional qualification asserted” within an organisation post fulfilment. I have checked the controlled list for professional qualification types, and it does not currently include EYTS status, though several other teacher status values are included such as QTS and HLTA. I will therefore add this to our incident log so that the value will be added in future.

Funding availability:

Not applicable

Impact assessment to be undertaken by:

Core software suppliers

EY census suppliers

Working group

ISB

Date consulted:

21/07/2015

Response requested by:

31/07/2015

Section 2 - Impact Analysis

(To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment:

None

DfE Internal Colleagues' Summary of Impact Assessment:

TDU

The addition of these two new data items will impact upon the blade development and testing of the EYC 2016 collection by TDU. It will also have an impact upon the development of the XML Converters and XML Schema for this collection. However, the changes required are minimal and can be done during the normal scheduled time of construction of the blade.

CSDSD

This change itself will not have much impact on the Children and Early Years Data Unit. The changes and associated validation rules will need to be tested within COLLECT and the i-store view specifications changed to include the new data items.

If the change is not approved, teacher qualification data will not be correctly recorded within the 2016 EY Census

Alternative Solutions / Workarounds (if appropriate):

Estimated Cost of Change:

Impact Assessed by (name):

Date:

Section 3 - Outcome / Decision

(To be completed CBDS administrator)

Review Meeting: CBDS administrator review

Attendees: Kirsty Bennett, Gary Connell and Phil Dent

Date of Review Meeting:

03/08/15

Brief Summary of Discussion:

The impact assessments and scope of changes were reviewed. It was agreed to go ahead with the new data items and approve the RFC.

Accept / Reject:

Accept

Deferred to:**Type of Funding:****Fund Holder Agreement:****If Defer, provide details****If Accept, provide details:**

Addition of new data items 200673 Total staff at establishment with EYTS and 200674 EY staff with EYTS

If Reject, provide details: