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LEAFLET 13 TO PART 3 TO SHEF MANUAL

LEGIONELLA MANAGEMENT IN SCHOOLS

1. Where-ever SCE occupy MOD buildings the ultimate responsibility for the provision of safe water lies with Defence Estates (DE). However, SCE must accept the responsibilities of the end user and comply with any procedures laid down in DE's Legionella Management Plans.

2. Legionella is managed differently in different parts of the world and this makes it impossible for SCE to adopt generic internal procedures, therefore, dependant on where you are based, the following applies:

a. BFG

- Action 1 - If the school has been shut for longer than 3 days but less than 1 month the sentinel taps must be run at full flow for at least 5 mins prior to re-using the water system. The taps should initially be opened slowly to prevent aerosol.
- Action 2 - If the school is going to be shut for longer than 1 month (e.g. summer holidays) DE must be informed and they will carry out thermal pasteurisation during the shutdown period. Action 1 must then be carried out by the school prior to re-using the water system. During these extended periods of closure any member of staff having cause to use the school premises should not use the water supply but should bring in bottled water.

b. Cyprus

A totally different system is employed for Legionella Management in Cyprus compared to BFG. The decisions taken when deciding what systems to use is outside the remit of SCE and lies entirely with DE and it is dependant on many factors. In Cyprus, SCE schools and establishments have no actions required of them as users, regardless of shutdown periods.

c. Rest of the World (ROW)

Legionella Management for ROW Schools will differ from school to school. The SCE Estates Manager will be responsible for ensuring contracts are placed where the Establishment sits outside the remit of DE. Each school (in conjunction with the Facilities Manager) will maintain formal internal procedures and copy them to the Lead SHEF Advisor.