



# Ministry of Defence

Our Ref: FOI2015/00973

Your Ref:

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16 February 2015

Dear

Thank you for your email of 26th January 2015 requesting the following information:

*"1. The number of SFA applications received by DIO between Jan 2011 and Dec 2014, broken down by region and calendar year quarter.*

*"2. The number of SFA applications received by DIO for SFA allocation requiring disability adaptations between Jan 2011 and Dec 2014, broken down by region and calendar year quarter.*

*"3. The length of time from initial application to 'move in' for all new SFA applications, not requiring any adaptations, between Jan 2011 and Dec 2014.*

*"4. The length of time from initial application to all adaptation work being completed for SFA applications between Jan 2011 and Dec 2014.*

*"5. The number of occasions that DIO has itself employed an OT to support an application requiring adaptations due to a lack of local authority OT availability between Jan 2011 and Dec 2014."*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence, and I can confirm that some of the information in scope of your request is held.

The information pertaining to your first four questions can be found at Annex A.

However please note the following:

- The 'Applications' tabs of the spreadsheet at Annex A hold counts of application for each year broken down by geographic grouping and then month. The numbers of applications requiring disability adaptations is broken out at the bottom.
  - After 2011 this data is held in relation to Duty Station rather than region.
- The 'App to MI' tab holds the data showing the number of days from application submission to move in for each application. Your fourth question asked for the length of time from initial application to all adaptation work being completed. There is an assumption that move in coincides with the completion of the work. In addition to this please note:
  - There are more applications than there are lines of data for 'App to MI'. This is because we do not house everyone who applies.
  - The gap between number of applications and lines of data in the 'App to MI' is greater in 2014 because some of the apps submitted at the end of 2014 have not yet been housed.
  - There are some applications with a negative number of days between Move In and Application. This may be because of:
    - The fact that if we urgently re-house an occupant (eg their property is flooded) we will move them into a new property and then create a retrospective application to cover this.
    - Administrative error.
  - There are some applications with a high number of days between application and Move In. This is because some types of applications are only processed when we have available 'surplus' properties and until then we hold these applications on a waiting list, sometimes for months or years whilst the applicant waits for a properties.

The answer to your fifth question is that the data requested is not held.

Yours sincerely,

DIO Secretariat

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1<sup>st</sup> Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>