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<https://www.gov.uk/government/groups/directorate-children-and-young-people>.

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LEAFLET 18 TO PART 3 TO SHEF MANUAL

ASBESTOS

1. This leaflet is concerned specifically with the duty to manage asbestos in non-domestic premises that was introduced as Regulation 4 in the Control of Asbestos at Work Regulations 2002. That regulation requires duty holders to identify, record and label areas where asbestos has been found. For all SCE buildings on the MOD Estate the duty holder is Defence Estates (DE).
2. The records (Asbestos Register) are held by DE on their Gold System and is a living document. For that reason DE cannot print out copies that are guaranteed to be up to date for the use of individual establishments. However, DE/GWA will interrogate their system for information before they, or any of their sub-contractors, are permitted to commence repairs/new works.
3. In the event that SCE arrange for works to be conducted themselves eg IT, Facilities etc DE must be approached to check the register to ensure that we are not putting anybody (including the contractors) at risk. This also applies if schools intend to adopt a self-help approach to minor works (although this is strongly discouraged) eg drilling holes by the caretaker to hang stage curtains.
4. Asbestos will cause no harm while it remains undisturbed and undamaged, however, if any member of staff feels that they have been exposed to it and would like their personal records to be annotated as such they should complete MOD FORM 960 (Asbestos Personal Record Annotation) This should then be kept with their personal records.