

## Payment for Specialised and Complex Care Advisory group

### Terms of reference

#### Purpose

Since April 2014, NHS England and Monitor have held responsibility for developing the National Tariff Payment System in the interests of patients. The purpose of the advisory group is to act as a forum to consider issues relating to the reimbursement of specialised services and complex care, and to provide advice to Monitor and NHS England on future reimbursement options. The group will make recommendations on proposals for the short and medium term as well as for the longer term.

#### Responsibilities

- Advise on current issues in relation to the reimbursement of specialised services and complex patients and develop proposals to address these.
- Advise on the interaction of reimbursement of specialised and complex care with other components of the National Tariff Payment System (NTPS) and other broader policy development impacting on providers of specialised and complex care.
- Advise on long-term options for the reimbursement of specialised care and complex patients.

#### Term

The role of the group has now been refocused to consider the other issues within the terms of reference. The expectation is that the initial term of the reformed group will run to December 2016.

#### Chair

Anita Charlesworth, Chief Economist of the Health Foundation, will Chair the group.

## **Appointment of Group Members**

In the past, members were selected through a nomination process and open recruitment through the Monitor website. The existing membership of the group has been reviewed and will be refined to meet the requirements of the group going forward. Where positions have not been filled or become vacant, Monitor and NHS England, in conjunction with the Chair, will invite new members.

To ensure fair and balanced representation of views and opinion, membership is limited to one individual per organisation. Members may nominate a suitable alternate to attend meetings in their place when they are unable to attend.

The proposed membership is listed at annex A.

## **Ways of working**

- The Group will initially meet every 4-6 weeks on a schedule agreed by the Chair.
- The agenda for the meeting will be set by Monitor and NHS England in conjunction with the Chair. Monitor and NHS England will act as the secretariat.
- The location of meetings will be determined by Monitor and NHS England in conjunction with the Chair. It is expected that meetings will take place in London or Leeds.
- Face to face meetings may be supplemented with 'virtual' meetings by teleconference or webinar, where deemed appropriate by the chair or secretariat.
- The work of the core group may be supplemented by task and finish groups looking at particular issues. Membership of sub-groups will not be limited to organisations listed in annex A.

## **Expectations of group members**

In accepting a position on the group, members are asked to consider the commitment membership entails and as far as possible be prepared to support the work of the group for its full duration. If a member of the group is unable to attend it will be helpful if an alternate can be nominated who is able to contribute fully to the business of the meeting.

Members are asked to review the issues and advice in an open, fair and balanced way and one which will support the group to give the best possible advice to enable Monitor and NHS England to act in the best interests of patients and the sector as a whole.

## **Governance**

The recommendations of the group will be made to Monitor and NHS England's Joint Pricing Group.

The work of the group may be supplemented by task and finish groups that may report back to the main group or directly to the Joint Pricing Group.

The Joint Pricing Group reports to a Joint Pricing Executive with representatives from the NHS England and Monitor's Board of Directors (Please see Annex B).

In addition to these joint governance groups, NHS England and Monitor each have their own internal governance arrangements where advice from advisory groups can be relayed to other parts of respective organisations as necessary.

## **Annex A: Proposed Specialised and Complex Care Working Group membership**

The group will be chaired by Anita Charlesworth, Chief Economist of the Health Foundation and the membership will include Sam Higginson, Director Strategic Finance, NHS England, Peter Huskinson, Commercial Director for Specialised Commissioning, Andy Leary, Director of Finance, Specialised Commissioning and Toby Lambert, Director of Pricing, Monitor. In addition the group will include representatives from:

- Multi-specialty teaching hospitals
- Single specialty hospitals
- Small district general hospitals
- Mental health and community trusts
- Specialised commissioning regions
- Clinical commissioning groups (CCGs)
- Clinicians
- Patients group
- HSCIC
- Trust Development Authority
- NHS Providers
- NHS Partners
- Health Education England

## Annex B: Governance Structure

