

Special leave

“Under the FOI Act I would like to know the number of days granted as special leave to your employees and the reasons. This should be for the period of one year from the date of this request”.

DFID staff can apply for paid or unpaid discretionary leave for a limited range of exceptional circumstances. They are expected to use annual leave or other flexible working options to manage situations, as appropriate, before considering discretionary leave.

A total of 499 days discretionary leave has been granted by DFID in the last 12 months for the reasons set out below.

- Compassionate grounds
- To accompany DFID partner overseas
- To care for children or other dependents
- Training, Exam or Study Leave
- Bereavement
- Childcare
- Court Attendance
- Domestic crisis
- Military duties
- Volunteering
- Other