

Ofqual Board

Paper 62/16

Date:

30 November 2016

Title:

Ofqual Board and Committees – dates for meetings in 2017/18

Report by:

Vickie Bentley, Interim Board Secretary

Responsible Officer:

Sally Collier, Chief Regulator

Paper for decision

open paper



Issue

1. To recommend dates for meetings of the Ofqual Board and its Committees in the 2017/18 financial year.

2. **Recommendation**

The Board is recommended to approve the dates for meetings of the Ofqual Board and its Committees set out in this paper.

3. **Background**

Ofqual Board

4. All board members have been consulted on dates and it is recommended that Board meetings are scheduled on the following dates at 10:00:-

Wednesday 17 May 2017
Wednesday 12 July 2017
Wednesday 20 September 2017
Wednesday 15 November 2017
Wednesday 31 January 2018
Wednesday 28 March 2018

5. It will be necessary to arrange a short meeting, likely to be a teleconference, to formally sign off the 2016/17 Annual Report and Accounts. A date for this meeting will be identified once the National Audit Office has a timetable for its audit.
6. It is also proposed that full day Board strategy sessions be held in October 2017 and February 2018. These dates will be agreed with the Board outside of the meeting shortly.
7. Audit and Risk Assurance Committee
All members of the Audit and Risk Assurance Committee have been consulted and the following dates identified for meetings of the Committee:-

Thursday 11 May 2017
Wednesday 6 September 2017
Tuesday 16 January 2018
Wednesday 7 March 2018
8. A joint meeting of the Audit and Risk Assurance and Finance Committees to consider the 2016/17 Annual Report and Accounts. This is in the process of being arranged and will be confirmed shortly.
9. Finance Committee All members of the Finance Committee have been consulted and the following dates identified for meetings of the Committee:-

Friday 5 May 2017
Wednesday 30 August 2017
Friday 12 January 2018
Friday 9 March 2018
10. The date for a joint meeting of the Audit and Risk Assurance and Finance Committees to consider the 2016/17. This is in the process of being arranged and will be confirmed shortly
11. Standards Advisory Group
All members of the Standards Advisory Group have been consulted and the following dates identified for meetings of the Committee:-

Friday 30 June 2017
Friday 27 October 2017
Friday 16 March 2018
12. Vocational Advisory Group
All members of the Vocational Advisory Group have been consulted and the following dates identified for meetings of the Committee:-

Dates are under consultation and will be confirmed shortly

13. Reform Committee
Meetings of this Committee are scheduled as required.
14. Enforcement Committee
Meetings for this Committee are scheduled as required
15. **Finance and Resource**
Costs for meetings of the Ofqual Board and its Committees will be included in the 2017/18 budget.
16. **Communications**
Board and Committee members have already been made aware of the proposed dates by correspondence.

Paper to be published	YES
Publication date (if relevant)	After the meeting

ANNEXES LIST:-

NONE