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**Ms Kirstie Donnelly**  
**Responsible Officer**  
**The City and Guilds of London Institute**  
**1 Giltspur Street**  
**London**  
**EC1A 9DD**

### **Notice of Costs Recovery**

In accordance with its powers under Section 152A(1) of the Apprenticeships, Skills, Children and Learning Act 2009 (**2009 Act**), and pursuant to its obligations under Section 152A(4) of the 2009 Act, Ofqual gives notice that having imposed a monetary penalty on the City & Guilds of London Institute (**City & Guilds**) it has decided to require City & Guilds to pay Ofqual's costs in relation to imposing that penalty, in the sum of **£9,000** (nine thousand pounds) (**Costs**).

#### **Background**

1. The Office of Qualifications and Examinations Regulation ('**Ofqual**') may require a recognised body (an awarding organisation) on which a sanction has been imposed to pay the costs incurred by Ofqual in relation to imposing the sanction.
2. City & Guilds is an awarding organisation regulated by Ofqual. On 26 August 2016 Ofqual imposed a sanction on City & Guilds as defined at Section 152A(2) of the 2009 Act.
3. City & Guilds has accepted that Ofqual intends to recover its costs and has agreed to pay the Costs.

#### **Decision**

4. An Ofqual Enforcement Committee has considered the costs incurred by Ofqual in relation to imposing a monetary penalty on City & Guilds and has decided that City & Guilds should be required to pay the Costs.

#### **Payment**

5. City & Guilds must pay the Costs in accordance with the invoice attached to this Notice within 28 days of the date of this Notice.

6. In the event of non-payment, interest may be charged and the outstanding amount may be recovered as a debt, in accordance with Section 152C of the 2009 Act.

## **Appeals**

7. City & Guilds may appeal to the First Tier Tribunal in respect of Ofqual's decision to require it to pay Ofqual's costs and / or in respect of the amount of those Costs, in accordance with Section 152B of the 2009 Act.
8. An appeal may be made on the grounds:
  - a. That the decision was based on an error of fact;
  - b. That the decision was wrong in law;
  - c. That the decision was unreasonable.
9. Any appeal must be made within 28 days of the date of this Notice. Further information is available from HM Courts and Tribunals Service at: <https://www.gov.uk/courts-tribunals/first-tier-tribunal-general-regulatory-chamber>.

Signed:



Anne Heal  
**Chair of the Enforcement Committee**

**Date:** 26 August 2016

**Enforcement Committee:**

Anne Heal;  
Neil Watts;  
Barnaby Lenon.

**NOTE:**

- 1) Ofqual will publish this Notice on its website.