

PROJECT CONCEPT FORM

This form should be submitted prior to putting forward a full Project Proposal. The Embassy may accept or reject Project Concepts.

When the Embassy agrees a Concept, and invites implementers to put forward a full Project Proposal, it is <u>not a guarantee</u> that the full Project Proposal will be approved for funding. It signals the Embassy interest in receiving more details about the proposed project.

Before you complete this form, please check the Call for Proposals on the website of the British Embassy Pristina to ensure that your project proposal is aligned with the areas of interest and desired results set out in that document.

Project Title	
Outcome What do you want to achieve? This must be NO MORE than one sentence	
Implementing Agency Name, contact details	
Background In no more than 200 words, why do we need to run this project and why are you best placed to deliver it?	
Outputs What will the project deliver?	
Activities How will the project deliver the outputs?	
Risks Provide brief details of any serious risks to the success of the project and how these will be mitigated	
Timing Planned start and completion dates	
Costs Total cost of project and cost to FCO if co- funded	

Post Comments	
To be completed by the Embassy	